

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
July 18, 2008

CALL TO ORDER

The meeting was called to order by Dr. Sabra Hassel, Chair, at 9:30 a.m.

Board Members present: Dr. Russell Dixon, Ms. Jane English, Ms. Elizabeth Glenn, Dr. Edward Kleitsch, and Dr. Tom Poling.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley, and Ms. Rebecca Wright.

Meeting Agenda

Dr. Hassel presented the agenda. Ms. Jane English moved to approve the agenda. Dr. Tom Poling seconded the motion. The motion passed unanimously.

Minutes

Dr. Hassel presented the May 30, 2008 minutes.

Dr. Hassel requested that several sections include more information for clarity. She also requested that as much discussion information be included in the minutes for clarity. Ms. English moved to approve the amended May 30, 2008 minutes. Dr. Russell Dixon seconded the motion. The motion passed unanimously. The minutes will be updated before being posted publicly.

Dr. Hassel presented the Association of State and Provincial Psychology Boards (ASPPB) April 10, 2008 meeting minutes. These minutes are for information purposes.

Complaint Committee Report

Mr. James Ammel presented the action item complaint reports with a motion to accept case recommendations.

Complaint #08-04 Action: Respondent timely responded to our inquiry by repeating his actual qualifications as a teacher, counselor, principal and superintendent, noting that he had taught psychology. He acknowledged that he was wrong in having done the evaluation at the request of one of his congregants and that the title he used should have been “Educational Psychotherapist.” He also reported that he did not publicly or

privately advertise himself as a psychologist. He asked for forgiveness in over-stepping his boundaries, stating:

Please accept my humble apologies for the mistake in judgment I made. I do realize the severity of my act and will respect your judgment. I can humbly and respectfully assure you this will never happen again! I am regrettably sorry for my action and place myself at your mercy.

The Complaints Committee perceives the Respondent has “learned his lesson” and is willing to accept his apology; it therefore recommends that this matter be resolved and closed by a letter to Respondent accepting his apologies and assurances but that also advises him that any additional transgressions will result in referral to a prosecutor for imposition of sanctions. The Complainant would also be advised that the evaluation report in questions can not be relied on for any reason or purposes. Dr. Dixon seconded the motion and requested that the respondent be notified that this action will be published in the Arkansas Psychology Board newsletter and in the ASPPB disciplinary databank. Ms. English called the question. The motion passed unanimously.

OLD BUSINESS

Neuropsychology Course Approval / Clarification – A. Parish

Amy Parish was licensed in January 2008. She was requested to update her Statement of Intent to practice Neuropsychology Assessments under supervision until she received appropriate coursework. When the coursework is complete, Dr. Parish may request to provide Neuropsychology Assessments independently. Dr. Parish was told by letter that one option she could obtain the coursework was through independent study course(s). Dr. Parish provided documentation that this has been achieved and the Board denied the course(s) submitted stating that the course(s) must be a graduate level course from a regionally accredited or APA accredited program and that she must follow the National Academy of Neuropsychology (NAN) guidelines. Dr. Parish submitted a letter requesting clarification and also expanded her explanation of how the coursework was obtained. Dr. Parish was questioned during her oral examination about receiving neuropsychology assessment coursework and her answer was negative. In the most recent letter, she stated that she had the coursework in school and that it is listed on her transcript. Dr. Dixon moved that a letter be dictated by a Board member to Dr. Parish that there is a discrepancy in what was said during her oral examination and what is being submitted to the Board office and that documentation is needed for the neuropsychology coursework for clarification. Ms. English seconded the motion. The motion passed unanimously.

Independent Practice Approval - K. Wood: Supervisor Change

Kerry Wood has been approved to earn 3000 hours necessary for Psychological Examiner Independent practice. She requested that her supervisor be changed and submitted a new licensee supervision agreement and a new Independent Practice Statement of Intent. The

Board discussed that the request to meet every three (3) months was not acceptable. The Board requires independent practice applicants to meet with their supervisors a minimum of one (1) hour a week. Ms. Elizabeth Glenn moved that Ms. Wood resubmit a new supervision agreement changing the amount of time to meet to a minimum of one (1) hour a week. Ms. Glenn stated that the new supervisor requested would be approved. Dr. Edward Kleitsch seconded the motion. Dr. Dixon called the question. The motion passed unanimously.

The Board recessed at 10:35 a.m.

The Board reconvened at 10:50 a.m.

The Board recessed for oral examinations at 10:55 a.m.

The Board reconvened at 1:15 p.m. in private session to discuss oral examination results.

The Board opened the meeting to the public at 1:55 p.m.

