

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
April 15, 2011

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch at 10:15AM.

ROLL CALL

Board Members present: Dr. Edward Kleitsch, Dr. James Fuendeling, Dr. Judd Harbin, Ms. Elizabeth Glenn, Mr. Skip Hoggard, Ms. Gloria Gordon, and Dr. Gary Souheaver.

Board Members excused: Dr. Lisa McNeir.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Ms. Meagan Kuta.

APPROVAL OF AGENDA

Dr. Kleitsch presented the agenda to the Board Members for approval. Dr. Harbin made motions to amend the agenda by adding Rule 6.3. B. (1) as the first item under Old Business and adding Dr. Lahoma Schultz's request for permission to approach the Board as the first item under New Business and approve the amended agenda. Ms. Glenn seconded the motions. The motions passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Kleitsch presented the March 18, 2011 minutes for approval. Dr. Souheaver made a motion to approve the March 18, 2011 minutes pending the correction of a few grammatical errors. Ms. Glenn seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

(Mr. Ammel has not submitted this information to the Board office)

OLD BUSINESS

Ms. Pauley questioned the Board Members regarding §6.3.B.(1) of the Arkansas Psychology Board Rules and Regulations, 2009 pertaining to the submission of an annual supervision report form by Psychological Examiners. According to §6.3.B.(1) *An annual supervision report, due by June 30 of each year, shall be mandatory for all licensed Psychological Examiners who are engaged in those professional activities that, by law,*

require supervision. The report shall detail the types of activities in which the supervisee is engaged. Ms. Pauley reported that, during the March 18, 2011 Board Meeting, the Board Members approved staff to return any Licensed Psychological Examiner's 2011-2012 license renewal if their renewals did not contain the Annual Supervision Reporting form. Dr. Fuendeling made a motion to rescind the Board's determination during the March 18, 2011 meeting which would deny renewal of an LPE license if an Annual Supervision Reporting form is not submitted as part of the licensure renewal packet. In addition, Dr. Fuendeling made a motion to allow all active Licensed Psychological Examiner's to renew their 2011-2012 licenses, even if an annual supervision reporting form is not received in the Board office. Ms. Glenn seconded the motions. The motions passed unanimously.

Ms. Kayce Johnson submitted a request to meet with her supervisor, Dr. James Money Penny, every other week for at least two hours rather than one hour weekly due to a difference in work schedules and the distance barrier. Ms. Glenn moved to deny the motion due to the fact the distance from Little Rock, Arkansas to Conway, Arkansas is not a hardship. Additionally, the standard supervision requirement for a provisional licensee psychological examiner according to the Arkansas Psychology Board Rules and Regulations, 2009, §6.2.C.(1) *A minimum of 1 hour of face-to-face supervision per week for provisional licensure applicants who have not previously held a psychology license.* Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Wendy Newsam submitted a revised Provisional Licensee Supervision Plan and Agreement with Dr. Cheralyn Powers as her primary supervisor for approval. During the February 18, 2011 Board meeting, the Board members denied her Provisional Licensee Supervision Plan and Agreement due to insufficient hours of supervision. Ms. Newsam corrected the hours of required supervision on the Provisional Licensee Supervision Plan and Agreement. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Jessica Pipkin submitted a revised Provisional Licensee Supervision Plan and Agreement with Dr. David Blaske as her primary supervisor. During the March 18, 2011 board meeting the Board denied her Provisional Licensee Supervision Plan and Agreement with Dr. Blaske due to failure to sign the Provisional Licensee Supervision Agreement. Dr. Souheaver made a motion to deny this request due to Dr. Pipkin's insufficient hours of supervision listed on the Provisional Licensee Supervision Plan. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Megan Revada submitted a revised Provisional Licensee Supervision Plan and Agreement with Dr. Heidi Thompson as her primary supervisor. On February 18, 2011, the Board Members denied the Provisional Licensee Supervision Plan and Agreement with Dr. Heidi Thompson based on insufficient hours of supervision listed. Additionally, Dr. Heidi Thompson is not a Board approved Supervisor. The revised Provisional Licensee Supervision Plan and Agreement has the correct hours of supervision listed and Dr. Heidi Thompson was approved to Supervise during the March 18, 2011 Board

meeting. Therefore, Ms. Glenn moved to approve Ms. Revada's request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Amy Seay submitted a revised Provisional Licensee Supervision Plan and Agreement with Dr. Mary Ann Scott. The Board denied Dr. Seay's initial Provisional Licensee Supervision Plan and Agreement based on the need for more documentation pertaining to Dr. Seay's training in Biofeedback and requested she remove Neuropsychological Assessments from her Statement of Intent under areas of Independent Practice and have her provide documentation in training in that area as well. Dr. Seay submitted letters attesting to her competency in Neuropsychological Testing and removed it from "independent" and put it under "areas of supervision" on her Statement of Intent. Dr. Seay also removed Biofeedback from her Provisional Licensee Supervision Plan and Agreement. Ms. Glenn made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

