

**Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
December 16, 2011**

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Ed Kleitsch, at 10:10AM.

ROLL CALL

Board Members present: Dr. James Fuendeling, Ms. Elizabeth Glenn, Ms. Gloria Gordon, Dr. Judd Harbin, Mr. Christopher Hoggard, Dr. Ed Kleitsch, Dr. Lisa McNeir, and Dr. Gary Souheaver.

Ms. Anne Powell-Black was excused.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Ms. Maggie Sponer.

APPROVAL OF THE AGENDA

Dr. Kleitsch presented the agenda for approval.

Ms. Pauley informed the Board Members that Ms. Renee Rast with Information Network of Arkansas (INA) was here to demonstrate the new webpage and to answer any questions the Board Members may have before the website goes live next week. Dr. Harbin made a motion to add this as an Agenda Item before the Complaint Committee Report. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Glenn made a motion to approve the Agenda. Dr. Harbin seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

The November 18, 2011 Board Minutes were presented to the Board for approval. Mr. Hoggard motioned to approve the past minutes after revisions. Ms. Glenn seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed to review the webpage at 10:20 AM.

The Board reconvened at 10:35 AM.

REPORT FROM THE COMPLAINT COMMITTEE

(Awaiting submission from Mr. Ammel)

Dr. Souheaver indicated that staff is to continue listing the Report from the Complaint Committee on the Agenda and the monthly Board Minutes due to the availability of this information on the website.

OLD BUSINESS

Ms. Liz Bucolo submitted a Provisional Licensee Supervision Plan and Agreement indicating Dr. David Margolis as her primary supervisor, and indicating Dr. David Derr and Dr. Rodney Goodwin, both, as her secondary supervisors. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Mary Margaret Carnahan submitted a request and the necessary documents to begin accruing the 3,000 hours required for licensure as a Licensed Psychological Examiner with Independent Status-Post 1997 (LPE-I Post 1997). Her LPE-I Post 1997 Supervision Agreement indicates that Dr. James Vasilos will be her primary supervisor. Dr. Harbin motioned to deny the request due to inconsistencies on her Statement of Intent – Psychological Examiner Independent Practice – Post 1997 and her Licensee Supervision Plan – PE Independent Practice. On Ms. Carnahan's Supervision Plan Seriously Mentally Ill is indicated under populations to be served; however, it is not indicated on her Statement of Intent. Dr. Souheaver seconded the motion. Ms. Glenn and Mr. Hoggard voted against the motion. Dr. McNeir abstained. The motion passed.

Dr. Josh Cisler submitted a Provisional Licensee Supervision Plan and Agreement indicating Dr. Betty Everett as his primary supervisor. Dr. Souheaver motioned to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Jerry Cunningham submitted a Licensee Supervision Agreement and Plan indicating Dr. Dana Watson will serve as his new primary supervisor. Dr. Souheaver motioned to approve Dr. Watson as his Primary Supervisor and to grant Licensure as a Psychologist with the following stipulations:

- One (1) year supervision
- Quarterly Supervision Reports due in March, June September, and December
- Come in to the office to meet with Ms. Pauley before end of January 2012 to complete an accurate Statement of Intent (current Statement of Intent indicated categories of practice are under supervision and independent)

Dr. Harbin amended the motion adding satisfactory Quarterly Reports. Mr. Hoggard seconded the motion. The motion passed unanimously.

Rules and Regulations

Mr. Hoggard motioned to table this item for Board review until February 2012. Dr. Harbin seconded the motion. The motion passed unanimously.

Personnel Committee Report

Dr. Souheaver reported that the Personnel Committee did not conduct a formal meeting; however they will convene on January 12, 2012 to interview applicants for the Administrative Specialist III, position number 22095527, in order to make recommendations to the full Board at the January 20, 2012 Meeting.

Treasurer's Report

Ms. Glenn reported to the Board Members that she signed checks last month and will sign any remaining checks before the end of today.

Dr. McNeir advised that she will submit a bid from Hestands to provide Board lunches.

Director's Report

Ms. Pauley reminded the Board that it was time to elect officers for upcoming year. Dr. Souheaver motioned to nominate Dr. Kleitsch as the Chair, Dr. Fuendeling as the Secretary, and Mr. Hoggard as the Treasurer. Dr. Harbin seconded the motion. The motion passed unanimously. In addition, Dr. Kleitsch appointed the Personnel Committee as an Ad Hoc Committee for the current calendar year. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Pauley notified the Board that she is to attend an Audit Hearing regarding the checks that were located in the Board office dating back to 2009. The Auditors requested that Ms. Pauley contact the Licensees to notify them of the situation and have them reissue a new check. Dr. Kleitsch and Dr. McNeir suggested that staff write a letter to the Licensees notifying them of a recent audit indicating that their check was not processed with a copy of their original check. Upon receipt of a new payment the original check will be returned to them.

Finally, Ms. Pauley stated that Ms. Sponer still has not been trained on Credential Reviews or Quarterly Reports. Dr. Harbin offered to come into the office next Wednesday, December 28, 2011 to train Ms. Sponer.

