

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
August 15, 2008

CALL TO ORDER

The meeting was called to order by Dr. Sabra Hassel, Chair, at 9:00 a.m.

Board Members present: Dr. Joe Alford, Dr. Russell Dixon, Ms. Jane English, Ms. Elizabeth Glenn, Dr. Edward Kleitsch, and Mr. Dwight Sperry.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley, and Ms. Rebecca Wright.

Guests Present: Dr. Wilson Howe.

Meeting Agenda

Dr. Hassel presented the agenda. Dr. Hassel added Statement of Intent form revisions. Dr. Edward Kleitsch added Continuing Education Units (CEUs) rule revisions. Dr. Joe Alford moved to approve the amended agenda. Mr. Dwight Sperry seconded the motion. The motion passed unanimously.

Minutes

Dr. Hassel presented the July 18, 2008 minutes. Dr. Hassel stated that Janet Welsh's name was listed in the staff present instead of Sheila Pauley. There is one minor deletion on page three (3). Ms. Jane English moved to approve the amended minutes. Ms. Elizabeth Glenn seconded the motion. The motion passed unanimously.

Complaint Committee Report

There were no new advisory or action items to report at this time.

Board Member Attendance §17-97-201 5(C)(ii)

The Board was provided with an attendance sheet dating back to July 2007. The Arkansas Psychology Board statute §17-97-201 5(C)(ii) states that "The Governor shall remove any member from the board if he or she: fails to attend three (3) successive board meetings without just cause as determined by the board;...". Dr. Hassel stated that the meeting on May 14, 2008, was a special called meeting, therefore, absence from this meeting will not count against board members. The May 14, 2008 meeting was called to

approve the hiring of the new staff member and to change the May 30, 2008 meeting to a 3teleconference call.

Mr. Sperry stated that he missed Board meetings due to travel for professional services and for personal vacation. Dr. Alford moved that Mr. Sperry's absences due to professional service travel be excused. Dr. Kleitsch seconded the motion. The motion passed unanimously.

Dr. Alford stated that he missed Board meetings due to his workplace moving spaces and to being ill. Ms. English moved that all of Dr. Alford's absences be excused. Dr. Russell Dixon seconded the motion. The motion passed unanimously.

Ms. English stated that she was present for the meeting that is recorded as an absence. The record will reflect the change.

Mr. Jeremy Owoh contacted the Board office stating that due to a new position, he will miss Board meetings; however, he will be available for teleconference calls and to come by the Board office to sign documents.

Dr. Tom Poling informed the Boar office that several options for his career have arisen and that he may not be able to complete his term.

Dr. Hassel stated that, as the Chair, she will contact Mr. Owoh and Dr. Poling to discuss their options.

Mr. Sperry moved that the Board implement a formal roll call at each meeting. Dr. Kleitsch seconded the motion. The motion passed unanimously.

OLD BUSINESS

Neuropsychology Course Approval / Clarification – A. Parish - Letter from Board Member of Decision Requested

The Board office requested that Dr. Amy Parish's letter be dictated by a Board member to her that there is a discrepancy in what was said during her oral examination and what is being submitted to the Board office and that documentation is needed for the neuropsychology coursework for clarification. Dr. Dixon stated that he would dictate the letter.

Statement of Intent Revisions

C. A. White - Letter from Board Member of Decision Requested

The Board office requested that Mr. C. A. White's letter be dictated by a Board member to him concerning his Statement of Revision. Mr. White requested to perform neuropsychological assessments under supervision. If Mr. White's original statement of

intent included this item, he may continue to practice with supervision in this area. The documents on file show that this area of practice was removed in 2001. Therefore, he cannot practice in this area as a Psychological Examiner Independent. Dr. Alford moved that Mr. White remove neuropsychological assessment under supervision from his Psychological Examiner Independent Statement of Intent due to the removal of this area from his Psychological Examiner Statement of Intent in 2001. Ms. English seconded the motion. Ms. Glenn abstained. The motion passed. Dr. Alford stated that he would dictate the letter to Mr. White.

