

**Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
December 13, 2013**

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Edward Kleitsch, at 10:15 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. James Fuendeling, Ms. Gloria Gordon, Mr. Skip Hoggard, Dr. Edward Kleitsch, Dr. Lisa McNeir, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley, and Ms. Maggie Sponer.

APPROVAL OF AGENDA

Mr. Hoggard made a motion to approve the agenda with additions. Dr. Souheaver seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Souheaver made a motion to approve the November 15, 2013 Board Meeting Minutes after grammatical corrections. Ms. Bryson seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

12-13 UPDATE

Information was provided during the Board meeting that Respondent apparently complied with the Board's decision that only LPE's (or other appropriately-license individuals with assessment credentials) could be both administering and interpreting the Woodcock-Johnson assessment instruments that have been the subject matter of this case. Confirmation of the alleged fact that the Respondent has hired LPE(s) to also administer these tests as well as already having used LPE(s) to interpret test results will be solicited from Respondent's attorney. The Board still wanted any LPE working for this organization to be sent a letter (of the Board's approval) advising about the jeopardy an LPE license could be placed in if Respondent reverted to using unlicensed individuals to administer such tests for the LPE(s) subsequent interpretation. The aforementioned confirmation from Respondent's attorney is being solicited, accompanied by a listing of

any LPE (or LPE-I) involved with the administration or interpretation of these tests for receipt of a Board “warning/advisement” letter. That letter should probably be ready for the February Board meeting [although this reporter is concerned about the legal implications of issuance of a “prior restraint” letter to a licensee—Senior Asst. AG Ford should provide guidance about that narrow issue as to whether it is advisable to issue such if compliance with the Board’s interpretations/conclusions have been effectuated.].

13-07 [Rec’d 08/16/13} ACTION/ADVISORY ITEM

RESPONDENT: A psychologist licensed in Alabama transferred her practice to Arkansas. The Alabama Board noted that she had not complied with renewal/registration fees and CE requirements and disciplined her with a suspension of licensure in January 2013. It is imminently apparent that Respondent failed to recognize her responsibility to the Alabama Board as to updates of her licensure status, although that is not an acceptable excuse under licensure laws. Technically, this would be a violation also under APB statutes and regulations. However, since this was more in the nature of a technical violation upon transference to another licensing jurisdiction, the Committee recommended an issuance of an advisory letter about the technical violations by the Committee, itself; thereby not triggering a report to the National Database re violations found by the Board, itself. The Board adopted that recommendation, and that letter will be issued to the Respondent.

OLD BUSINESS

Dr. Richard Barrett submitted a revised Supervision Agreement and Plan, indicating Dr. Fred Woolverton as his Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Sarah Murray submitted a revised Supervision Agreement and Plan, indicating Dr. Chrystal McChristian as her New Primary Supervisor. Dr. Fuendeling made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee

Dr. Souheaver informed the Board that the Personnel Committee attempted to have a meeting this month. However, due to insufficient notification time the Personnel Committee will pursue another date. There is no report for this month.

Treasurer’s Report

Mr. Hoggard notified the Board that there is no Treasurer’s report for this month.

Director's Report

Ms. Pauley discussed the benefits of moving the Board's money from a bank account into a State Treasury Account. Ms. Pauley notified the Board that rental for the credit card machine currently is directly withdrawn from the Board's bank account. An automatic funds transfer cannot be done from the Treasury Account without an invoice request. The ultimate goal is to have the Board office only accept online payments and debit or credit cards. Ms. Pauley notified the Board that she would like to move the Board's funds into the State Treasury. Ms. Gordon made a motion to approve Ms. Pauley's recommendation of moving the Board's funds into a Treasury Account. Ms. Bryson seconded the motion. The motion passed unanimously.

Ms. Pauley notified the Board that she had a meeting with Phyllis Richey at the Department of Finance and Administration (DFA) to discuss Mr. Ammel's compensation. First, Ms. Pauley and representatives from DFA are working on closing the Fiscal Year 2013 (FY 2013) and on getting Mr. Ammel compensated for January through June 2013. Once this has been completed, then they will begin working on compensating Mr. Ammel for the months of July through December 2013. Dr. Souheaver made a motion to expedite this issue and to make it a priority to have a resolution by the end of the year. Ms. Gordon seconded the motion. The motion passed unanimously.

Ms. Pauley notified the Board that she spoke with the Psychology Department Chair at the University of South Alabama regarding Ms. Paula Sartin's transcripts. Ms. Pauley informed the Board that Ms. Sartin's transcript has been corrected and meets the criteria for Credential Review. Dr. Fuendeling made a motion to accept Ms. Sartin's application and admit her to take the Orals Exams. Ms. Bryson seconded the motion. The motion passed unanimously.

Ms. Pauley informed the Board that one of the Orals Candidates for today notified the Board office that he had been admitted into the hospital and requested an Oral Exam at a later date. Dr. Souheaver made a motion to deny the request. Dr. McNeir seconded the motion. Ms. Bryson opposed the motion. The motion passed.

