

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
July 18, 2014

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Secretary, Dr. Kevin Reeder, at 10:15 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. Joyce Fowler, Dr. Lisa McNeir, Dr. Jawahar Mehta, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Board Members excused: Dr. Edward Kleitsch and Mr. Skip Hoggard.

Board Members absent: Mr. Harmon Seawel.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, and Ms. Maggie Sponer.

Visitors present: Melanie Hazeslip (Department of Finance and Administration).

APPROVAL OF AGENDA

Dr. Souheaver made a motion to approve the agenda. Ms. Bryson seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Souheaver made a motion to approve the June 20, 2014 Board Meeting Minutes as amended. Dr. McNeir seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

14-05 [Rec'd 04/22/14] ADVISORY ITEM

COMPLAINANT: A consumer of mental health services complained that the provider had breached confidentiality and privacy issues.

RESPONDENT: A mental health practitioner licensed (LPC/LMFT) by the Counseling Board and not by APB. The complaint was transmitted to the Counseling Board. Nevertheless APB established a complaint file inasmuch as the Respondent labeled the practice/business name using the word "psychological" (Psychological Counseling and Relationship Issues).

STATUS: A letter, dated 06/17/14, has been sent to the Respondent to cease-and-desist using the word “psychological” (or any similar derivative), citing our licensing statutes and regulations. Respondent was requested to supply proof of changes in the announcement of services (i.e. business cards, stationery, website, etc., along with correction of any yellow pages advertisement listing when that renewal became effective) that eliminated reference to “psychology” within fifteen (15) days from the letter’s date. Respondent, after warning from the Counseling Board on 07/18/14, did change her website business name to “Psycho-therapy, Counseling and Relationships Issues.” Respondent was subsequently advised by the undersigned that the use of a hyphen in “psycho-therapy” might still create confusion with consumers (rather than the acceptable generic term of psychotherapy), and was requested to further change that business name. Respondent did so upon checking on her website on 07/31/14, but then a search of her services provided included a listing for psychological and neuropsychological assessments. While clearly not entitled to perform the latter, a check with the ABEC licensing board revealed that respondent had no “specialty” from ABEC for any assessments. Accordingly, Respondent was advised by email on 07/31/14 that that listing of “psychological and neuropsychological assessments” services needed to be retracted from her website and any practice. A response is awaiting from that last communication, with anticipated compliance.

A “complaint” by an ADC inmate complained about his incarceration conditions and did not reference any alleged wrongs committed by any licensed practitioner. While always sympathetic, this Board had nothing to sustain any kind of ethical/statutory violation having been committed. Accordingly, the Board was advised that its Screening Committee had administratively dismissed this matter, and the Complainant was so advised.

OLD BUSINESS

Ms. Donna Robertson submitted a revised Supervision Agreement and Plan indicating Dr. Chrystal McChristian as her Supervisor. Dr. Souheaver made a motion to approve the request pending the receipt of uncorrected Supervision Agreement and Plan and indicating if Dr. McChristian will be her Primary or Secondary Supervisor. Dr. McNeir seconded the motion. Dr. Fowler and Ms. Bryson abstained. The motion passed.

NEW BUSINESS

Personnel Committee

Dr. Souheaver notified the Board that the Personnel Committee met on Wednesday, July 16, 2014 to interview candidates for the Administrative Specialist III position. Dr. Souheaver informed the Board that Ms. Amber Collins-England was the Personnel Committee’s first choice. Dr. Souheaver informed the Board that the Personnel Committee would like to offer Ms. Collins-England the Administrative Specialist III position, pending the results of the background check. Dr. Souheaver noted that if Ms.

Collins-England does not accept the position, then the offer will be extended to the next qualified candidate.

Treasurer's Report

Ms. Hazeslip informed the Board that the budget has been prepared and submitted for Fiscal Year 15 (FY15). In addition, all documentation to have the Director's position grade and title change has been submitted to Office of Personnel Management (OPM).

Ms. Hazeslip passed out the monthly AASIS reports to the Board Members. Ms. Hazeslip reviewed the Expenditure Report, Deposit Report, and Warrant List Report to insure that bills and deposits are being made in a timely manner.

The Board requested that the Board's Budget Analyst attend the August Board Meeting to review the Budget Warehouse (BW) report and inform the Board on how to accurately interpret the BW report.

