

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
February 18, 2011

CALL TO ORDER

The meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch at 10:23AM.

ROLL CALL

Board Members present: Dr. Edward Kleitsch, Dr. James Fuendeling, Dr. Judd Harbin, Ms. Elizabeth Glenn, Ms. Gloria Gordon and Dr. Gary Souheaver.

Board Members excused: Mr. Skip Hoggard

Board Members absent: Ms. Rosalyn Watts and Dr. Lisa McNeir

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Meagan Kuta.

APPROVAL OF AGENDA

Dr. Kleitsch presented the agenda for approval. Ms. Glenn made a motion to approve the agenda as amended with Ms. Aiken's request and Ms. Smith's letter added. Dr. Harbin seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Kleitsch presented the November 2010 and January 2011 minutes for approval. Dr. Harbin made a motion to approve the November 2010 and January 2011 minutes as amended. Ms. Glenn seconded the motion. The motion passed unanimously.

COMPLAINT COMMITTEE REPORT

(Mr. Ammel has not submitted this information to the Board office)

NEW BUSINESS

Personnel Committee Report

On behalf of the Personnel Committee, Dr. Souheaver presented the following report: He stated that, on February 15, 2011, he and Ms. Pauley were summoned to appear before the Joint Budget Legislative Committee in order to answer any questions which may arise

regarding the Board's request for additional appropriations of funds. He stated that the request will cover the expenses related to the third person, an additional computer, and office furniture as well as other increases related to adequately staffing and maintaining the Board office. The Budget Committee approved the request of an additional \$37,500.00 for fiscal year 2011. In addition, according to the Office of Personnel Management, the Psychology Board's request for actually hiring the third person is on the agenda for consideration during the next Peer Review Meeting by the Office of Personnel Committee.

LPE Sunset Committee Report

Mr. Hoggard was not present so the Board tabled this report.

Treasurer's Report

Ms. Glenn reported that all the Arkansas Psychology Board invoices are current and there are no out standing invoices, with the exception of the Oce' Copy Systems invoices. Ms. Glenn stated she was going to investigate this further and report back to the Board next month. Additionally, the Board is significantly under budget on expenditures. With the sun setting of the LPE's, the Board will be losing close to \$40, 000.00 per year.

Revision to Section 9 Continuing Education of the Rules and Regulations

Dr. Kleitsch presented new wording to the Continuing Education Rule § 9.1 C. "*The Board will conduct random audit of licensees CE compliance each year*". The wording will now read as follows: "*The Board may audit a licensee's compliance with continuing education requirements.*" Ms. Glenn made a motion to approve the change in wording. Dr. Fuendeling seconded the motion. The motion passed unanimously.

2011-2012 License Renewal Fees

The Board will increase the renewal fees to \$150.00 for active status and \$75.00 for voluntary inactive status, and will begin to assess a late fee of \$100.00 every six months beginning on July 1, 2011. Dr. Souheaver made a motion to approve the license fee change. Ms. Glenn seconded the motion. The motion passed unanimously.

Director's Report

Ms. Pauley handed out a memorandum regarding the sun setting of the LPE's for approval and the Board authorized her to post the memorandum immediately to the Arkansas Psychology Board web page, ASPPB, in the newsletter, with the associations, and any in-state universities that have a Master's or Doctoral program in the study of Psychology.

Ms. Pauley reported back and provided documentation from US Bank indicating that, they, US Bank, will NOT be responsible for funds lost or stolen from the Boards' account.

Ms. Pauley provided an update on the status of license renewals for the 2011-2012 licensing period. She stated that, the licensees will have the option to provide a Board Correspondence address, which will be utilized only for Board Correspondence. She stated that the Mailing address will be the public address and will be the only address that will be released. She stated that staff will be working with GL for a solution to some of the problems that occurred during the past renewal with the Supervision Report form. She stated that she will update the Board about this at the next meeting.

Recess

The Board recessed at 11:45AM for lunch and reconvened at 12:51PM in order to conduct Board business.

Board Business

Ms. Michelle Aiken submitted a Provisional License Supervision Plan and Agreement with Dr. Brenda Nobles as her primary supervisor and a request for an extension of her provisional license through the April 15, 2011 Oral Interview. Dr. Souheaver made a motion to approve Ms. Aiken's plan and her provisional license extension. Ms. Gordon seconded the motion. The motion passed unanimously.

Dr. Brittani Baldwin-Gracey submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Wendy Ward-Begnoche as her primary supervisor. Ms. Glenn made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Dana Bevill-Watson submitted a request and the necessary documents in order to return to active status as a Psychologist. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Amy Byerley submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Wendy Ward-Begnoche as her primary supervisor. Dr. Souheaver made a motion to deny her request pending clarification of her training in Biofeedback and Neuropsychological Assessments, as well as a supervision plan indicating who will supervise these areas of practice. Otherwise, Dr. Byerley can remove Biofeedback and Neuropsychological Assessments from her Statement of Intent and resubmit for approval. Ms. Gordon seconded the motion. The motion passed unanimously.

Ms. Shelly Daud submitted a request to the Board for permission to begin accruing 3000 hours towards independent status. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Penny Dedmon submitted a request to the Board to begin accruing 3000 hours towards her independent status and a revised Statement of Intent to add Family Therapy, Crisis Intervention Management, Marital Therapy, and requested permission to provide Neuropsychological Assessments under supervision. Ms. Glenn made a motion to deny the addition of Neuropsychological Assessments on her Statement of Intent and on the Licensee Supervision Agreement. In addition, Ms. Glenn made a motion to deny the Licensee Supervision Plan and deny her request to begin accruing hours towards Independent status. Dr. Harbin seconded the motion. The motion passed unanimously. In addition, the Board Members stated that, if Ms. Dedmon would like, she may request that her Supervising Psychologist submit a request for a Neuropsychological Technician application on her behalf.