During discussion, Dr. Alford stated that with the adoption of the National Academy of Neuropsychology (NAN) guidelines in January 2008, neuropsychology assessment under supervision should be removed from Psychological Examiner and Psychological Examiner Independent Statement of Intents. Ms. Amy Ford called for a point of order. She stated that removing neuropsychology assessment under supervision from Psychological Examiner Independent Statement of Intent would implicate disapproval completely. This cannot be done if a Psychological Examiner's original Statement of Intent included this area of practice and was approved by the Board. Mr. Sperry stated that the NAN guidelines provide an exception to the rule; therefore, the Statement of Intent forms need to be updated to reflect the adoption of the NAN guidelines.'

Dr. Alford moved that the neuropsychology assessment under supervision on the Psychological Examiner Statement of Intent for new applicants be removed. He stated that the area stay on the Psychological Examiner Independent Statement of Intent as an exception with a note referring the applicant to the NAN guidelines. Dr. Dixon seconded the motion. The motion passed unanimously.

C. Word – Supervision Received for Projective Personality Assessment

Cathy Word provided documentation of supervision received for Projective Personality Assessment. Mr. Sperry commented that Dr. Word is a competent and ethical licensee. Dr. Dixon moved that Dr. Word's supervision provided be accepted by the Board and that Dr. Word's Statement of Intent be approved with the above area added so that she may perform projective personality assessments. Ms. Glenn seconded the motion. Mr. Sperry abstained. The motion passed.

Supervisor Status Request Forms

The supervisor status request form includes an option to supervise technicians. This is a general term that can be misconstrued. Dr. Kleitsch moved that the supervisor status request form be updated to state "neuropsychological technicians" for clarification. Ms. English seconded the motion. The motion passed unanimously.

Board Review of Application File: Wilson Howe - Psychologist Applicant

Wilson Howe is applying as a Psychologist. The educational requirements, his internship, pre-doctoral internship and post-doctoral training do not meet the Board's

requirements for licensure. Therefore, his application file did not pass credential review. Dr. Howe addressed the Board with information about his education from Pacifica. The Board stated that its requirements were not met and therefore, the file cannot pass credential review. Dr. Howe is licensed as a Counselor with the Arkansas Board of Examiners in Counseling (ABEC) and requested to practice with that license. The Board stated that they do not have jurisdiction; as long as Dr. Howe is working within the Rules & Regulations of the ABEC and is not practicing as a Psychologist, the Board does not have an issue with him practicing as a Counselor.

The Board recessed at 10:30 a.m. for an oral examination.

The Board reconvened at 11:35 a.m. in private session to discuss oral examination results.

The Board reconvened at 11:50 a.m. in public session.

Continuing Education Units (CEUs) Rules & Regulations Revisions

The CEU subcommittee provided to the Board changes to the CEU rules. The subcommittee stated that they came up with earning twenty (20) units each year during the fiscal year, the same as the license renewal year. The licensees would report by affidavit during license renewal the number of hours earned. Audits would be performed by selecting either a number or a percentage of licensees and requesting documentation of the hours reported. Licensees with a voluntary inactive status would not have to earn or report CEUs during the voluntary inactive period. When the voluntary inactive licensee chooses to become active, he/she would have to provide twenty (20) current CEUs. Dr. Hassel stated that documentation and certificates could have the same meaning and requested clarification be made to avoid confusion later. The CEU subcommittee will continue working on the revisions and bring more information to the Board at a later date.

NEW BUSINESS

Director Update

Sheila Pauley reported that the Risk Assessment completed by the previous Director did not meet the guidelines as described by the Department of Finance and Administration (DFA) Office of Accounting—Internal Audit Section and this document must be resubmitted to that Agency.

Ms. Pauley reported that the Board has a Business Travel Account, which is a State assigned card-less credit card. This account is to be utilized for the scheduling of airfare, hotel reservations, room service, meals, and automobile rental for Board related business expenses.

Ms. Pauley reported that the Board has a quarterly expense of 1.5% bank service charge. The Board's funds are currently held in a business checking account U.S. Bank instead of the State Treasury.

Provisional License Extension Requests

Pamela Pepper requested a provisional license extension due extenuating family circumstances which led to postponement of taking the Examination for Professional Practice in Psychology (EPPP). Dr. Dixon moved to grant Dr. Pepper an extension. Dr. Alford seconded the motion. The motion passed unanimously.

