

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
March 28, 2008

CALL TO ORDER

The meeting was called to order by Dr. Sabra Hassel, Chair, at 9:00 a.m.

Board Members present: Dr. Joe Alford, Dr. Russell Dixon, Ms. Elizabeth Glenn, Dr. Edward Kleitsch, Mr. Jeremy Owoh, and Mr. Dwight Sperry.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Janet Welsh, and Ms. Rebecca Wright.

Meeting Agenda

Dr. Hassel presented the agenda. Dr. Hassel requested to add information about Ms. Janet Welsh's retirement party under New Business. Dr. Russell Dixon moved to approve the amended agenda. Dr. Edward Kleitsch seconded the motion. The motion passed unanimously.

Minutes

Dr. Hassel presented the February 15, 2008 minutes. Mr. Dwight Sperry moved to approve the minutes. Mr. Jeremy Owoh seconded the motion. The motion passed unanimously.

Complaint Committee Report

Mr. James Ammel presented the action item complaint reports with a motion to accept case recommendations.

Complaint #07-12 Action: With Respondent essentially admitting the gist of the complaints' facts about the release of the weapon to the former client complainant without having performed any assessment of the former client or the appropriateness of the release and that a "very serious error in communications" had transpired, there is little doubt that ethical violations have occurred (although not, in the Screening Committee's judgment, to the extent and variety of implicated Standards sections alleged by psychologist complainant). The Committee believes that the following ethical Standards have been implicated in this matter: 2.05 Delegation of Work to Others and 3.04 Avoiding Harm. The Committee recommends that a Consent Order resolution be offered

to Respondent and requests that the Board provide guidance as to the appropriate and minimally acceptable sanctions and/or terms and conditions that should be incorporated in that offer. The Board agreed that a letter of reprimand within the consent order be issued.

Complaint #08-01 Action: While complainant's consternation at what transpired is completely understandable, the Screening Committee could not discern in this set of facts implication of any ethical Standard that potentially might have been violated. The Board does not police or sanction a licensee's allegedly poor bedside manner unless it seemingly is generated by unfair discrimination (Standard 3.01), and this matter clearly does not involve such proscribed discrimination. Therefore, the Committee recommends that this matter be dismissed as not involving a discernible violation of any ethical Standard or other rule and regulation. The motion passed unanimously.

Old Business

Personnel Committee Report

Dr. Joe Alford presented the personnel committee report. He stated that there were approximately 120 applications for the Executive Secretary position. The applications were benchmarked per State requirements. Dr. Alford stated that eight (8) applicants will be interviewed this day by panel of three (3) Board members.

Information Technology (IT) Committee Report

Ms. Rebecca Wright presented the IT committee report. Ms. Wright gave a brief update of the tasks for the website and the database. She stated that the website menu items would be categorized and condensed; however, the pages would not change. Ms. Wright stated she would be adding buttons to each webpage to make the links more user-friendly.

Ms. Wright stated that the Board staff was holding weekly meetings with GL Suite, the database company. She gave a brief update of the current tasks and that there could be enhancement charges for one or two of the tasks. Before continuing any tasks, enhancement charges will be presented to the Board for approval, as needed.

Dr. Dixon stated that while the Board is considering acquiring a new database, any sensitive data could be encrypted and saved as relational data to avoid accidental release.

Ms. Wright stated that one task concerned continuing education unit (CEU) banking and the problems with not receiving the information at all times. She also stated that CEU reporting in all forms was time and cost consuming. The Board discussed reviewing and amending the Rules and Regulations that each licensee must earn CEUs, sign an affidavit at license renewal that the hours have been earned, and discontinue paper and online CEU reporting.

Dr. Kleitsch moved that the Board review and amend the Rules and Regulations that each licensee must earn CEUs, sign an affidavit at license renewal that the hours have been earned, and discontinue paper and online CEU reporting. Dr. Dixon seconded the motion.

Mr. Sperry amended the motion that the Board review and amend the Rules and Regulations that each licensee must earn CEUs, sign an affidavit at license renewal that the hours have been earned, discontinue online CEU reporting, and continue paper reporting until amendments were finalized with the goal of eliminating reporting. Dr. Dixon seconded the amendment. The motion passed unanimously.

The original motion on the table was voted on and it passed unanimously.

Dr. Dixon requested that a notice be placed on the website that CEU online banking has been suspended.

Neuropsychology Course Approval – A. Parish

Dr. Amy Parish requested approval of a neuropsychology course, Treating Patients with Neuropsychological Disorders: A Clinician's Guide to Assessment and Referral, per requirements of her licensure. The Board discussed the course and stated that the course was continuing education-based rather than a post-graduate college course. Dr. Alford moved to not approve the course. Dr. Kleitsch seconded the motion. The motion passed unanimously. The Board will issue a letter stating such and include the National Academy of Neuropsychology (NAN) guidelines that were accepted by the Board in January 2008.

Newsletter Articles

Ms. Welsh presented the newsletter articles that were received. The Board approved the articles.

NEW BUSINESS

Provisional License Extension Requests

Courtney Boyd requested a provisional license extension. Mr. Sperry moved to extend the provisional license until April 25, 2008, the next regularly scheduled Board meeting. If Dr. Boyd takes and fails the Examination for Professional Practice in Psychology (EPPP) during this time period, the provisional license will end on April 25, 2008 and she will need to start a new application. Dr. Dixon seconded the motion. The motion passed unanimously.

