

**Minutes**  
**Arkansas Psychology Board**  
**101 East Capitol, Suite 415**  
**Board Meeting**  
**May 20, 2011**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch at 10:05AM.

**ROLL CALL**

Board Members present: Dr. Edward Kleitsch, Dr. James Fuendeling, Dr. Judd Harbin, Ms. Elizabeth Glenn, Mr. Skip Hoggard, Ms. Gloria Gordon, Dr. Gary Souheaver and Ms. Anne Powell-Black.

Board Members excused: Dr. Lisa McNeir.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Ms. Meagan Kuta.

Dr. Kleitsch welcomed new Board Member, Ms. Anne Powell-Black.

**APPROVAL OF AGENDA**

Dr. Kleitsch presented the agenda to the Board Members for approval. Mr. Hoggard made a motion to amend the agenda by adding Dr. Fuendeling's request for reimbursement as the first item under New Business. Dr. Harbin seconded the motion. Ms. Glenn made a motion to approve the agenda as amended. Dr. Harbin seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Kleitsch presented the April 15, 2011 minutes for approval. Dr. Souheaver made a motion to approve the April 15, 2011 minutes pending the correction of a few grammatical errors. Ms. Glenn seconded the motion. The motion passed unanimously.

**REPORT FROM THE COMPLAINT COMMITTEE**

Mr. Ammel stated there were no new developments to report to the Board at this time.

**COMPLAINT HEARING C09-07**

The Board recessed at 10:15 AM -12:30 PM to conduct the Complaint Hearing regarding Complaint C09-07. *See the transcript for details regarding the hearing.*

## **RECONVENED**

The Board reconvened at 1:30 PM to conduct Board Business.

## **OLD BUSINESS**

Dr. Amy Byerley re-submitted a Provisional Licensee Supervision Plans and Agreements with Dr. Ward-Begnoche as her Primary Supervisor, Dr. Snow as her New Secondary Supervisor and Dr. Bellando as her Other Secondary Supervisor for review. During the April 15, 2011 Board meeting, the Board members denied her request for failing to sign all three Provisional Licensee Supervision Agreements. Dr. Byerley signed the three Provisional Licensee Supervision Agreements. Therefore, Ms. Glenn made a motion to approve the Provisional Licensee Supervision Plans and Agreements. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Kayce Johnson submitted a revised Provisional Licensee Supervision Plan and Agreement with Dr. Money penny as her Primary Supervisor for approval. During the March 18, 2011 Board meeting, the Board members denied her request to meet with Dr. Money penny ever other week for at least two hours rather than one hour weekly due to a difference in work schedules and the distance barrier. Ms. Johnson corrected the hours of supervision to the minimum standard of one hour face to face per week with Dr. Money penny. Dr. Harbin made a motion to approve the Provisional Licensee Supervision Plan and Agreement, but noted, in order for Ms. Johnson to conduct Objective and Projective Assessments she will need a secondary supervisor. Ms. Glenn seconded the motion. The motion passed unanimously.

Mr. Thomas Murray submitted a letter to the Board for consideration. His file application as a Psychological Examiner went through Credential Review on October 18, 2010 and again on November 19, 2010. Each time Mr. Murray's application did not meet the licensure requirements based on his transcript is from a non-APA accredited school, Walden University. Again, he has requested the Board review his file for credential review. However, based on his transcript is from Walden University, Dr. Souheaver made a motion to deny his request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Laura Needham-Puckett re-submitted a Provisional Licensee Supervision Plan with Dr. Mark Cates as her Primary Supervisor. During the February 18, 2011 Board meeting the Board members rejected the previous Provisional Licensee Supervision Plan and Agreement due to failure to check the appropriate box at the top of the Provisional Licensee Supervision Agreement. Ms. Needham-Puckett correct the form and indicated Dr. Cates to be her new Primary Supervisor. Dr. Harbin made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Jessica Pipkin re-submitted a revised Provisional Licensee Supervision Plan and Agreement with Dr. David Blaske as her Primary Supervisor. During the April 15, 2011 Board meeting, the Board members denied her request based on insufficient hours of supervision. Dr. Pipkin corrected the Provisional Licensee Supervision Plan with

minimum standard of one hour face to face supervision per week listed. Ms. Glenn made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

## **NEW BUSINESS**

### **Dr. Fuendeling's Request**

Dr. Fuendeling would like to request reimbursement for his childcare while he was called as an expert witness to testify for the Complaint Hearing held today with regard to Complaint C09-09. Ms. Glenn made a motion to approve Ms. Pauley to attempt to reimburse Dr. Fuendeling for his childcare expenses. Dr. Harbin seconded the motion.