Supervisor Status Requests

Kim Dielmann requested supervisory status. She submitted an application and two (2) letters of recommendation from licensed Psychologists. Dr. Dixon moved that Dr. Dielmann provide a third reference as required to consider her request. Ms. Glenn seconded the motion. The motion passed unanimously.

Cathy Word requested supervisory status. She submitted an application and three (3) letters of recommendation from licensed Psychologists. Dr. Kleitsch moved to approve Dr. Word's request. Dr. Dixon seconded the motion. Mr. Sperry abstained. The motion passed.

Statement of Intent Revisions

Leslie Blanchard submitted a revised statement of intent. The Board did not approve the request. The Board requested a cover letter explaining the changes. The Board questioned the checking of one area to practice as both independently and under supervision.

Mark Clark submitted a revised statement of intent to include neuropsychology assessments independently. Dr. Clark provided a transcript from Fielding Graduate University showing completed coursework. The course from Fielding Graduate University meets the NAN standards for practice of neuropsychology. Dr. Alford moved to approve the addition of neuropsychology assessments independently to Dr. Clark's statement of intent. Mr. Sperry seconded the motion. The motion passed unanimously.

Kenneth Counts submitted a revised statement of intent to include neuropsychology assessments independently in 1978. There is no other documentation on file as to the approval or non-approval of this change. Dr. Counts recently submitted a request to register a neuropsychology technician so that he may employ the person. Rule 7.7.A states that "A 'Qualified Psychologist for the purpose of the registration of Technicians' shall be a doctoral level Psychologist licensed by the Board to practice in the area of neuropsychology having supervision privileges also approved by the Board". Dr. Alford moved to grandfather Dr. Counts' request to include neuropsychology assessments independently. Ms. Glenn seconded the motion. The motion passed unanimously.

Stephen Nichols submitted a revised Statement of Intent to include working with female patients for psychological assessment of cognitive, emotional, vocational and personality functioning.

In 1995, Dr. Nichols was found in violation of Principle 4.05 of the Ethical Principles of Psychologists and Code of Conduct adopted by the Board as part of its rules and regulations. The Board suspended his license for a period of four (4) years. In 2000, a Supplemental Consent Decree was entered and one of the stipulations allowed Dr. Nichols to return to a limited practice of serving male clients only.

In 2003, Dr. Nichols requested to work with female patients. The request was denied by that Board per the order of the Supplemental Consent Decree of 2000.

Therefore, Ms. Glenn moved to deny Dr. Nichols' current request to work with female patients due to the nature and severity of the original violation. Mr. Sperry seconded the motion. The motion passed unanimously.

The Board recessed at 11:45 a.m. for an oral examination.

The Board reconvened at 11:50 a.m. in private session to discuss oral examination results.

The Board reconvened at 12:00 p.m. in public session.

Georgia In-Patient Addictions Facility Providing Treatment to AR Citizens

A therapist in Georgia contacted the Board office stating that the patients she worked with as in-patients are Arkansas residents. The therapist would like to continue working with the patients by phone or electronic mail but is concerned that she would be practicing without a license in Arkansas. The Board requested a letter with clear information and details of the therapist's credentials. The concern of the therapist and of the Board is that of the jurisdiction where the patient resides and the therapist resides.

Continuing Education Online Seminars

A licensee who is unable to attend CEU seminars would like to earn all of her CEUs online. The Board requested the licensee notify the Board by letter describing her situation to determine if she could earn all of her CEUs from online seminars.

The Release of Testing Protocols to Non-Psychology Professionals

Ms. Glenn informed the Board that she and other licensees were told by their employer to release all patient files, including test protocols. The licensees refused stating that they ethically cannot release all of the information in the files. The Board requested that she

or another licensee inform the Board by letter of what is happening and how the licensees are handling the situation.

Staff Update

The staff requested four (4) digital recorders to be used for meetings and oral examinations along with accessories needed for generating audio disc. Ms. English moved to approve the staff to buy four (4) digital recorders and the accessories. Mr. Sperry seconded the motion. The motion passed unanimously.

The staff requested that the first priority after the Board meeting be continuing database research. The Board approved the request.

