

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
December 18, 2015

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:05 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. Betty Everett, Dr. Joyce Fowler, Dr. Art Gillaspay, Mr. Skip Hoggard, Dr. Edward Kleitsch and Dr. Kevin Reeder.

Ms. Sharon Hoehn and Dr. Jawahar Mehta were excused.

Staff Members present: Ms. Maggie Sponer and Ms. Brandi Thompson.

Ed Armstrong was present as the Board's Attorney General Representative in Ms. Nina Carter's absence.

Ms. Gail Ragland was present as the Governor's Office Liaison.

APPROVAL OF AGENDA

Ms. Bryson made a motion to approve the agenda. Dr. Everett seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Everett made a motion to approve the November 20, 2015 Board Meeting Minutes as amended. Ms. Bryson seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

Ms. Sponer informed the Board of the complaints 15-12 and 15-13 received in the Board office this month. Dr. Fowler motioned for an Administrative Dismissal of both of the complaints. Mr. Hoggard seconded the motion. The motion passed unanimously.

OLD BUSINESS

Ms. Sunnie Butcher-Keller's additional information requested at the Board's November meeting was reviewed by the Board. Ms. Bryson made a motion to approve Ms. Butcher-Keller's Licensee Supervision Completion-PE Independent Practice form. Dr. Gillaspay seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee Report

Dr. Fowler advised that the Personnel Committee had no meeting this month and therefore, no report.

Treasurer's Report

Mr. Hoggard informed the Board that the agency continues to operate within its budget. For the month of November, the Board's total amount of deposits was \$4,500.17, total amount of expenses was \$13,616.81 and the available fiscal year budget was \$81,696.17.

Director's Report

Ms. Sponer notified the Board that it is time to schedule Board Meeting dates and to nominate Board officers for the 2016 year. The Board agreed to keep the meetings on the 3rd Friday each month. Dr. Everett made a motion to have Dr. Kleitsch remain as Chair and Dr. Reeder remain as Secretary of the Board for the 2016 year. Ms. Bryson seconded the motion. The motion passed unanimously. Ms. Bryson made a motion to nominate Dr. Everett as Board Treasurer. Dr. Gillaspay seconded the motion. Dr. Everett accepted. The motion passed unanimously. Dr. Kleitsch appointed Dr. Fowler, Dr. Reeder and Dr. Gillaspay as the Personnel Committee.

Ms. Sponer updated the Board of the Office of State Procurement (OSP) process relating to the contract/vendor investigator position. OSP has notified Ms. Sponer that the process has been taking a minimum of 6 months to complete. Ms. Sponer is currently awaiting notification from OSP of what the next step is in the process of bidding for the Board's Investigator position and will notify the Board as soon as any information has been received.

Ms. Sponer advised the Board that she had attended the Joint Performance Review (JPR) meeting earlier this month. The JPR Members were interested in the application process for licensure in the state, especially pertaining to Reciprocity. The JPR Members expressed gratitude for taking the time to compile the information requested pertaining to the licensure process and for attending the meeting.

In addition, Mrs. Sponer advised the Board of an Upgrading licensee with an unapproved supervisor for Post-Doctoral hours. The Board advised to send a letter to licensee and unapproved supervisor for denial of request to accept Post-Doctoral hours.

Finally, Ms. Sponer advised that the previous Investigator submitted an invoice for 5.65 hours of work accumulated for the month of November after the vendor has been notified that effective October 31, 2015 the Board would no longer need the vendor's services. The Board recommended non-payment for the November invoice.

Supervision Agreement and Plan

Ms. Maureen Ryan-McGehee submitted revised Supervision Agreement and Plans indicating Dr. Ronald Bramlett as her primary supervisor and Dr. Kevin Rowell as her secondary supervisor. Ms. Bryson made a motion to approve the request once new Statement of Intent adding Geriatric in population has been submitted. Dr. Everett seconded the motion. The motion passed unanimously.

Ms. Carmilya Wilson submitted a Supervision Agreement and Plan indicating Dr. Kevin Santulli as her primary supervisor. Mr. Hoggard made a motion to approve the Supervision Agreement and Plan. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed at 10:57am for Credential Reviews and lunch.
The Board reconvened at 11:38am.

CREDENTIAL REVIEW

The Credential Review Committee (CRC) made a fully seconded motion to approve the following credentials:

1. Dr. Heather Stephenson's credentials were submitted to the Board for consideration as an Applicant Psychologist- Provisional Licensee. Dr. Fowler made a motion to approve licensure.

The Credential Review Committee (CRC) made a fully seconded motion to deny the following credentials:

1. Dr. Victoria Huston's credentials were submitted to the Board for consideration as an Applicant Psychologist- Provisional Licensee. Dr. Fowler made a motion to deny until further documentation is submitted.
2. Dr. Margaret Podkova's credentials were submitted to the Board for consideration as an Applicant Psychologist- Provisional Licensee. Dr. Everett made a motion to deny until further documentation is submitted.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Christie Gardner's Quarterly Report for the period of September 1, 2015 – December 1, 2015.

2. Dr. Hugo Morais' Quarterly Report for the period of August 17, 2015 – November 17, 2015.
3. Dr. Kenneth Vicencio's Quarterly Report for the period of July 1, 2015 – December 1, 2015.
4. Dr. Rebecca Wallace's Quarterly Report for the period of September 1, 2015 – December 1, 2015.
5. Dr. Kate Lyn Walsh's Quarterly Report for the period of September 9, 2015 – December 9, 2015.
6. Dr. Tiffany West's Quarterly Report for the period of August 21, 2015 – November 20, 2015.

ADJOURN

Dr. Reeder made a motion to adjourn at 11:40 am. Mr. Hoggard seconded the motion. The motion passed unanimously.