

[|]Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
June 20, 2014

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Edward Kleitsch, at 10:15 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. Joyce Fowler, Mr. Skip Hoggard, Dr. Edward Kleitsch, Dr. Jawaha Mehta, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Board Members excused: Dr. Lisa McNeir

Staff Members present: Mr. James Ammel, Ms. Amy Ford, and Ms. Maggie Sponer.

Visitors present: Melanie Hazeslip (Department of Finance and Administration) and Dr. Patricia Giffen (Arkansas Psychological Association).

APPROVAL OF AGENDA

Dr. Souheaver made a motion to approve the agenda. Mr. Hoggard seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Ms. Bryson made a motion to approve the April 18, 2014 Board Meeting Minutes. Dr. Souheaver seconded the motion. Dr. Souheaver made a motion to approve the May 16, 2014 Board Meeting Minutes after grammatical corrections. Ms. Bryson seconded the motion. The motions passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

12-08 [Rec'd 08-07-12]

ADVISORY UPDATE

The Board previously agreed to the following as the minimal sanctions to be enforced under a Consent Order re an "admitted" multiple relationships violation: 1) no service delivery or court expert testimony provided to the minor being treated; 2) a Letter of Reprimand still to be issued; 3) approval of a voluntary inactive renewal; 4) fine reduced to \$500 payable within 6 months of the effective date of the Consent Order, with the remainder \$2,000 reinstated and payable within 6 months of re-activation of

Respondent's license; and 5) one-hour of CE specifically pertaining to multiple relationships completed before any reinstatement of the license, in addition to the typically required 20 hours of CE before reinstatement. Respondent finally agreed to all of the terms and conditions shortly before the June Board meeting, and a Consent Order incorporating those sanctions, with an admission of violation, will soon be drafted.

14-05 [Rec'd 04/22/14]

ADVISORY ITEM

COMPLAINANT: A consumer of mental health services complained that the provider had breached confidentiality and privacy issues.

RESPONDENT: Dr. Amy Adams, Ph.D., A mental health practitioner licensed (LPC/LMFT) by the Counseling Board (ABEC License # P0310040) and not by APB. The complaint was transmitted to the Counseling Board. Nevertheless APB established a complaint file inasmuch as the Respondent labeled the practice/business name using the word "psychological." [Business/Practice name being "Psychological Counseling and Relationship Issues."]

STATUS: A letter, dated 06/17/14, has been sent to the Respondent to cease-and-desist using the word "psychological" (or any similar derivative), citing our licensing statutes and regulations. Respondent was requested to supply proof of changes in the announcement of services (i.e. business cards, stationery, website, etc., along with correction of any yellow pages advertisement listing when that renewal became effective) that eliminated reference to "psychology" within fifteen (15) days from the letter's date. That advisory letter was sent certified mail (and regular mail) to Respondent on 06/17/14

Un-Numbered [Rec'd 03/27/14]

ADVISORY ITEM

COMPLAINANT: Common-law husband who raised complaints about a Conway individual about various allegations pertaining to undue influence, unlawful practice of medicine, etc., etc.

STATUS: The individual being the subject of the complaint was not a licensee of this Board and was apparently also not licensed by the Arkansas Board of Examiners in Counseling. The latter was contacted since the Complainant used the initials for the alleged Respondent as "MFT" and was interpreted to be referring to an LMFT (Licensed Marriage & Family Therapist) that would be under the jurisdiction of ABEC; that Board denied having any such named individual being in its registry. An internet search revealed the alleged Respondent to be a resident of Conway but to have no apparent connection to mental health services or practice (being employed by the Arkansas Arts Council). Accordingly, the California Complainant was sent a letter, dated 06/30/14, outlining the results of our investigation and his Complaint was returned to him with the advisement that our Board had no jurisdiction over this matter.

OLD BUSINESS

Ms. Tania Akhtar resubmitted a Supervision Agreement and Plan, indicating Dr. Joyce Alford as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. In addition, Ms. Akhtar resubmitted a Supervision Agreement and Plan to begin accruing the 3,000 hours towards Independent Status, indicating Dr. Alford as her Primary Supervisor. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. Both motions passed unanimously.

Ms. Misty Juola resubmitted her Supervision Agreement and Plan to begin accruing the 3,000 hours towards Independent Status with additional clarification related to her supervision with Dr. Mary Ekdhal and Dr. Kim Miiller. Dr. Souheaver made a motion to deny the request and ask Ms. Juola to appear before the Board to further explain her intent to begin accruing hours towards Independent Status. Mr. Hoggard seconded the motion. The motion passed unanimously.

Mr. Chad Parsons resubmitted a revised Statement of Intent removing the Geriatric population. Dr. Souheaver made a motion to approve the request. Mr. Bryson seconded the motion. In addition, Mr. Parsons submitted a Supervision Agreement and Plan, indicating Dr. Connie Venhaus as his New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. Reeder seconded the motion. Both motions passed unanimously.

Ms. Maureen Ryan-McGehee resubmitted her revised Statement of Intent to include the Geriatric population and to provide Psychoeducational Assessments independently. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee

Dr. Souheaver notified the Board that the Personnel Committee had no formal meeting this month. Dr. Souheaver did inform the Board that an inquiry was made regarding the status of the Administrative Specialist position. The language for the position has been approved and submitted. Dr. Souheaver advised that they hope to begin advertising within the next week for a minimum of five days.