NEW BUSINESS

Dr. Lahoma Schultz requested permission to approach the Board regarding her expired Applicant Psychologist-Provisional License. Dr. Schultz expressed her concerns to the Board Members regarding failed communication from the Board staff regarding the expiration of her license. Upon review of the correspondence between staff and Dr. Schultz, it was apparent there was no "ill will" from the Board staff. Dr. Schultz provided her correct, current mailing address to staff. She is allowed to participate in the Oral Examinations scheduled for today, April 15, 2011.

Personnel Committee Report

On behalf of the Personnel Committee, Dr. Souheaver would like the record to reflect there has been no progress in efforts to obtain a third employee from Mr. George Johnson with Office of Personnel Management (OPM). Mr. Johnson is not fulfilling the obligations of our Board. The Personnel Committee is very frustrated with the system of employing people through OPM and at a minimum, OPM is very flawed.

Treasurer's Report

Ms. Glenn reported all of the Arkansas Psychology Board invoices are current and there are no out standing invoices. In addition, Ms. Glenn would like to let the record reflect that prior to Ms. Pauley's employment with the Board, our database provider; GL Suites (now GL Solutions) would bill the Board for all service updates and enhancements. This had resulted in excessive charges for services that should have been covered under the Small Agency Contract between the Arkansas Psychology Board and GL. Ms. Pauley had reviewed the contract in 2008 and determined that all of the services and enhancements were part of the original contract between the Board and GL. Ms. Glenn reported that since January 2011, Ms. Pauley has requested numerous enhancements to be implemented before May 1, 2011, which is the first day of the 2011-2012 license renewals. The review of the contract has saved the Board in an excess of \$15,000 since

January 1, 2011. Also, the most recent updates from March 2011 until April 15, 2011 have saved the Board an additional \$7000.

Applicant Requesting Assistance

Ms. Glenn presented information to the Board Members regarding an Applicant Psychologist, Dr. Amy Claxton. Dr. Claxton was licensed as a Psychological Examiner in 1982 and she maintained that license for one (1) year. In 1994, she applied for licensure as a Psychologist. Dr. Claxton passed the Credential Review and was granted an Applicant Psychologist Provisional License at that time. She was also granted permission to take the Examination for Professional Practice in Psychology (EPPP). Dr. Claxton had taken the EPPP more than once during 1995 and each time, she was told that she did not pass the EPPP at a score of 500 or greater; therefore, she did not meet the requirements for licensure as a Psychologist in the State of Arkansas. According to her files, historical emails from the previous director, the administrative assistant, and the Board minutes from 1994 until April 15, 2011, Dr. Claxton never questioned the Board's determination regarding the results of the EPPP until 2008. At that time, she was told that, based on the 1995 test scores, she did not pass the EPPP and if she wanted to be licensed as a Psychologist in Arkansas, she would be required to take this examination again.

According to Dr. Claxton's 1982 Psychological Examiner file, she did pass the EPPP at the Psychologist level. Dr. Fuendeling moved for Ms. Claxton to apply for a provisional license as a Psychologist and the Board will accept her passing EPPP score from 1982. Additionally, Ms. Claxton will have to meet the 2000 hour Post-Doc requirements before she can be fully licensed as a Psychologist. Ms. Glenn seconded the motion. The motion passed unanimously.

Recess/Reconvened

The Board recessed at 11:05 AM and reconvened at 11:15 to continue New Business.

Director's Report

Ms. Pauley reported that in preparation for the 2011-2012 license renewals, she has been working with staff from the Information Network of Arkansas (INA) and GL Solutions. She stated that everything has been going well and we are expected to meet the May 1, 2011 deadline. She stated that information has been sent to INA to update the webpage for renewals and all of the necessary forms will be available on the webpage. The license renewal reminder cards have been ordered and were mailed on April 14, 2011.

Ms. Pauley stated that she has been meeting with several different companies regarding the purchase of dehumidifiers for the Board office. According to her research, it appears that, due to the excessive water accumulation in dehumidifiers, without the extra expenses of having drains installed, purchasing dehumidifiers for the Board office may not be a practical decision. She stated that the current air conditioning system, if properly

maintained, should eliminate the excessive moisture in the air. Therefore, since some of the past problems may have been related to poor air quality, she would like to purchase air purifiers for the Board office. She stated that, each air purifier can handle a certain amount of square feet. Therefore, in order to maintain adequate control, she will have to purchase several of these. She will conduct more research on air purifiers and report back to the Board on May 20, 2011.