Director's Report

Ms. Sponer notified the Board that the Bureau of Legislative Research (BLR) had completed their audit for FY13. The Auditor has met with Dr. Reeder, Secretary of the Board, and the Director to review a draft of the report.

In addition, Ms. Sponer notified the Board that an envelope containing a wall certificate and a check in the amount of \$20 had been discovered in the Board office. Ms. Sponer informed the Board that she spoke with the Auditor on how to handle these issues, when they arise. The Auditor advised that the Bureau of Legislative Research will notify the Board office regarding the correct procedures on handling checks found in the office that date back several years. Currently, these checks are locked until notification from BLR has been received.

Board Business

Reinstatement of License

Mr. Charles Kunkle submitted a request to have his license reinstated to Active Status, along with documentation of his CEU's. Dr. Souheaver made a motion to have Mr. Kunkle submit a revised CEU certification that is documented appropriately. Dr. Fowler seconded the motion. The motion passed unanimously.

Ms. Linda VanBlaricom submitted a request to have her license reinstated to Active Status, along with documentation of CEU's, the renewal forms, and payment information. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Statement of Intent Revisions

Dr. Rebecca Aldea submitted a revised Statement of Intent adding Biofeedback and Neuropsychology as areas of practice under supervision. Dr. Souheaver made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Supervisory Status

Dr. Courtney Ghormley submitted the necessary documentation to apply for Supervisory Status. Dr. Fowler made a motion to approve the request. Dr. McNeir seconded the motion. Ms. Bryson abstained. The motion passed.

Dr. Carolyn Jenkins submitted the necessary documentation to apply for Supervisory Status. Dr. Souheaver made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Ms. Cassandra Ingram submitted a Supervision Agreement and Plan indicating Dr. Carl Reddig as her New Primary Supervisor while continuing to accrue hours towards Independent Status. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Heather Rhodes submitted a Supervision Agreement and Plan indicating Dr. Nancy Powell as her New Primary Supervisor while continuing to accrue hours towards Independent Status. Dr. Fowler made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Maureen Ryan submitted a Supervision Agreement and Plan indicating Dr. Darline Thorson as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request pending the submittal of a new Supervision Agreement and Plan removing Telemedicine as a plan of supervision. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Kathy White submitted a Supervision Agreement and Plan indicating Dr. June Daniels as her Primary Supervisor. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed for lunch, credential reviews, and quarterly reports 11:50 am.
The Board reconvened at 12:40 pm.

CREDENTIAL REVIEW

The Credential Review Committee made a fully seconded motion to approve the following candidates:

1. Dr. Jason Boye's credentials were submitted to the Board for consideration as an Applicant Psychologist.
2. Dr. Jeff Terrell's credentials were submitted to the Board for consideration as an Applicant National Register Psychologist.
3. Dr. Harvey Chambers submitted Mr. Justin McDowell's credentials to the Board as a Technician Registration.

The Full Board voted to approve the credential review candidates.

Dr. Laura Horton's and Dr. Sufna John's credentials were submitted as Applicant Psychologists to the Board for consideration. Dr. Souheaver made a motion to approve the requests pending the completion of their Internships and the receipt of their Final/Official Transcripts. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Rebecca Mette's credentials were submitted as an Applicant Psychologist to the Board for consideration, along with a letter inquiring if on-call hours may count towards her Post-Doctoral Supervision hours. Dr. Souheaver made a motion to inform Dr. Mette that she should provide documentation of the number of calls and the number of hours that services were actually provided. The Credential Review Committee will review Dr. Mette's application packet once this documentation has been submitted to the Board office. Ms. Bryson seconded the motion. The motion passed unanimously.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Richard Barrett's Monthly Reports for the period of May 6, 2014 – July 9, 2014.
2. Dr. Andrew Cohen's Quarterly Reports for the period of January 17, 2014 – April 17, 2014.
3. Dr. Kaye Ramsey's Quarterly Reports for the periods of October 16, 2013 – December 31, 2013 and April 30, 2014 – June 30, 2014.

The Full Board voted to approve all quarterly reports.

Recess/Reconvene

The Board recessed to conduct Oral Exams at 12:50 pm.

The Board reconvened at 2:15 pm.

ADJOURN

Ms. Bryson made a motion to adjourn. Dr. McNeir seconded the motion. The motion passed unanimously. The Board adjourned at 2:15 PM.