

**Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
January 21, 2011**

CALL TO ORDER

The meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch at 10:25AM.

ROLL CALL

Board Members present: Dr. Edward Kleitsch, Ms. Gloria Gordon, Mr. Christopher Hoggard, Ms. Elizabeth Glenn, Dr. Lisa McNeir and Dr. Gary Souheaver.

Board Members excused: Dr. Judd Harbin, Dr. James Fuendeling

Board Members absent: Ms. Rosalyn Watts

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Meagan Kuta.

APPROVAL OF AGENDA

Dr. Kleitsch presented the agenda for approval. Dr. Souheaver made a motion to approve the agenda with a report from the LPE Sunset Ad-hoc Committee added between the report from the Personnel Committee and the Treasurer's report. Dr. McNeir seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Kleitsch presented the September 2010 and December 2010 minutes for approval. Dr. Souheaver made a motion to approve the September 2010 minutes as amended and accept the December 2010 minutes. Ms. Glenn seconded the motion. The motion passed unanimously. The November minutes should be presented at the February 2011 Board meeting.

COMPLAINT COMMITTEE REPORT

(Mr. Ammel has not submitted this information to the Board office)

NEW BUSINESS

Personnel Committee Report

Dr. Souheaver gave the Personnel Committee's report and it is as follows:

A. The first recommendation by the Committee is to include a newsletter to be mailed with the license renewal reminders by April 1, 2011. The newsletter will include the following information:

1. Information regarding the sun-setting of the LPE's
2. Calendar of the board meeting dates
3. Link to the Arkansas Psychology Board website for the minutes
4. Policies and Procedures
5. List of current board members
6. Contact information for the staff and regular business hours

B. Secondly, the Executive Director is to begin making preparations for the space and equipment for the third person.

C. Thirdly, the staff will present to the board a monthly printout of the call logs.

D. Fourth, the staff will begin to compose a job description for the third person.

The four motions were made by Dr. Souheaver and seconded by Mr. Hoggard. The motions passed unanimously.

LPE Sunset Committee Report

Mr. Hoggard met with Dr. Gilesby at UCA. He informed no license for LPE shall be granted after December 31, 2012. October 31, 2012 is the last month a completed LPE application will go to the board for review. All Psychological Examiner Provisional Licenses will expire at midnight on December 31, 2012. Ms. Ford will begin drafting a letter/notice regarding the LPE sunset notice.

Dr. Souheaver made a motion to send notification to the schools regarding the decided deadline date. Dr. McNeir seconded the motion. The motion passed unanimously.

Treasurer's Report

Ms. Glenn reported to the board on the current balance in our checking and savings accounts. Ms. Glenn also reported the rent checks had been hand delivered by Ms. Pauley and the board is now current with all invoices with Oce' Copy Systems being the only exception. The board is currently receiving three separate invoices for one copier. Ms. Glenn was going to research this and report back in February 2011.

Director's Report

Ms. Pauley will investigate direct payments and transfer of money for the board. More specifically, if the board were to transfer money will the board have the ability to undo it

at a later date. Ms. Pauley also reported to the board a statement of financial interest. The wall certificates have been designed by Ms. Pauley and will be completed by staff in the office. GL Suites has been working closely with the staff preparing to make verifications free on the website and preparing for this year's licensure renewal. Ms. Pauley reminded the Board they need to approve Act 1211 of 1995 for TR1's and food expenses. Dr. Souheaver made a motion to approve Act 1211 of 1995. Dr. McNeir seconded the motion. The motion passed unanimously.

Recess

The board recessed at 11:57AM for lunch and reconvened at 12:40PM to conduct board business.

Board Business

Ms. Taylor Branton submitted a supervision plan and agreement with Dr. Nancy Powell as her primary supervisor. Dr. Souheaver made a motion to approve Ms. Branton's plan. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Kristal Caldwell submitted a supervision plan and agreement with Dr. Richard Moore as her primary supervisor. Dr. Souheaver made a motion to reject the request based on insufficient hours of supervision and requesting clarity on background in biofeedback. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Angie Elizandro submitted a supervision plan and agreement with Dr. Mike Davis as her primary supervisor and Dr. Mark Cates as her secondary supervisor. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the request. The motion passed unanimously.

Ms. Lesli Elkins submitted a supervision plan and agreement with Dr. Mike Davis as her primary supervisor. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Brick Johnstone submitted a request to the board asking permission to conduct a forensic neuropsychological evaluation on an individual with a serious brain injury on January 27, 2011. The board stated the Arkansas rule allows a Psychologist sixty (60) days in a calendar year to conduct this type of business. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Gilbert Macvaugh submitted a request to the board to come to Arkansas to do an evaluation on a death row inmate in April of 2011. The board stated the Arkansas rule allows a Psychologist sixty (60) days in a calendar year to conduct this type of business. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Glenn Mesman submitted a supervision plan and agreement with Dr. Wendy Ward-Begnoche as his primary supervisor. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Karen Rineheart submitted a supervision plan and agreement with Dr. Mark Edwards as her primary supervisor. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Carmilya Wilson submitted a supervision plan and agreement with Dr. Angela Sanders as her primary supervisor. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. Dr. Lisa McNeir abstained from the vote. The motion passed unanimously.

Adjourn

Ms. Glenn moved to adjourn. Dr. Souheaver seconded the motion. The motion passed unanimously. The Board adjourned at 1:00pm.