

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
March 15, 2013

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Edward Kleitsch, at 10:10 AM.

ROLL CALL

Board Members present: Dr. James Fuendeling, Ms. Gloria Gordon, Mr. Christopher Hoggard, Dr. Edward Kleitsch, Dr. Lisa McNeir, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Board Members absent: Ms. Elizabeth Glenn.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Ms. Maggie Sponer.

APPROVAL OF AGENDA

Dr. Kleitsch presented the agenda to the Board. Dr. Reeder motioned to move Dr. Riley to the beginning of New Business due to her presence at the Board Meeting. Dr. Souheaver seconded the motion. The motion passed unanimously.

Mr. Hoggard made a motion to approve the amended agenda. Dr. Souheaver seconded the motion. The motion passed unanimously.

Mr. Paul Lothian with Department of Finance and Administration, Service Bureau division, approached the Board to discuss budget reports, issues of timely reporting from the agency, and check disbursements. Ms. Pauley reminded the Board Members that personnel with the Department of Procurement were adding sales taxes to Purchase Orders that she submitted for processing. This has contributed to the delay in getting items processed because she had to submit the same information more than once. In addition, Ms. Pauley stated that she has read receipts for items submitted. Some of which were never processed by the Service Bureau. Mr. Lothian suggested that Ms. Pauley copy him on every email that she submits to the Procurement and Service Bureau. He offered to help Ms. Pauley get bills, reports, and checks processed in a more efficient manner. The Board thanked Mr. Lothian for his offer.

APPROVAL OF PAST MINUTES

Mr. Hoggard made a motion to approve the past minutes after corrections. Ms. Gordon seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

Board members were informed that there were no action or advisory items to present at this meeting. A summary of developments were presented regarding three (3) currently pending cases.

Board members were also informed that the re-hearing in the Dr. Garrett case (09-07) is tentatively scheduled for the June 21, 2013, meeting at 10:00 a.m. As of the date of this report (3/29/13), we have not been advised by Respondent's attorney whether this date is approved. [Recall that that attorney's non-appearance at the previous hearing, along with his client-Respondent, was deemed not acceptable by the Board and which proceeded to a hearing resolution of this matter, but an appeal required a re-hearing to allow the Respondent to present her own evidence and to cross-examine prior hearing witnesses, after which the Board will render a new decision.]

NEW BUSINESS

Personnel Committee

Dr. Souheaver informed the Board that the Personnel Committee had not met and there is no report for the month.

Treasurer's Report

Mr. Hoggard informed the Board that there was no report for this month.

Director's Report

Ms. Pauley stated that the Board needs to approve Act 1211 of 1995. Dr. Souheaver made a motion to approve the act. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Pauley handed out a Letter of Agreement between the Association of State and Provincial Psychology Boards (ASPPS) and the Jurisdiction of Arkansas. Dr. Souheaver made a motion to accept and allow the Executive Director to enter into the agreement with ASPPB. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Pauley passed out House Bill 1746, requiring mental health service providers to warn an intended victim, House Bill 1786, concerning conflicts of interest for state boards, commissions, and entities receiving state funds, Senate Bill 92, amending the limitations period for certain sex crimes, and Senate Bill 894, amending Arkansas law concerning

the right to engage in a lawful occupation, to the Board Members for review. Dr. Souheaver suggested the Board Members review the bills at their leisure.

Finally, Ms. Pauley asked the Board to authorize staff to grant Active Applicant Examiner Provisional Licensees extensions through the calendar year, if the Provisional Licensees have taken the EPPP in the last twelve months and all paperwork is in order. Staff will provide the Board with a list of Applicant Examiner Provisional Licensees that have been granted the extension at each Board Meeting. Dr. McNeir motioned to approve this request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Board Business

Extension of Provisional License

Ms. Sunnie Butcher-Keller submitted a request for an extension of her Provisional License until mid-September due to the fact that she will be retaking the EPPP and has purchased new study materials. Mr. Hoggard made a motion to approve the request and grant her extension until the end of December 2013. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Kaye Ramsey submitted a request for an extension of her Provisional License until October due to the fact that she will be taking the EPPP and requesting special accommodations. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Informative Letter

Dr. Antolin Llorente submitted a letter to the Board indicating that he will be in the State of Arkansas, for a period not to exceed three days, to conduct a forensic assessment. In addition, Dr. Llorente indicated the possibility of returning to the state at a later date to testify. Dr. Fuendeling made a motion to send a letter to Dr. Llorente indicating that he fulfilled his course of action. Dr. Souheaver seconded the motion. The motion passed unanimously.

