

**Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
August 19, 2011**

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch at 10:35AM.

ROLL CALL

Board Members present: Dr. Edward Kleitsch, Dr. James Fuendeling, Dr. Judd Harbin, Ms. Elizabeth Glenn, Mr. Skip Hoggard, Ms. Gloria Gordon, Dr. Gary Souheaver, and Dr. Lisa McNeir.

Board Members Excused: Ms. Anne Powell-Black.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Ms. Meagan Kuta.

APPROVAL OF THE AGENDA

Dr. Kleitsch presented the agenda for approval. Dr. Harbin seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Kleitsch presented the July 15, 2011 minutes for approval. Dr. Souheaver made a motion to approve the July 15, 2011 minutes pending the correction of a few grammatical errors and corrections on pages two (2), three (3), and four (4). Dr. Judd Harbin seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

Mr. Ammel stated there were no new developments to report to the Board at this time.

OLD BUSINESS

Ms. Amy Flaherty with the Arkansas Association of Masters in Psychology (AAMP) submitted a letter to the Board requesting assistance because the Disability Determination for Social Security Administration (DDSSA) is requiring Licensed Psychological Examiners—Independent Status practitioners (LPE-I) to have a Supervising Psychologist sign all reports submitted by the LPE-I, regardless, if the LPE-I's Statement of Intent

indicates that the assessments utilized to write these reports may be administered and interpreted independently. Ms. Glenn indicated that Ms. Pauley had contacted DDSSA regarding this requirement. Ms. Glenn stated that the determination regarding co-signatures by Supervising Psychologist has been made within the Federal Government guidelines and the Arkansas Psychology Board, as a State Agency, does not have the authority to assist in this manner. Ms. Glenn stated, according to DDSSA, the only practitioners who do not require a co-signature on their reports are Medical Doctors and Licensed Psychologist. Dr. Harbin made a motion to deny the request and have Ms. Glenn write a letter to Ms. Flaherty indicating the Board position. Dr. Souheaver seconded the motion. The motion passed unanimously.

Mr. Joshua Lee submitted the corrected License Supervision Completion—PE Independent Practice form indicating that he has successfully completed the 3000 hours of supervised experience for consideration for licensure as a Licensed Psychological Examiner—Independent status. Dr. Souheaver made a motion to approve the request for Independent status. Mr. Hoggard seconded the motion. Ms. Glenn abstained, the motion passed.

NEW BUSINESS

Personnel Committee Report

The Personnel Committee makes a fully seconded motion for the three (3) eligible applicants they would like to recommend for the Administrative Specialist, III position:

1. Ms. Sponer
2. Ms. Ashley
3. Ms. Brooks.

The Board unanimously approved the above recommendations.

Treasurer's Report

Ms. Glenn reported she came to the Board office to sign checks. She indicated that all of the Arkansas Psychology Board invoices up to date and current and there are no out standing invoices. In addition, she submitted the Monthly Expenditure Summary to the Board Members for review.

Director's Report

Ms. Pauley stated that Dr. Souheaver assisted in interviewing applicants for the Administrative Specialist, III position. She stated that, following the meeting, she will contact the applicants in the order they were presented to the Board.

Ms. Pauley stated that she has been working with the Information Network of Arkansas (INA) on the Board's new webpage. She submitted screenshots of the proposed webpage for approval. Dr. Harbin made a motion to approve the design. Dr. Fuendeling seconded the motion, the motion passed unanimously. In addition, the Board Members presented

ideas and suggestions that they would like to see incorporated into the new design. Ms. Pauley stated that she will contact INA and see if we can include options for posting practitioners who have sanctions, fines, and/or revocations against their license as well as providing updates related to Hot Topics which may include current notices to licensees.

Ms. Pauley stated that some of the license renewals in May 2010 posted multiple times within the GL Solutions Database. She stated that she has contacted GL Solutions about this; however, they cannot provide any explanations as to what caused this error. In addition, she stated that some receipt numbers were deleted and GL Solutions cannot provide any historical information related to those records.

Ms. Pauley stated that she will contact Donna Skulman Consulting in order to obtain quotes on building a database that will meet the needs of the Agency. She stated that the Board may be able to spend \$10,000 for a custom designed database. She stated that this would require a revision to the Information Technology Plan for FY 2012 before the Agency could enter into a contract related to building the database.

Ms. Pauley stated that in order to print and mail the Newsletter, it would cost the Agency approximately \$500 and in order to print and mail the Directory to the licensees, the cost to the Agency would be almost \$4,000. The Board indicated that it will be acceptable to publish this information on the Board's new webpage since we should be finish with that task within the next couple of months.

Recess/Reconvene

The Board recessed for lunch at 11:45 AM.

The Board reconvened at 12:30 PM to conduct Board business.