Board Business

Ms. Christina Adams submitted the Licensee Supervision Completion – PE Independent Practice – Post 1997 forms to the Board for consideration. Dr. Souheaver made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Kristina Bailey submitted a Supervision Agreement and Plan indicating Dr. Susan Shackelford as her primary supervisor. Dr. McNeir made a motion to deny the request due to the fact that it is unclear if Ms. Bailey wishes to keep Projective Tests as an area of practice. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Leslie Batlz submitted a Statement of Intent Revision for consideration by the Board. Dr. Souheaver made the motion to deny the request based on the fact that Ms. Batlz did not use the correct Statement of Intent Form and that there is no cover letter indicating why she is requesting the revision. Dr. Harbin seconded the motion adding that there needs to be verification in training. The motion passed unanimously.

Ms. Jennifer Downey submitted a Provisional Licensee Supervision Agreement and Plan to the Board indicating Dr. Jeffrey Snow would be her secondary supervisor. Ms. Glenn made a motion to approve the request. Mr. Hoggard seconded the motion. Dr. McNeir and Dr. Harbin voted against the motion. Dr. Souheaver abstained. The motion passed.

Ms. Robin Duran submitted a Provisional Licensee Supervision Agreement and Plan to the Board indicating Dr. Richard Moore would be her primary supervisor. Ms. Glenn made a motion to deny the request based on the fact that, on her Provisional Licensee Supervision Plan, Ms. Duran indicated that "Intake Assessments, Diagnosis, Family Therapy, Crisis Intervention/Management, Objective Personality Assessments, and Psychoeducational Assessments" were areas under supervision. However, these areas were not indicated on her Statement of Intent. In addition, on her Provisional Licensee Supervision Plan, Ms. Duran indicated some of the populations to be served were "Alcohol/Drug, Sexual/Physical Abuse Victims, and Sexual/Physical Abuse Offenders". However, these areas were not indicated on her Statement of Intent. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. Edward Engstrom submitted a Supervisor Status request to the Board for consideration. Dr. Souheaver motioned to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Mr. Yousef Fahoum submitted a Provisional Licensee Extension request to the Board in order for him to sit for January Oral Examinations. Mr. Hoggard made a motion to approve the request to extend his Provisional License until January 31, 2012. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Elizabeth Gibson submitted the Licensee Supervision Completion – PE Independent Practice – Post 1997 forms indicating the she was providing services under the general supervision of Dr. Russell Dixon and Dr. James Vasilos. Dr. Souheaver motioned to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Kayce Johnson submitted a request for an extension of her Provisional License to take the EPPP. Dr. Harbin made a motion to extend her Provisional License to the end of January 31, 2012 to give her time to take and pass both the EPPP exam and the Oral Examination. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Dr. Glenn Mesman submitted a Statement of Intent Revision to the Board for consideration. Dr. Souheaver made a motion to deny the request based on the fact that Dr. Mesman failed to provide documentation that he is qualified to work with adults. Dr. Fuendeling seconded the motion. Ms. Glenn abstained. The motion passed.

Ms. Wendy Newsam submitted a request for an extension of her Provisional License to take the EPPP. Dr. Souheaver made a motion to extend her Provisional License to May 1, 2012 to give her ample time to take and pass both the EPPP exam and the Oral Examination. Dr. Fuendeling seconded the motion. Dr. McNeir abstained. The motion passed.

Mr. Chad Parsons submitted a request for an extension of his Provisional License and accommodations to take the EPPP. Dr. Souheaver made a motion to extend his Provisional License to the end of April 2012 to give him ample time to take and pass both the EPPP exam and the Oral Examination. The Board requires documentation from a physician notifying the Board office of Mr. Parsons diagnosis before accommodations can be made to take the EPPP. Dr. Fuendeling seconded the motion. Dr. Harbin abstained. The motion passed.

Dr. Andrew Reichert submitted a Supervision Agreement and Plan with Dr. Jonathan Perry for Projective Tests and Dr. Rosalyn Davis for Family Therapy. Mr. Hoggard made a motion to approve the request with Dr. Perry, but deny the request with Dr. Davis until Dr. Davis acquires Supervisory Status. If Dr. Davis is granted Supervisory Status, then Dr. Reichert may resubmit the Supervision Agreement and Plan indicating that he will be providing Family Therapy under the general supervision of Dr. Davis. Dr. Souheaver seconded the motion. Dr. Fuendeling and Dr. Harbin abstained. The motion passed.

Ms. Karen Rinehart submitted a Licensee Supervision Agreement and Plan indicating Dr. Jason Lagory as her primary supervisor. Ms. Glenn made a motion to deny the request. Ms. Rinehart is required to find a new supervisor due to the fact that Dr. Lagory's Statement of Intent indicates all categories of practice are provided under general supervision with the exception of Psycheducational Assessment. Dr. Lagory needs to submit an updated Statement of Intent. Dr. Harbin seconded the motion. Dr. McNeir abstained. The motion passed.

Ms. Jennifer Rushing submitted the Licensee Supervision Completion – PE Independent Practice – Post 1997 forms to the Board for consideration. Ms. Glenn made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Maureen Ryan-McGehee submitted a Statement of Intent Revision for consideration. Ms. Glenn made a motion to approve the request. Dr. Fuendeling seconded the motion. Dr. McNeir abstained. The motion passed.

Credential Reviews:

The Board recessed at 12:35 PM in order to conduct Credential Reviews and lunch. The Board reconvened at 1:15 PM.

Adjourn

Dr. Fuendeling made a motion for the Board to adjourn. Ms. Glenn seconded the motion. The motion passed unanimously. The Board adjourned at 1:15 PM.