

**Minutes**  
**Arkansas Psychology Board**  
**101 East Capitol, Suite 415**  
**Board Meeting**  
**January 16, 2015**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:15 AM.

**ROLL CALL**

Board Members present: Ms. Dixie Bryson, Dr. Joyce Fowler, Mr. Skip Hoggard, Dr. Edward Kleitsch, Dr. Lisa McNeir, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Board Members excused: Dr. Jawahar Mehta.

Board Members absent: Mr. Harmon Seawel.

Staff Members present: Mr. James Ammel, Ms. Maggie Sponer and Ms. Amber Collins-England. Ms. Amy Ford was present as the Board's Attorney General Representative.

Guests present: Mr. Gary Barrett, Dr. John Mangiaracina, and Dr. Taisha Jones.

**APPROVAL OF AGENDA**

Mr. Skip Hoggard made a motion to approve the revised agenda. Ms. Bryson seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Souheaver made a motion to approve the December 18, 2014 Board Meeting Minutes. Ms. Bryson seconded the motion. The motion passed unanimously.

**REPORT FROM THE COMPLAINT COMMITTEE**

Dr. Taisha Jones and Dr. John Mangiaracina appeared before the board to discuss issues submitting Quarterly Reports in a timely manner. Mr. Gary Barrett represented Dr. Jones and Dr. Mangiaracina. The Board expressed their concern to Dr. Jones and Dr. Mangiaracina regarding Quarterly Reports being turned in on a yearly basis. Dr. Jones and Dr. Mangiaracina notified the Board of confusion regarding the submittal of Quarterly Reports and explained the steps that were lined up to ensure that this situation does not occur in the future. Dr. Souheaver extended his gratitude to Dr. Jones and Dr. Mangiaracina for their clarification and made a motion to remind Dr. Jones and Dr.

Mangiaracina to submit reports in a timely manner. Dr. McNeir seconded the motion. The motion passed unanimously.

## **NEW BUSINESS**

### **Personnel Committee**

Dr. Fowler informed the Board that the Personnel Committee had no formal meeting this month. Dr. Fowler notified the Board that Dr. Souheaver and Dr. McNeir were asked to continue serving on the Personnel Committee until such time as new members are appointed.

### **Treasurer's Report**

Mr. Hoggard informed the Board that the available budget was \$72,683.53 and that the Board continues to operate within its budget. In addition, Mr. Hoggard notified the Board that bills are continuing to be paid on time and all deposits are current.

### **Director's Report**

Ms. Sponer notified the Board that it is time to file a written Statement of Financial Interest (SFI) with the Secretary of State's office. Ms. Sponer also informed the Board that the lease for the office space is due with a contract period of two years. Ms. Sponer explained that she has discussed several options with Arkansas Building Authority (ABA) including renovation of current space to allow for secure location of file cabinets. Ms. Sponer notified the Board that after discussing with the building maintenance we could have a locksmith secure each file cabinet, wait for M&R to locate file cabinets with locks, or purchase all new file cabinets with secure locks. The Board approved Ms. Sponer to purchase new file cabinets or to have a locksmith come to secure the existing file cabinets, and to do whatever is necessary to make sure the file cabinets are secured immediately.

### **Completion of 3,000 hours towards Independent Status**

Ms. Maureen Skinner submitted her Licensee Supervision Completion – PE Independent Practice and Statement of Intent to Practice as a Licensed Psychological Examiner – Independent to the Board for consideration. Dr. Souheaver made a motion to deny the request. Dr. Souheaver requested that Ms. Skinner submit documentation of actual supervised hours that comply with the Rules and Regulations. Dr. Reeder seconded the motion. The motion passed unanimously.

### **Letter Requesting One-Time Consultation**

Dr. Robert Hanlon submitted a letter to the Board indicating that he has been asked by an attorney to conduct a Neuropsychological Evaluation in Arkansas sometime in February

2015 with the possibility of having to return to testify. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

### **Supervision Agreement and Plan**

Ms. Karen Rinehart submitted a Supervision Agreement and Plan indicating Dr. Jason LaGory as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Toni Thomas submitted a Supervision Agreement and Plan indicating Dr. Rodney Goodwin as her New Primary Supervisor. Dr. McNeir made a motion to approve the request pending the submittal of a revised Supervision Agreement and Plan. Ms. Bryson seconded the motion. The motion passed unanimously.

### **Supervisory Status**

Dr. Stephen Pipkin submitted all necessary documentation to be considered for Supervisory Status. Dr. Souheaver made a motion to approve Dr. Pipkin's Supervisory Status. Dr. McNeir seconded the motion. The motion passed unanimously.

### **Recess/Reconvene**

The Board recessed for Credential Reviews, Quarterly Reports and lunch at 11:20 am. The Board reconvened at 12:30 pm.

### **CREDENTIAL REVIEW**

The Credential Review Committee made a fully seconded motion to approve the following credentials:

1. Dr. Mary Ann Scott submitted Mara Wood's credentials for consideration as a Neuropsychological Technician.

The Board approved all credential review candidates.

### **Quarterly Reports**

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Tiasha Jones' Quarterly Report for the period of September 27, 2014 - December 27, 2014.
2. Dr. Troy Marsden's Quarterly Reports for the period of September 19, 2014 – December 19, 2014.

3. Dr. Catherine Munn's Quarterly Report for the period of September 2, 2014 – December 2, 2014.

4. Dr. Leah Payne's Quarterly Report for the period of September 1, 2014 – December 1, 2014.

The Board approved all quarterly reports.

The Board recessed for Oral Exams at 12:30 pm.

The Board reconvened at 3:35 pm.

### **ADJOURN**

Ms. Dixie Bryson made a motion to adjourn. Dr. Souheaver seconded the motion. The motion passed unanimously. The Board adjourned at 3:45 pm.