### **Personnel Committee Report**

On behalf of the Personnel Committee, Dr. Souheaver announced to the Board on May 15, 2011 the Legislative Council approved the third position. Now, there is a process that must be followed through Office of Personnel Management (OPM). The Personnel Committee would like to ratify and urge the expeditious filling of the third position.

### **Treasurer's Report**

Ms. Glenn reported Mr. Hoggard came to the Board office to sign checks which brought all of the Arkansas Psychology Board invoices up to date and current and there are no outstanding invoices.

### **Director's Report**

Ms. Pauley reported to the Board that 24 out of 208 Psychological Examiners had renewed; 34 out of 193 Licensed Psychological Examiners-Independent had renewed; and 146 out of 560 Psychologist had renewed as of close of business on May 19, 2011. She also reported the number of incomplete submissions has been very low compared to the previous renewal year for 2010-2011. Ms. Pauley also presented to the Board the email INA is automatically sending out to all Licensed Psychological Examiners with and without Independent Status upon renewal of their license. The Staff was unaware email was going to be disbursed.

Ms. Pauley requested Ms. Meagan Kuta to be approved for the Licensing Coordinator position and that post the Administrative Specialist III job be posted. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously. In order to cover the salary of the third position, Ms. Pauley will have to submit a revised budget during the fall of 2011. Additionally, Ms. Pauley informed the Board about the cutbacks at Alexander Youth Services and that OPM advised her that she may be able to avoid some possible red-tape if she could fill the Administrative Specialist III position with another state employee.

Ms. Pauley will investigate how to possibly reimburse Dr. Fuendeling for his overnight child care expenses incurred when he was called as an expert witness for Complaint Hearing held today for Complaint C09-09. This will most likely be classified as an "Unexpected Expense" related to Complaint C09-09.

### **Board Business**

Dr. Angeline Benham submitted a request to the Board regarding Continuing Education Units (CEUs). Her request was for pre-approval of CEUs. Dr. Souheaver moved to deny the request based on the fact the Board does not pre-approve CEUs. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Adam Benton submitted a request for Supervisor Status with three letters of reference and the appropriate form to the Board. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Brittany Blair submitted a revised Statement of Intent to the Board. Dr. Souheaver made a motion to deny the request based on insufficient information and request she inform the Board of exactly what she wants to do and resubmit. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Debra Butler submitted documentation that she completed the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Dr. Harbin moved to deny the request because Ms. Butler added Projective Testing under areas of practice to be provided independently and added "Geriatric" under the populations to be served. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Josh Cisler submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Betty Everett as his New Primary Supervisor. Dr. Harbin made a motion to deny the request because the Provisional Licensee Supervision Plan and Dr. Cisler's Statement of Intent do not match. Dr. Cisler has "Psychoeducational Assessment" under "Supervision Areas" and "Seriously Mentally Ill" under "Populations to be Served" on his Provisional Licensee Supervision Plan and does not have them on his Statement of Intent. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Lisa Jon Bohne Clay submitted the appropriate documentation that she completed the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Dr. Harbin made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Anita Cooper submitted a request to begin accruing the required 3000 hours towards Independent Status as a Licensed Psychological Examiner. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. Ms. Glenn abstained from voting. The motion passed.