NEW BUSINESS

Provisional License Extension Requests

Alana Payne requested a six (6) month provisional license extension due to not passing the Examination for Practice in Professional Psychology (EPPP). Ms. Glenn moved that Ms. Payne be given thirty (30) days from this date to retake the EPPP. If she passes, the Board will consider extending her provisional license to the next oral examination. If she does not pass the EPPP or does not take the EPPP in the next thirty (30) days, she must immediately cease and desist all practices. She will need to start a new application due to provisional license expiration. Ms. English seconded the motion. The motion passed unanimously.

Penny Dedmon requested a three (3) month provisional license extension on the condition that she pass the EPPP taken recently. Ms. Glenn moved that Ms. Dedmon be given an extension until the EPPP results are received. If she passes, the provisional license will be extended to the next oral examination. If she does not pass the EPPP, she must immediately cease and desist all practices. She will need to start a new application due to provisional license expiration. Dr. Dixon seconded the motion. The motion passed unanimously.

Supervisor Status Requests

Deborah Dawes requested supervisory status. She submitted an application and three (3) letters of recommendation from licensed Psychologists. Ms. Glenn moved to grant supervisory status. Ms. English seconded the motion. The motion passed unanimously.

Shelia Smith requested supervisory status. She submitted an application and three (3) letters of recommendation from licensed Psychologists. Ms. English moved to grant supervisory status. Ms. Glenn seconded the motion. The motion passed unanimously.

Psychological Examiner Independent Practice Question

A psychological examiner with independent practice status submitted to the Board a question concerning DSM-IV. His question was what diagnoses can Independent Psychological Examiners make on *AXIS-I* and *AXIS-II*? Following discussion, the Board stated that any active, fully-licensed Psychological Examiner or Psychologist can make the appropriate diagnoses under the *AXIS I* and *AXIS II* diagnostic criteria as set forth by the DSM-IV-TR, providing that the licensee has documented with the Board the appropriate coursework, internship, supervision, and training regarding his/her ability to adequately diagnose clients utilizing this multi-axial system. The licensee can also consult or refer to another licensee if necessary.

Psychological Examiner Independent Practice Requests

Due to the amount of requests, the Board stated that requests for independent practice that need Board approval will be processed four (4) times a year, preferably the month after oral examinations. This process will begin in August 2008. Dr. Dixon moved that the independent practice that need Board approval be tabled until August 2008 and that the requests be reviewed four times a year. Ms. English seconded the motion. The motion passed unanimously.

Statement of Intent Revisions

Cathy Word submitted a revised statement of intent with the additions of projective personality assessment independently and forensic evaluations under supervision. Dr. Dixon moved that the forensic evaluations addition be approved and that clarification of the type of supervision received for projective personality assessment is needed. Ms. English seconded the motion. The motion passed unanimously.

Notification to Board of NOT Practicing as a Therapist

Sheila Stoner submitted a letter and documentation that she would not be practicing as a therapist at Mid-South Autism Association. She wanted the Board to be aware that she is notifying her clients of such so that if a problem arises, the Board and the clients have been informed that she is not licensed by the Board. The Board stated that they have been made aware. The Board requested the staff keep this information on file.

Staff Update

The staff requested a Continuing Education Units (CEU) subcommittee. Dr. Hassel appointed Ms. Glenn to be on the CEU committee.

Dr. Hassel appointed Dr. Dixon and Dr. Kleitsch to the Rules and Regulations subcommittee.

Newsletter Retraction Request

The staff requested a retraction to the newsletter article that stated that the Board provided credit monitoring through Experian for two years to the licensees whose information was released in 2007. The Board actually provided credit monitoring through Equifax for one year. Dr. Hassel stated that the retraction would be posted on the website.

Policies and Procedures

The staff stated that information is being gathered to start creating new written procedures for the Board office.

Board Meeting Dates

The Board meeting dates for the fall were considered due to several fall conferences that will occur on the same day as the Board meetings. Dr. Dixon moved that the October Board meeting be changed to October 24, 2008. Dr. Kleitsch seconded the motion. The motion passed unanimously. All other Board meeting dates remain the same.

Association of State and Provincial Psychology Boards (ASPPB) 48th Annual Meeting

The ASPPB annual meeting will be held in Nashville, TN, on October 29 – November 2, 2008. Ms. English moved that two staff members and two Board members be approved to attend. Dr. Dixon seconded the motion. The motion passed unanimously.

Performance Evaluation and Expenditure Review (PEER) Meeting Report

Ms. Sheila Pauley, Director, stated that she attended the PEER meeting on July 17, 2008, and that the Board was approved for its merit adjustment and pay plan holding account transfer requests.

Retirement Party Update

Ms. Pauley informed the Board that the total for Ms. Welsh's retirement party was \$750.

The Board recessed for Executive Session to discuss personnel issues at 3:25 p.m.

The Board reconvened at 3:55 p.m.

Adjourn

Ms. English moved to adjourn. Ms. Glenn seconded the motion. The motion passed unanimously. The Board adjourned at 4:00 p.m.