Ms. Amy Flaherty submitted documentation of completion of 3000 hours towards her Independent Status as a Licensed Psychological Examiner. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Nathan Hydes submitted an application and all supporting documents requesting Supervisor status. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Kayce Johnson submitted a Provisional Licensee Supervision Plan and Agreement with Dr. James Money Penny as her primary supervisor. On her Provisional Licensee Supervision Plan, she indicated that she would receive supervision one (1) hour per week or as needed. Dr. Souheaver made a motion to deny the request based on insufficient hours of supervision. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Lesli Johnson submitted a Licensee Supervision Plan and Agreement for Dr. Connie Venhaus to supervise her Neuropsychological Assessments. Dr. Souheaver made a motion to deny the request based on Dr. Venhaus' inability to supervise Neuropsychological Assessments. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Delee Lowe submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Rita Galloway as her primary supervisor. Dr. Souheaver made a motion to approve the request but note that areas listed on Ms. Lowe's Statement of Intent which are not on Dr. Galloway's Statement of Intent will require another supervision plan and agreement with another supervising Psychologist. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Sarah McFarland submitted a Licensee Supervision Plan and Agreement with Dr. Nancy Powell as her primary supervisor. The Board tabled this request based on insufficient information.

A local Psychologist submitted a letter to the Board on behalf of the CEO of a local outpatient mental health facility in Central Arkansas, indicating that, a Provisional

License Applicant Examiner had allowed her provisional license to expire in December 2010. According to the letter, the provisional licensee had been providing outpatient therapy to clients until January 25, 2011. The Psychologist requested that the Board extend the provisional license in order to assist them with the billing for services that were provided by this Applicant Examiner from early December 2010 until January 25, 2011; while the Provisional Licensee Applicant Examiner's license was expired. Dr. Souheaver made a motion to deny the request. Ms. Gordon seconded the motion. The motion passed unanimously.

Ms. Laura Needham-Puckett submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Mark Cates as her primary supervisor. Dr. Souheaver made a motion to deny this request based on not enough information. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Wendy Newsam submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Cheralyn Powers as her primary supervisor. Dr. Souheaver made a motion to deny the request based on insufficient hours of supervision. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Mr. Chad Parsons submitted a Provisional Licensee Supervision Plan and Agreement with Dr. John Marr as his primary supervisor. Dr. Souheaver made a motion to accept the request pending submission of a new statement of intent with Neuropsychological Assessments removed. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Allison Patton submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Susan Sobel as her primary supervisor. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Megan Revada submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Heidi Thompson as her primary supervisor. Dr. Souheaver made a motion to deny based on insufficient hours of supervision. Additionally, it is not apparent that Dr. Thompson is a Board approved supervisor. Ms. Glenn seconded the motion. The motion passed unanimously.

Mr. Dustin Roberson submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Sam Boyd as his primary supervisor for approval. Dr. Fuendeling made a motion to deny based on not enough information. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Holly Scott submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Richard Moore as her primary supervisor. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Amy Seay submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Mary Ann Scott as her primary supervisor for approval. Dr. Souheaver made a

motion to deny based on insufficient hours during post doc to practice Neuropsychological Assessments. Dr. Seay can remove Neuropsychological Assessment from her Statement of Intent and resubmit the Supervision Plan for approval. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Dr. Christina Shaw submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Philip Hestand as her primary supervisor. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Vernie Jill Smith submitted a letter to the Board requesting permission to return her license to active status after failing to renew the past three consecutive years. Dr. Souheaver made a motion for Ms. Smith to complete an LPE Application, a new Statement of Intent, complete a new Supervision Plan/Agreement with one hour face-to-face supervision per week, sit for an Oral Interview, pay all late fees, licensing fees, and produce a plan to accrue twenty hours of CEU credits over the next twelve months. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Molly Teas submitted a request to begin accruing 3000 hours towards her independent status. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Connie Venhaus submitted a supervision plan and agreement with Dr. Skip Cochran to supervise her Neuropsychological Assessments. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Eva Windsor submitted a request for an extension of her provisional license through May 31, 2011. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Mr. Donald Wilson submitted a letter to the Board requesting permission to earn all of his CEU credits online due to personal reasons. Ms. Glenn made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Renee Rast and Ms. Cathy Heath from Information Network of Arkansas (INA) requested permission to address the Board regarding license verification, webpage design, and hosting the Board's webpage. Ms. Rast explained to the Board Members that several different options are available regarding verification of licenses and the fees associated with licensure verifications. She provided an example of this, based on what the Nursing Board is currently providing. Ms. Rast suggested offering minimal information at no cost to individuals requesting a verification of licensure, i.e., license issue date, license expiration date, status of license. However, if the verification request requires more detailed information, such as past sanctioned information, that would be available for a \$10.00 fee. Additionally, Ms. Rast and Ms. Heath offered the Board Members the opportunity to be eligible for a grant, which will cover all fees associated with building a new webpage that will match the "Common look and feel requirements."

They stated that the website will be updated during the 2011-2012 fiscal year. In addition, Ms. Pauley stated that, since INA is currently hosting the Board's webpage and since we have been having difficulty in getting information updated in a timely manner, the Board will begin utilizing INA's services to update the current webpage.

Adjourn

Ms. Glenn moved to adjourn. Dr. Souheaver seconded the motion. The motion passed unanimously. The Board adjourned at 1:00 PM.