

**Minutes  
Arkansas Psychology Board  
101 East Capitol, Suite 415  
Board Meeting  
July 20, 2007**

**CALL TO ORDER**

The meeting was called to order by Mr. Dwight Sowell, Chair, at 9:00 a.m.

Board Members present: Dr. Joe Alford, Dr. Russell Dixon, Dr. Sabra Hassel, Dr. Bettye Hoffman, Dr. Tom Poling and Mr. Dwight Sperry.

Staff Members present: Mr. Jim Ammel, Ms. Nancy Pryor, Ms. Janet Welsh, and Ms. Rebecca Wright.

Guests present: Dr. Robert Doyle, Dr. J. Arthur Gillaspay, and Ms. Elizabeth Glenn.

**Meeting Agenda**

Mr. Sowell presented the agenda. Mr. Sowell requested that an Executive Session to discuss personnel issues be added to Old Business. Dr. Joe Alford made a motion to approve the amended agenda. Mr. Dwight Sperry seconded the motion. The motion passed unanimously.

**Minutes**

Mr. Sowell presented the May 18, 2007 minutes. Dr. Alford made a motion to approve the minutes. Dr. Bettye Hoffman seconded the motion. The motion passed unanimously.

Mr. Sowell presented the June 15, 2007 minutes. Dr. Sabra Hassel stated that the minutes lacked detail. She requested the information be more specific. The Board requested a revised draft of the minutes at the August 24, 2007 Board meeting.

Mr. Sowell presented the June 27, 2007 minutes. A typo was asked to be corrected on page 2. Ms. Nancy Pryor requested clarification of Ms. Amy Ford's exact wording on page 3 concerning INA and GL Suite. Dr. Alford made a motion to approve the amended minutes. Dr. Hassel seconded the motion. The motion passed unanimously.

Dr. Hassel requested a copy of the revised Supervisor Status application form at the August 24, 2007 Board meeting.

**COMPLAINT COMMITTEE REPORT**

*There are no action items to report at this time.*

Ms. Pryor, Attorney General Representative, updated the Board of the Dr. James Paul Moore case. Dr. Alford made a motion that any offers made by Dr. Moore's attorneys be rejected. Dr. Hassel seconded the motion. Dr. Russell Dixon recused. The motion passed.

Ms. Ford, Attorney General Representative, was present in court at the time of the Board meeting. She notified Ms. Pryor that the judge lifted the two (2) year suspension of Dr. Moore. Dr. Moore must continue supervision and pay all costs associated with his case.

## **OLD BUSINESS**

### **Rules and Regulations Update**

Dr. Hassel stated that the Rules and Regulations were incomplete. She requested that a separate meeting be held to discuss the independent practice of Psychological Examiners law. Dr. Alford suggested a working meeting with a new draft in August. Dr. Hassel suggested a telephone conference meeting as needed.

Ms. Pryor stated that the revised Rules and Regulations must be posted for thirty (30) days before a hearing.

The Board stated it would consider revising a Statement of Intent for independent practice of Psychological Examiners. Dr. Alford suggested having a second hearing for form revisions after a final draft of the Rules and Regulations was submitted.

The Board agreed to use the August 24, 2007 meeting as a working meeting. Until that time, more information can be gathered so that the Rules and Regulations, and the new law, can be written correctly before being submitted for a hearing.

### **Equifax Monitoring Service**

Dr. Alford stated that the current Equifax Monitoring services that were purchased were not set up for spouses/family members. The Board did state previously that the service would be made available to spouses. Dr. Alford made a motion that services be purchased for the spouses. Any requests for spouse programs will need to be authorized by the Board. Dr. Dixon seconded the motion. Mr. Sperry called the question. The motion passed unanimously.

**The Board recessed at 10:15 am for Oral Examinations.**

**The Board reconvened at 1:00 pm for discussion of Oral Examinations.**

**The Board entered Executive Session at 1:45 p.m.**

**The Board opened the meeting to the public at 2.20 p.m.**

## **NEW BUSINESS**

**Release of Information – Letter of Thanks**

Dr. Hassel made a motion that a formal letter of thanks from the Board be sent to the Arkansas Psychological Association (ArPA). Dr. Alford seconded the motion. The motion passed unanimously.

Dr. Dixon made a motion that a formal letter of thanks from the Board be sent to Karen Finch for investigating how sensitive information was released. Mr. Sperry seconded the motion. The motion passed unanimously.