Rule Revisions

The Board Members were provided copies of the proposed revisions to the Arkansas Psychology Board Rules and Regulations. Ms. Amy Ford discussed the revisions with the Board Members. Discussion followed and additional suggestions were made by the Board Members. Ms. Ford stated that she will include all of the updates and will provide another draft for the next Board Meeting.

Recess/Reconvene

The Board recessed at 2:40 PM.

The Board reconvened at 2:50 PM to conduct Board business.

Board Business

Dr. Brittani Baldwin-Gracey submitted a Provisional Licensee Supervision Plan and Agreement to the Board for approval with Dr. Snow as her primary supervisor and Dr. Wendy Ward as her secondary supervisor. Ms. Glenn made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Mr. Joshua Barnes submitted a cover letter and the Licensee Supervision Completion—PE Independent Practice form indicating that he has successfully completed the 3000 hours of supervised experience for consideration for licensure as a Licensed Psychological Examiner—Independent status. Dr. Souheaver made a motion to approve the request for Independent status. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Brittani Blair submitted a Licensee Supervision Plan and Agreement with Dr. Andrea Stillwell as her primary supervisor. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Marielle Falki submitted a Licensee Supervision Plan and Agreement with Dr. Charles Spellman as her primary supervisor. Dr. McNeir made a motion to deny the request due to the inconsistencies between her Licensed Psychological Examiner Statement of Intent and the Licensee Supervision Plan and Agreement. Dr. Souheaver seconded the motion. The motion was passed unanimously.

Dr. Mark Glover submitted a request for Supervisor Status to the Board for approval. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Mr. Jennifer Hennessey submitted a cover letter and the appropriate documents requesting permission to begin accruing the 3,000 hours required for licensure as a License Psychological Examiner with Independent Status. Ms. Glenn motioned to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Leslie Johnson submitted a cover letter and the appropriate documents requesting permission to begin accruing the 3,000 hours required for licensure as a License Psychological Examiner with Independent Status. Ms. Glenn made a motion to table the request until the next Board meeting. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Frances Murdock submitted a cover letter and the appropriate documents requesting permission to begin accruing the 3,000 hours required for licensure as a License Psychological Examiner with Independent. Status. Dr. Souheaver made a motion to deny her request due to inconsistencies between the Statement of Intent – Independent Practice—Post 1997 and the Licensee Supervision Plan PE – Independent Practice. Dr. Feundeling seconded the motion. The motion passed unanimously.

Mr. Steven Nall submitted a cover letter and the appropriate documents requesting permission to begin accruing the 3,000 hours required for licensure as a License Psychological Examiner with Independent Status. Dr. Souheaver made a motion to deny the request due to inconsistencies on the Statement of Intent – PE Independent Practice Post 1997 and Licensee Supervision Plan PE – Independent Practice. Dr. Harbin seconded the motion. The motion passed unanimously.

Mr. Chad Parsons submitted a request for extension of his provisional license due to personal reasons. Ms. Glenn made a motion to extend his Applicant Examiner-Provisional License for another five (5) months, until the end of January 2012. Dr. Feundeling seconded the motion. Dr. Harbin abstained. The motion passed unanimously.

Dr. James Walker submitted an informative letter of request to the Board to conduct psychological evaluations on two (2) individuals incarcerated in the State of Arkansas. Mr. Hoggard made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Dale Watson submitted an informative letter of request to the Board to perform a Forensic Mental Evaluation of a client and provide expert testimony at a later date. Ms. Glenn made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Kathy White submitted an Applicant Examiner-Provisional Licensee Supervision Plan and Agreement to the Board. She indicated that Dr. Elizabeth Speck-Kern will be her primary supervisor. Ms. Glenn made a motion to approve the request. Dr. Feundeling seconded the motion. The motion passed unanimously.

Mr. Donald Wilson submitted a letter to the Board requesting approval to take all Continuing Education Units (CEU) courses online due to the fact he is unable to travel. Dr. Souheaver made a motion to deny the request, indicating that CEU courses may be taken online; however, at least one (1) course has to be taken in the traditional manner. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Anita Madakasira-Andrews submitted a cover letter and the appropriate documents requesting permission to begin accruing the 3,000 hours required for licensure as a License Psychological Examiner with Independent Status. Dr. Harbin motioned to reject the request and have Ms. Madakasira-Andrews correct the inconsistencies between the most recent Board approved Statement of Intent and the Independent Status request and Supervision Plan with Dr. Linson. Dr. Souheaver seconded the motion. The motion passed unanimously.

Adjourn

Ms. Elizabeth Glen made a motion for the Board to adjourn. Dr. Judd Harbin seconded the motion. The motion passed unanimously. The Board adjourned at 3:35 PM.