Ms. Kathryn Crane submitted a request to the Board to begin accruing the required 3000 hours towards Independent Status as a Licensed Psychological Examiner. Dr. Souheaver moved to deny the request based on the inadequate supervision. The minimum is one hour face to face supervision per week with the approved supervisor. Ms. Crane has one hour of group supervision on her supervision plan submitted to the Board. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Edan Critchfield submitted a letter to the Board to inform the Arkansas Psychology Board of his intent to enter into the State to conduct a psychological evaluation on a soldier from the 2<sup>nd</sup> Brigade Combat Team of the 10<sup>th</sup> Mountain Division who is currently incarcerated in the Phillips County, Arkansas Jail. This mental evaluation must be completed in accordance with Army Regulation 635-200, in order to have this soldier separated from active duty.

Ms. Jennifer Downey submitted a Provisional Licensee Supervision Agreement and Plan with Dr. Erica Moseby as her new Primary Supervisor. Dr. Souheaver moved to approve her request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Wendi Elliott submitted a request to begin accruing the required 3000 hours toward Independent Practice as a Licensed Psychological Examiner. She also requested the Board backdate the start date to allow the last year's accumulation of supervision to count towards the 3000 hours of the requirement. Mr. Hoggard made a motion to approve her request to begin accruing the 3000 hours of supervision; however, the last year of supervision will not count towards the requirement. Ms. Elliott may begin counting the hours of supervision as of today, May 20, 2011. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Keisha Hankins submitted a request to begin accruing the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Ms. Glenn made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Mr. Phillip Higdon submitted a letter to the Board requesting guidance as to his license status due to personal reasons. The Board suggested Mr. Higdon seek "Voluntary Inactive" Status at this time and if he wishes to return to active status, he will then need to provide proof of the twenty continuing education units for the previous licensing year.

Ms. Lesli Johnson submitted paperwork to begin accruing the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Ms. Glenn made a motion to deny the request based on insufficient hours of supervision listed on her supervision plan. The minimum is one hour face to face supervision per week with the approved supervisor. Ms. Johnson listed individual supervision as needed. Additionally, Ms. Johnson will need to submit the correct Statement of Intent for Independent Status. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Jason LaGory submitted a request for Supervisor Status with three reference letters and the appropriate form to the Board. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Stephanie McCain submitted the appropriate documentation that she completed the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Ms. Glenn moved to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Lauren McKnight submitted the appropriate documentation that she completed the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Dr. Harbin made a motion to approve the request. Dr. Fuendeling seconded the motion. Ms. Glenn abstained from voting. The motion passed.

Ms. Michelle Owen submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Christina Scott as her new Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Sissy Ratliff submitted a revised Statement of Intent removing Neuropsychological Assessments. Additionally, Ms. Ratliff requested guidance regarding the process of administering the neuropsychological assessments. Dr. Souheaver made a motion to approve her revised Statement of Intent with Neuropsychological Assessments removed and advised her to have her supervisor request a Neuropsychological Technician packet on her behalf. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Stacy Ryan submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Catherin Stanger as her new Primary Supervisor. Ms. Glenn made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Richard Sayner submitted an updated Statement of Intent. His previous Statement of Intent was dated April 27, 1998. Dr. Souheaver made a motion to accept his new Statement of Intent. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Yun-Jeong Shin submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Phillip Hestand to the Board. Additionally, Dr. Shin requested the Board to pre-approve her current position at Arkansas State University for her postdoctoral experience. Mr. Hoggard made a motion to approve the Provisional Licensee Supervision Plan and Agreement with Dr. Hestand as her Primary Supervisor. However, the Board does not pre-approve postdoctoral experiences and referred Dr. Shin to *Section 5.4. H. Postdoctoral Supervised Experience*, of the Rules and Regulations. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Amy Spicer submitted a Provisional Licensee Supervision Plan and Agreement with Dr. Jayne Bellando as her Primary Supervisor. Dr. Souheaver made a motion to reject the request pending an appearance from Ms. Spicer and Dr. Bellando to clarify their training status. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Amber Waite submitted the appropriate documentation that she completed the required 3000 hours of supervision towards Independent Status as a Licensed Psychological Examiner. Ms. Glenn made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

### **Adjourn**

Dr. Harbin made a motion for the Board to adjourn. Mr. Hoggard seconded the motion. The motion passed unanimously. The Board adjourned at 3:00 PM.