Alicia Murray requested a provisional license extension. Dr. Murray's file shows an expired provisional license, expired for more than one month; therefore, an extension cannot be granted. Dr. Alford moved to issue a letter stating that the most recent

provisional license expired and it appears that Dr. Murray is practicing illegally. A copy of the letter will be mailed to the supervisor on file. Dr. Murray may start a new application file if she chooses. The current file will be submitted to the complaints committee for investigation of illegal practices. Dr. Dixon seconded the motion. The motion passed unanimously.

Pamela Pepper requested a provisional license extension. Dr. Dixon moved to extend Dr. Pepper's provisional license for six (6) months from this date. Mr. Sperry seconded the motion. The motion passed unanimously.

Supervisor Status Requests

Rebekah Farrar requested supervisory status. She submitted an application, three (3) letters of recommendation from licensed Psychologists and a Psychology professor, and a graduate transcript showing coursework in supervision and consultation. Mr. Sperry moved to grant supervisory status. Ms. Elizabeth Glenn seconded the motion. The motion passed unanimously.

James Lee Hoover requested supervisory status. He submitted an application, three (3) letters of recommendation from licensed Psychologists, and a graduate transcript showing coursework in supervision. Dr. Alford moved to grant supervisory status. Dr. Dixon seconded the motion. The motion passed unanimously.

Mary Ann Seibert requested supervisory status. She submitted an application and three (3) letters of recommendation from licensed Psychologists and a Psychology professor. Dr. Dixon moved to grant supervisory status. Mr. Sperry seconded the motion. The motion passed unanimously.

Board Opinion Request – Parental Alienation Syndrome H. Wells

Heather Wells requested the opinion of the Board concerning the theory of parental alienation syndrome. Dr. Kleitsch moved that a letter be issued stating that the Board cannot offer an opinion. Mr. Sperry seconded the motion. The motion passed unanimously.

2008-2009 License Renewal Fee

The Board was requested to set the license renewal fee for 2008-2009. Dr. Alford moved to keep the license renewal fee at \$125. Mr. Sperry seconded the motion. The motion passed unanimously.

Continuing Education Units (CEU) Report

Ms. Wright presented the CEU report for biennium 2006-2007. At this time, there are over forty (40) audits and waiver requests. As of 3/27/2008, \$1700 in late fees has been collected. Approximately thirty (30) licenses have not submitted CEUs for the biennium.

License Application Forms Updated

Ms. Wright presented updated license application forms. The information on the forms is now in table form, making them more user-friendly. Ms. Wright requested input on the core areas and on the reference scoring area. She stated that these areas could be updated if the Board so chooses. The Board agreed to use the new forms and would consider the areas for updating. The new application forms will immediately replace the previous forms.

Retirement Party – J. Welsh

Dr. Hassel presented the retirement party information. She stated that the retirement party will be June 27, 2008, 12:00pm – 5:00pm. The party will be a catered open house held in the board room. Invitations will be sent to past Board members. The party information will also be included in the newsletter.

Mr. Sperry moved to use Board funds to pay for the retirement party. Dr. Dixon seconded the motion. The motion passed unanimously.

Dr. Alford moved to recess the Board meeting. Dr. Dixon seconded the motion. The motion passed unanimously. The Board recesses.

The Board reconvened the meeting at 11:15am.

The Board considered the CEU waiver requests.

Dr. Alford moved that late fees and documentation be waived for CEU online submissions that were incomplete or late. Dr. Dixon seconded the motion. The motion passed unanimously.

Elizabeth Kuhn requested the late fee be waived. Dr. Alford moved that the late fee be waived for E. Kuhn. Ms. Glenn seconded the motion. Dr. Dixon abstained. The motion passed.

Grad Flick requested the late fee be waived. Dr. Dixon moved that the late fee be waived for G. Flick with a note that the reminder of CEU reporting is a courtesy only and that he must maintain his calendar for on time reporting. Dr. Alford seconded the motion. The motion passed unanimously.

James Moneypenny requested to waive reporting three (3) documentations. Dr. Dixon moved to waive the documentation with a note that certificates must be retained. Dr. Alford seconded the motion. The motion passed unanimously.

Gilbert Sanders requested the late fee be waived. The Board staff discovered that the wrong state was listed in Dr. Sanders record; therefore, he was not receiving

notifications. Dr. Dixon moved to waive the late fee due to staff oversight. Ms. Glenn seconded the motion. The motion passed unanimously.

Margaret Rector requested more time to earn CEUs for 2006-2007. As of this date, she has reported 16.5 CEUs. The Board stated that Dr. Rector must earn 3.5 CEUs by May 1, 2008. These hours will be separate from the forty (40) hours she must earn for 2008-2009.

Dr. Dixon moved to recess the meeting. Dr. Alford seconded the motion. The motion passed unanimously. The Board recessed at 11:35am.

The Board reconvened at 12:10pm.

Seminar – Staff Request to Attend

Dr. Hassel presented a seminar, How to Write Effective Policies & Procedures, to the Board. The seminar will occur in May 2008. Dr. Alford moved that Ms. Wright, and possibly the new hired staff member, attend the seminar. Mr. Sperry seconded the motion. The motion passed unanimously.

Adjourn

Dr. Alford made a motion to adjourn. Dr. Dixon seconded the motion. The motion passed unanimously. The Board adjourned at 12:15pm.