Administrative Specialist III Report

Ms. Kuta reported to the Board the successful ordering and delivery of a new desk for the third employee. The desk was delivered on April 15, 2011. Additionally, Ms. Pauley had contractors install a new telephone lines and lines for internet capabilities. The telephone is working.

Ms. Kuta brought to the Board's attention a letter submitted by Dr. Lisa Evans regarding two Provisionally Licensed Psychological Examiners, Rose Smith and Dr. Tom Waltz. Dr. Evans requested the Board to back date Ms. Smith and Dr. Waltz's Provisional License to the May 2010 Board meeting due to lack of proper communication from the Board Staff. Dr. Souheaver made a motion to reject this request stating there was not a problem in communication with the Board staff, but rather a problem with properly completing forms. Additionally, Dr. Souheaver extended an open invitation to all applicants for seminars related to correctly completing forms for the Arkansas Psychology Board.

Ms. Kuta also introduced a requested submitted to her from Ms. Gina Redford, a Research Project Analyst with the Arkansas Department of Health in the Health Division Branch. Ms. Redford emailed Ms. Kuta on Friday, April 1, 2011 requesting a mailing list of all the Arkansas Psychology Board licensees along with each licensee's birth date. Ms. Kuta, in an effort to protect the privacy of the licensees, denied this information and requested the Board to vote on the release of this information. Dr. Souheaver made a motion authorizing the mailing list to include the birth year only. Ms. Glenn seconded the motion. Dr. Harbin abstained from the vote. The motion passed.

Recess/Reconvene

The Board recessed at 12:10 and reconvened at 12:50 to continue with Board business.

Board Business

Ms. Terri Albert submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Sharon Trout as her new primary supervisor. Dr. Souheaver moved to approve the Provisional Licensee Supervision Plan and Agreement. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Brittani Baldwin Gracey submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Jeff Snow as her new primary supervisor. Dr. Souheaver moved to

approve the Provisional Licensee Supervision Plan and Agreement. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Sam Boyd submitted a revised Statement of Intent. Dr. Souheaver moved to approve the Statement of Intent. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Amy Byerley submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Wendy Ward-Begnoche as new primary supervisor, Dr. Jeffery Snow as her new secondary supervisor and Dr. Jayne Bellando as her other secondary supervisor. Dr. Souheaver moved to reject her requests due to insufficient hours of supervision. Additionally, Dr. Byerley failed to sign any of the three Provisional Licensee Supervision Agreements. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Mary Carnahan submitted a Licensee Supervision Plan and Agreement with Dr. James Vasilos as her new primary supervisor. Dr. Fuendeling made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Anerella Celitti requested permission to approach the Board regarding her credential review. Ms. Celitti went through credential review in February 2011 and was denied due to lack of a third reference. Ms. Celitti requested the Board accept her other references three references from a Psychiatrist, a Social Worker and a Licensed Counselor in place of the third reference from a licensed psychologist. Ms. Glenn moved to approve the request. Ms. Gordon seconded the motion. The motion passed unanimously.

Dr. Kristen Eckelhoff submitted a letter and proof of twenty CEU credits to the Board to request to return to active status. Ms. Glenn moved to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Kimberley Lambert submitted the form for completion of her 3000 hours towards Independent Status as a Psychological Examiner. Dr. Souheaver moved to approve the motion. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Maranda Leonard submitted a Provisional Licensee Supervision Agreement and Plan with Dr. Erika Moseby as her primary supervisor. Dr. Souheaver moved to approve her request. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Liv Miller submitted a cover letter, a Supervisor Request Form with three cover letters from licensed Psychologists. Dr. Souheaver moved to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Mr. Stephen Pipkin submitted a Provisional Licensee Supervision Agreement and Plan with Dr. Del Thomas as his primary supervisor. Dr. Fuendeling moved to approve his request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Sissy Ratliff submitted a Provisional Licensee Supervision Agreement and Plan with Dr. Dan Johnson as her primary supervisor. Dr. Souheaver moved to approve her request pending the removal of Neuropsychological Assessments from her Statement of Intent. Dr. Harbin seconded the motion. The motion passed unanimously. The Board would like to inform Ms. Ratliff she may conduct Neuropsychological Assessments as a Technician.

Dr. Robert Yohman submitted a letter to the Board requesting permission to enter into Arkansas to conduct a one time Neuropsychological Assessment. The Board would like staff to send a letter stating the request was approved.

Recess

The Board recessed at 1:50 PM to conduct Oral Interviews.

Adjourn

Ms. Glenn moved to adjourn. Dr. Fuendeling seconded the motion. The motion passed unanimously. The Board adjourned at 4:50 PM.