Ms. Melanie Hazeslip notified the Board that OPM recommends including generic questions related to the position skills and abilities. Dr. Souheaver made a motion to begin advertising for the Administrative Specialist position as soon as possible, have the Administrative Director screen applicants that have met the requirements down to ten applicants, send a questionnaire to those applicants to review written communication skills, and finally, have the Administrative Director email the ten applicant's resumes to the Personnel Committee Members to review. The Personnel Committee will then

schedule a meeting to decide which applicants they would like to interview. Dr. Fowler seconded the motion. The motion passed unanimously.

Treasurer's Report

Mr. Hoggard informed the Board that according to the documentation from DFA following the activity of deposits and warrants for May 2014, bills are current.

Mr. Hoggard reported that Board office staff, in conjunction with our Budget Analyst, is preparing the Biennium Budget. In preparation for the Biennium Budget, the Board discussed the possibility of an increase in license renewal fees within the next three years due to expenditure increases such as the monthly Board office rent increasing by 3 % beginning July 1, 2014 for Fiscal Year15.

Director's Report

Ms. Sponer clarified some issues concerning the GL Solutions database contract and asked the Board for approval of the contract for the upcoming year. Dr. Souheaver made a motion to approve the contract. Ms. Bryson seconded the motion. The motion passed unanimously.

Ms. Sponer informed the Board that a Title/Classification Change request form is due to Office of Personnel Management (OPM) by Monday. This form will allow for a change in the Grade Code of the Director and for the change of the position title of Executive Director to be Administrative Director. Last month, Mr. Louthian proposed that the Board change the Grade Code from a C115 to either a C117 or a C119. Dr. Fowler made a motion to approve the Director's grade code to a C119. Dr. Souheaver seconded the motion. The motion passed unanimously.

Board Business

Dr. Patricia Griffen approached the Board to notify them that the Arkansas Psychological Association (ArPA) was working on the 50th Anniversary Celebration of the 1964 Civil Right Act. Dr. Griffen invited the Board Members to participate in the celebration taking place on July 2, 2014. The Board thanked Dr. Griffen for coming to the Board and for all the work the APA is doing to commemorate this occasion.

Completion of 3,000 hours towards Independent Status

Mr. Tim Hughes submitted his Licensee Supervision Completion – PE Independent Practice and Statement of Intent to Practice as a License Psychological Examiner – Independent to the Board for consideration. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Letters from Licensees

Ms. Melissa Sigel submitted a letter to the Board requesting an outline of specific coursework or supervised training she will need in order to administer developmental evaluations. The Board recommended that Ms. Sigel have her employer contact the university to allow her access to Graduate level assessment coursework, such as Intellectual Assessments and Achievement Testing.

Dr. Robert Spray submitted a letter to the Board requesting a sixty day extension of his CEUs due to several family emergencies during the last renewal period. Mr. Hoggard made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed at 11:45 pm.

The Board reconvened at 12:30 pm.

Letters from Out of Town Doctors

Dr. Walter Buenning submitted a letter to the Board requesting permission to come into the State of Arkansas to provide a three day in-home parental educational process at the end of June. Dr. Reeder made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Supervisory Status

Dr. Darlene Thorson submitted the necessary documentation to apply for Supervisory Status. Mr. Hoggard made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Dr. Deborah McLane submitted a Supervision Agreement and Plan indicating Dr. Marilyn Johnson as her Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Ms. Anita Madakasira submitted a Supervision Agreement and Plan indicating Dr. Nicholas Paal as her New Primary Supervisor while continuing to accrue hours towards Independent Status. Dr. Fowler made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed for Credential Reviews and Quarterly Reports 12:40 pm.

The Board reconvened at 12:50 pm.

CREDENTIAL REVIEW

The Credential Review Committee made a fully seconded motion to approve the following credentials.

1. Dr. Richard Frederick submitted his credentials as an Applicant Senior Psychologist to the Board for approval. Dr. Souheaver abstained.
2. Dr. Elizabeth Stout submitted her credentials as an Applicant Psychologist to the Board for consideration.
3. Dr. Kristin Addison-Brown submitted Ms. Melanie Gurley-Rabah's credentials as a Technician Registration to the Board for consideration.
4. Dr. Anne Stevens submitted Mr. Justin McDowell's credentials as a Technician Registration to the Board for consideration.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Richard Barrett's Monthly Reports for the period of April 9, 2014 – May 4, 2014.
2. Dr. Hilary Casner's Quarterly Reports for the periods of November 15, 2013 – February 15, 2014 and February 16, 2014 – May 15, 2014.
3. Dr. Andrew Cohen's Quarterly Reports for the period of January 17, 2014 – April 17, 2014.
4. Dr. Roger Erickson's Quarterly Reports for the period of February 20, 2014 – May 30, 2014.
5. Dr. Christen Holder's Quarterly Reports for the period of March 1, 2014 – May 31, 2014.
6. Dr. Taisha Jones' Quarterly Reports for the period of December 13, 2013 – April 13, 2014.

ADJOURN

Dr. Souheaver made a motion to adjourn. Ms. Bryson seconded the motion. The motion passed unanimously. The Board adjourned at 12:50 PM.