The staff requested to have extra help in the office. The Board stated that research may be done in hiring a person part-time, full-time, or temporarily so that the staff may have extra help.

The staff requested deadlines for the Board meetings for applicants wanting to be reviewed and for agenda items. The Board stated that applicants must have all materials completed and submitted on the first of the month that it is to be reviewed. The Board stated that agenda items from external sources must be received by the first of the month. Agenda items from internal sources will not have a deadline.

The Board stated that applicants wanting to have oral examinations must schedule their time appropriately and follow the quarterly schedule of oral examinations that the Board has in place.

The Board recessed at 2:00 p.m. for Psychological Examiner Independent Practice Requests subcommittee reviews.

The Board reconvened at 3:00 p.m. in public session.

Psychological Examiner Independent Practice Requests

Margaret Cole to not be approved to earn 3000 hours towards Psychological Examiner Independent practice. Ms. Cole does not have enough supervision hours planned. She may resubmit her request when these items are corrected. Dr. Alford moved and seconded to not approve Ms. Cole's request. The motion passed unanimously.

Amy Flaherty to not be approved to earn 3000 hours towards Psychological Examiner Independent practice. Ms. Flaherty does not have enough supervision hours planned. She may resubmit her request when this item is corrected. Dr. Alford moved and seconded to not approve Ms. Flaherty's request. The motion passed unanimously.

Elizabeth Kuhn to be approved to earn 3000 hours towards Psychological Examiner Independent practice pending a revised Statement of Intent. Ms. Kuhn must remove

neuropsychology assessments. Dr. Alford moved and seconded to approve Ms. Kuhn's request. The motion passed unanimously.

Amy Parker to be approved to earn 3000 hours towards Psychological Examiner Independent practice. Dr. Dixon moved and seconded to approve Ms. Parker's request. The motion passed unanimously.

Kimberly Jones to be approved to earn 3000 hours towards Psychological Examiner Independent practice. Dr. Dixon moved and seconded to approve Ms. Jones' request. The motion passed unanimously.

Lisa Adams to not be approved to earn 3000 hours towards Psychological Examiner Independent practice. Ms. Adams does not have enough supervision hours planned. She may resubmit her request when this item is corrected. Dr. Dixon moved and seconded to not approve Ms. Adams' request. The motion passed unanimously.

Karlyn Moore to be approved to earn 3000 hours towards Psychological Examiner Independent practice. Dr. Kleitsch moved and seconded to approve Ms. Moore's request. The motion passed unanimously.

Sharon Cook to not be approved to earn 3000 hours towards Psychological Examiner Independent practice. Ms. Cook does not have enough supervision hours planned. She may resubmit her request when this item is corrected. Dr. Kleitsch moved and seconded to not approve Ms. Cook's request. The motion passed unanimously.

LaTonia Cross-Tweedy to not be approved to earn 3000 hours towards Psychological Examiner Independent practice. Ms. Cross-Tweedy does not have enough supervision hours planned. She may resubmit her request when this item is corrected. Mr. Sperry moved and seconded to not approve Ms. Cross-Tweedy's request. The motion passed unanimously.

Reesa Ramsahai to not be approved to earn 3000 hours towards Psychological Examiner Independent practice. Ms. Ramsahai does not have enough supervision hours planned. She may resubmit her request when this item is corrected. Mr. Sperry moved and seconded to not approve Ms. Ramsahai's request. The motion passed unanimously.

Lana Dillon to be notified that her Statement of Intent does not require Psychological Examiner Independent practice. Dr. Alford moved to not grant Psychological Examiner Independent practice due to Ms. Dillon's scope of practice not requiring independent status. Dr. Kleitsch seconded the motion. Dr. Dixon abstained. The motion passed.

Credential Review of Application

The Board reviewed one application. The reviewer stated that the applicant earned a master's degree in Australia. The reviewer stated that not enough core areas have been met for the applicant to pass review. The Board discussed the actual courses taken and

specified which core areas were met. The Board stated that, the file cannot pass review because not enough core areas were met per the Rules and Regulations.

Adjourn

Dr. Dixon moved to adjourn. Dr. Kleitsch seconded the motion. The motion passed unanimously. The Board adjourned at 3:15 p.m.