**Release of Information – Reimbursement Requests**

Tabled for the August 24, 2007 Board meeting.

**License Renewal Update**

Ms. Rebecca Wright provided handouts of the number of licensees that had renewed their licenses at this time.

The Board office was notified by a few licensees that had not renewed their licenses on time that they were not notified. The office mailed out postcard notifications rather than paper forms for the 2007-2008 license renewal.

Mr. Sperry made a motion that the license renewal late fee be waived through August 31, 2007 due to the new process of notifying licensees of the renewal period. Dr. Dixon seconded the motion. The motion passed unanimously.

Dr. Dixon made a motion that the office mail notification of the late renewal to the non-renewed licensees along with forms and state that the late fee has been waived through August 31, 2007 due to the new notification process. Mr. Sperry seconded the motion. The motion passed unanimously.

Dr. Hassel made a motion that any licensees that submitted late fees be refunded. Dr. Dixon seconded the motion. The motion passed unanimously.

**Provisional License – Crystal McLeod Kavanaugh**

Ms. Kavanaugh was granted provisional license status in December 2006. She did not pay the provisional license fee when she began working. In June 2007, the second six months of the provisional license began. It was then found that she had not been paying the fees. Dr. Hassel made a motion that Ms. Kavanaugh pay the provisional license fee plus the late fee for her first six months and pay the provisional license fee for the second six months. Dr. Dixon seconded the motion. The motion passed unanimously.

**The Board recessed for five (5) minutes.**

**Association of State and Provincial Psychology Boards (ASPPB)  
National Meeting October 17-21, 2007 Colorado Springs, CO**

Dr. Joe Alford stated that he would like to attend the meeting. No other discussion followed.

**Legislative Task Force on Autism - Act 1016**

The Legislative Task Force on Autism requested a recommendation and/or appointment of a Board certified behavior analyst as a member of its task force. Dr. Alford made a motion to recommend Rachel Bowman, Ph.D., currently working at the Arkansas Children's Hospital Child Study Center. If Dr. Bowman is unable to accept the recommendation, the Board will request a recommendation from her. Mr. Sperry seconded the motion. The motion passed unanimously.

**Supervisor Status Request**

Dr. Jayne Bellando requested supervisory status. She submitted an application and a letter of her previous experience.

Dr. Patricia Petretic requested supervisory status. She submitted an application and a letter of recommendation.

Dr. Julia Wood requested supervisory status. She submitted an application, a letter of recommendation, a transcript, and a letter of her previous experience.

Dr. Delia West requested supervisor status. She submitted an application, a letter of recommendation and a letter of her previous experience.

Dr. Alford made a motion to grant supervisory status to each requestor. Mr. Sperry seconded the motion. The motion passed unanimously.

**License Verification Fee Request for Policy Change**

Tabled for the August 24, 2007 Board meeting.

**Provisional License Extension**

Rosemary Burns requested an extension of her provisional license. The Executive Director will administratively extend the provisional license until the August 24, 2007 Board meeting. The Board will consider the request at that time.

Kristen Eckelhoff requested an extension of her provisional license. The license expires August 31, 2007. The Board will consider the request at the August 24, 2007 Board meeting.

Amy Parish requested an extension of her provisional license. The Board will consider the request at the August 24, 2007 Board meeting.

**Request for Oral Examination in August**

Tracie Pasold requested to have her oral examination on August 24, 2007 due to employment status. The Board approved the request.

**Continuing Education Units (CEU) Reporting – Extension Request**

Dr. James Morrison has been inactive for three (3) years and would like to reactivate his license. He must submit forty (40) CEUs to be current. Dr. Morrison is requesting an extension of his CEU submission. The Board denied the request. The Rules and Regulations state that all past dues and all CEUs must be submitted to be current.

**Application/Licensure Eligibility**

Dr. Patrick Mulick is licensed in Washington as a Psychologist. He did not have a 2000 hour post-doctoral experience. Arkansas law states that a 2000 hour post-doctoral experience is necessary for Arkansas licensure. The Board stated that Dr. Mulick can be licensed with only academia and his Statement of Intent must reflect that. However, to practice in a clinical setting, Dr. Mulick must have the post-doctoral experience.

**Internship Proposal**

Tabled for the August 24, 2007 Board meeting.

**ADJOURN**

The meeting was adjourned.