

**Minutes**  
**Arkansas Psychology Board**  
**101 East Capitol, Suite 415**  
**Board Room**  
**April 14, 2006**

**CALL TO ORDER**

The meeting was called to order by Dr. Russell Dixon, Acting Chair, at 9:00 a.m.

Board Members present: Dr. Joe Alford, Ms. Jane English, Dr. Bettye Hoffman, Dr. Steve Shry, Mr. Dwight Sowell, and Mr. Dwight Sperry.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Janet Welsh, and Ms. Rebecca Wright.

Guests present: Ms. Crystal McLeod

**Welcome to New Board Member**

Dr. Dixon extended his welcome to the new Board member, Ms. Jane English. She is the new Senior Citizen Representative.

**Meeting Agenda**

Dr. Dixon presented the agenda. Ms. Janet Welsh asked that Kim Dielmann's post doctoral approval be added to the agenda. Dr. Joe Alford made a motion to approve the amended agenda. Mr. Dwight Sperry seconded the motion. The motion passed unanimously.

**Minutes**

Dr. Dixon presented the February 17, 2006 minutes. Dr. Alford made a motion to approve the minutes. Dr. Bettye Hoffman seconded the motion. The motion passed unanimously.

**COMPLAINT COMMITTEE REPORT**

There was no report at this time.

Dr. Dixon turned the meeting over to Dr. Steve Shry, Chair.

**J. Paul Moore Case Update**

Ms. Amy Ford, Assistant Attorney General, presented to the Board an update concerning Dr. J. Paul Moore. Ms. Ford stated Dr. Moore would like to negotiate a settlement with the Board so that he could keep his license and continue practicing. The Board can enter into a negotiation or hold a hearing on the penalty phase of the case. Discussion followed. Dr. Alford made a motion

for the Board to hold a hearing on the penalty phase in July 2006. Ms. Jane English seconded the motion. Dr. Dixon abstained. The motion passed.

## **OLD BUSINESS**

### **Application Questions – Crystal McLeod**

Crystal McLeod has applied for a Psychological Examiner license. Several items of her file were not approved during several credential reviews. Ms. McLeod addressed the Board at the January 20<sup>th</sup> Board meeting for clarification of what was needed for her file to pass credential review. She requested to come before the Board again for more clarification. Mr. Dwight Sowell stated that at the January meeting, the Board had requested that she provide further documentation of her testing skills. Ms. McLeod stated that she was unable to find doctoral level, licensed psychologists to provide the documentation as required by the Rules and Regulations. The Board gave Ms. McLeod specific guidance as to what is expected of an internship and of what is required of references for master's level applicants. Dr. Dixon stated that the internship and the current references were not acceptable according to the Rules and Regulations and Ms. McLeod would need a new internship. The Board staff will follow up with a letter to Ms. McLeod and several contacts to inquire about a new internship if she so wishes.

## **NEW BUSINESS**

### **Supervisor Status**

Dr. Dawn Doray requested supervisor status. Dr. Dixon made a motion to grant supervisory status. Dr. Alford seconded the motion. The motion passed unanimously.

Dr. Stephen Gemmell requested supervisor status. Dr. Dixon made a motion to grant supervisory status. Dr. Alford seconded the motion. The motion passed unanimously.

Dr. William Spaine requested supervisor status. Dr. Dixon made a motion to grant supervisory status. Dr. Alford seconded the motion. The motion passed unanimously.

Dr. Sherry Moskow requested supervisor status. Dr. Moskow has been licensed one year in Arkansas and two years in Louisiana and meets the required two year licensure minimum. Dr. Dixon made a motion to grant supervisory status. Dr. Alford seconded the motion. The motion passed unanimously.

### **Continuing Education Formal Appeals**

Mr. Kenneth Robinson requested that the CEU late fee be waived because he did not receive the reporting form in a timely manner due to his address being incorrect. Mr. Sowell stated that he must pay the late fee. Dr. Alford seconded the motion. The motion passed unanimously.

Dr. Richard Maddock requested that several journal articles he had read be counted as his CEU report for the 2004-2005 biennium. The CEU guidelines clearly state that reading journal

articles will not be acceptable. Dr. Alford made a motion that Dr. Maddock must earn forty (40) acceptable CEUs for this biennium that must not be counted for the next biennium. The deadline has been extended until June 30, 2007. Dr. Maddock must pay the late fee and provide supporting documentation of each activity. He will be allowed to renew his license for the 2006-2007 licensure year and for the 2007-2008 licensure year. If the forty (40) acceptable CEUs are not submitted by the deadline, his license will automatically be suspended, according to the Rules and Regulations.

### **Statement of Intent Changes/Updates**

Ms. Brittany Blair is a Licensed Psychological Examiner. She submitted an updated Statement of Intent to include neuropsychological assessment under the supervision of Dr. Jeff Snow. Dr. Dixon made a motion to approve the updated Statement of Intent. Dr. Alford seconded the motion. Mr. Sperry abstained. The motion passed.

Ms. Kerry Wood is a Provisional Licensee at the Psychological Examiner level. She submitted an updated Statement of Intent to include neuropsychological assessment under the supervision of Dr. Jeff Snow. Dr. Dixon made a motion to approve the updated Statement of Intent. Dr. Alford seconded the motion. Mr. Sperry abstained. The motion passed.

### **Arkansas Dept. of Corrections – Procedural Question**

Dr. Steve Holt is a Licensed Psychologist that works at the Arkansas Department of Corrections in Pine Bluff. He stated that Psychology Board licensees have been requested by the psychiatrists on staff to enter medication orders into the database. He stated that it is strictly a data entry function and that the psychiatrists confirm the orders. Dr. Holt is requesting feedback concerning the ethics and legalities of this practice. Dr. Dixon made a motion to respond to Dr. Holt in writing that no Psychology laws are being violated. He also stated that the data entry would be acceptable as long as the Medical Practice Act and the Nursing law were not violated. Dr. Alford seconded the motion. The motion passed unanimously.

### **Bachelor Assistants**

An assistant with a Bachelor's degree in Psychology is assisting a Licensed Psychological Examiner in administering the Keymath, Woodcock, and Brigrance instruments. Achievement tests fall under the jurisdiction of the Department of Education and the Psychology Board has no authority over these. Dr. Dixon stated that the LPE in question is not allowed to supervise according to the Rules and Regulations. The Board requested that this issue be tabled until the next Board meeting and that more information be gathered.

### **Provisional Licensees and Post Doctoral Programs**

Dr. Alford provided several entries of the Arkansas Psychological Association's listserv concerning provisional licensees and post doctoral programs. Dr. Dixon stated that this issue was brought up at the ASPPB Pennsylvania meeting and it will be discussed at the Florida meeting.

**Postdoctoral Program Approval – K. Dielmann**

Dr. Kim Dielmann is a Licensed Psychological Examiner that is upgrading her license to Psychologist. She submitted a proposed postdoctoral program for the Board's approval. The Board had concerns that the direct service percentage was too low. Dr. Dielmann has not submitted a Statement of Intent for the Psychologist level at this time. Dr. Dixon made a motion that the Statement of Intent be submitted before approving the postdoctoral program. Dr. Alford seconded the motion. The motion passed unanimously.

**ADJOURN**

The meeting was adjourned.