Ms. Pauley discussed a letter sent from Dr. Adam Benton requesting the practice of Telepsychology in the State of Arkansas. Dr. Souheaver made a motion to deny the request and inform Dr. Benton that the Board has no policy or rules governing Telepsychology. In addition, Dr. Souheaver recommended that the letter to Dr. Benton include the fact that the Rules and Regulations govern the practice of Psychology, not the method. Practitioners will be held responsible for any violations of practice. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Pauley presented the new State Grievance Policy changes. Ms. Pauley discussed the new changes and asked the Board to accept the new policy. Dr. Souheaver made a motion to accept the new Grievance Policy. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Pauley presented the Board Members with a letter from the American Psychological Association (APA) regarding support for Medicaid reimbursement for services provided by doctoral Psychology Interns, Post-Doctoral Residents, and Fellows in Arkansas. Dr. Souheaver made a motion to send a letter to APA thanking them for the information. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Pauley asked the Board to reconsider closing the office during the week of Christmas and instead have a temporary person in the office. Dr. Souheaver made a motion to have a temporary person the week of Christmas so that the Board office is not closed.

Finally, Ms. Pauley notified the Board that it was time to elect Board Officers for 2014. Dr. McNeir made a motion to have this year's Board Officers continue next year. Ms. Bryson seconded the motion. The motion passed unanimously. In addition, Ms. Pauley requested the Board schedule dates for the Board Meetings in 2014. Dr. McNeir made a motion to have all Board Meetings on the third Friday of every month in 2014. Dr. Souheaver seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed for lunch at 11:50 AM.
The Board reconvened at 12:30 PM.

Board Business

Completion of 3,000 hours towards Independent Status

Ms. Shari Willding submitted the Licensee Completion Forms and a new Statement of Intent PE – Independent Practice for consideration. Mr. Hoggard made a motion to grant Independent Status to Ms. Willding. Ms. Bryson seconded the motion. The motion passed unanimously.

Extension of Provisional License

Dr. Iryna Kasi submitted a letter to the Board for consideration requesting an extension of her Provisional License to complete her Post-Doctoral hours until June 30, 2014. Dr. McNeir made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Letters from Out of State Doctors

Dr. William Thomas submitted a letter notifying the Board that he was asked to conduct a psychological evaluation in Little Rock on December 20, 2013. Dr. Souheaver instructed staff to send Dr. Thomas a letter thanking him for the notification.

Statement of Intent revisions

Dr. Rodney Goodwin submitted a new Statement of Intent adding Group Therapy as an area of practice. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Ms. Wendy Newsam submitted a new Statement of Intent adding Children and Adolescents as new populations to be served. In addition, Ms. Newsam submitted an updated Supervision Agreement and Plan with Dr. William Cochran to reflect the addition of these new populations. Dr. Souheaver made a motion to approve both requests. Ms. Bryson seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Dr. Hilary Casner submitted a Supervision Agreement and Plan indicating Dr. Josette Cline as her New Primary Supervisor. Mr. Hoggard made a motion to approve the request. Dr. Souheaver seconded the motion. Dr. Fuendeling abstained. The motion passed.

Dr. Roger Erickson submitted a Supervision Agreement and Plan indicating Dr. Andrew Cohen as his New Supervisor. Dr. Fuendeling made a motion to deny the request until Dr. Erickson indicates if Dr. Cohen is a New Primary or New/Secondary Supervisor. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Micholyn Gayoso submitted a Supervision Agreement and Plan indicating Dr. Kenneth Counts as her New Supervisor. Dr. Souheaver made a motion to deny the request based on the fact that Ms. Gayoso must remove Projective Testing and Neuropsychological Testing as areas of practice from her Supervision Agreement and Plan due to the fact that Dr. Counts does not indicate these areas of practice on his Statement of Intent. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Jennifer Moffitt submitted a Supervision Agreement and Plan indicating Dr. Martin Faitak as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

1. Dr. Elizabeth Chaisson and Dr. Taisha Jones' credentials were presented to the Board for approval as Applicant Psychologist Provisional Licensees. The Credential Review Committee made a fully seconded motion to grant Provisional Licensure.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Ms. Kerrie Armstrong's Quarterly Reports for the period of August 17, 2013 – November 17, 2013.
2. Dr. Stephanie Nevin's Quarterly Reports for the period of July 20, 2013 – October 20, 2013.
3. Dr. Angela Perea's Quarterly Reports for the periods of March 15, 2013 – June 15, 2013 and June 15, 2013 – September 14, 2013.
4. Ms. Cynthia Putnam's Quarterly Reports for the period of August 23, 2013 – October 22, 2013.
5. Dr. Eva Windsor's Quarterly Report for the period of August 1, 2013 – October 31, 2013.

Recess/Reconvene

The Board recessed to conduct Oral Exams at 12:45 PM.
The Board reconvened at 2:20 PM.

ADJOURN

Ms. Bryson made a motion to adjourn. Dr. Souheaver seconded the motion. The motion passed unanimously. The Board adjourned at 2:27 PM.

Executive Session

The Board reconvened at 2:30 PM to go into an Executive Session to discuss Personnel matters until 3:20 PM.

At 3:20 PM the Board stated that a Personnel Committee meeting will be held January 17, 2014 at 10:00 AM to continue fact finding information relative to personnel issues. No further action was taken today.

ADJOURN

Dr. Souheaver made a motion to adjourn. Dr. Fuendeling seconded the motion. The motion passed unanimously. The Board adjourned at 3:21 PM.