LPE – I Request and Clarification Letter

Ms. Brittany Blair submitted a request to obtain Independent Status in the area of Psychoeducational Assessments. Mr. Hoggard made a motion to notify Ms. Blair that she would need to submit her completion documentation for the Board to approve before she can be granted Independent Status. Dr. McNeir seconded the motion. The motion passed unanimously.

In addition, Ms. Blair submitted a letter requesting clarification regarding whether her current areas of practice fall underneath the category of Psychoeducational Assessment. The Board took no action. Dr. Souheaver advised that he will draft a letter to discuss this issue at the next Board Meeting

Questions from Licensees

Dr. Richard Barrett submitted a request regarding a list of names for supervision and an evaluation to the Board for approval. The Board approved the evaluation to be conducted by Dr. Richard Back, with the attestation from Dr. Back that there are no conflicts of interests or dual relationships.

In addition, the Board indicated that the request for approval of a Supervisor is not necessary at this time. The Board is also requesting reassurance, in the form of documentation from Dr. Barrett's therapist, that Dr. Barrett is receiving personal therapy.

Recess/Reconvene

The Board recessed for lunch at 12:05 PM.

The Board reconvened at 12:45 PM.

Statement of Intent Revision

Ms. Holly Scott submitted a Statement of Intent revision adding Neuropsychological Testing. In addition, Ms. Scott submitted a Supervision Agreement and Plan, indicating Dr. Jane Bellando as her New Primary Supervisor. Dr. Souheaver made a motion to approve both requests and to remind Ms. Scott that she is limited to administration and scoring of Neuropsychological Testing under supervision. Ms. Gordon seconded the motions. The motions passed unanimously.

Supervision Agreement and Plan

Dr. Ashley Carroll submitted a Supervision Agreement and Plan, indicating Dr. Janine Watson as a New or Additional Secondary Supervisor. Mr. Hoggard made a motion to approve the request. Dr. Souheaver seconded the motion. Ms. Gordon voted against the motion. The motion passed.

Dr. Deborah McLane submitted a Supervision Agreement and Plan, indicating Dr. Marilyn Johnson as her New Primary Supervisor. Dr. McNeir made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Mr. Chad Parsons submitted a Supervision Agreement and Plan, indicating Dr. Susan Holt as his New Primary Supervisor. Dr. McNeir made a motion to deny the request due to the fact that Mr. Parsons indicated the population of Geriatrics on his Supervision Agreement and Plan. However, this population is not indicated on his Statement of Intent. Dr. McNeir suggested that Mr. Parsons remove the population of Geriatrics and resubmit his Supervision Agreement and Plan for approval by staff. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Nick Rios submitted a Supervision Agreement and Plan, indicating Dr. Brad Williams as his New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Ashley Stewart submitted a Supervision Agreement and Plan, indicating Dr. Mark Peacock as her New Primary Supervisor. Dr. McNeir made a motion to accept the request once Dr. Stewart has submitted a revised Supervision Agreement and Plan removing the population of Children due to the fact that this population is not indicated on Dr. Stewart's Statement of Intent. Dr. Souheaver seconded the motion. The motion passed unanimously.

Supervisory Status

Dr. Leslie Riley submitted the appropriate documentation for Supervisor Status. Dr. Souheaver made a motion to approve the request. Dr. Reeder seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

1. Mr. Micha Baker, Mr. Tyler Crittenden, Ms. Micholyn Gayoso, Mr. Martin Henson, Ms. Kelly Livingston, Ms. Sarah Murray, and Ms. Andrea Waid's credentials were submitted to the Board for consideration as Applicant Examiner Provisional Licensees. Dr. Souheaver made a motion to approve the applications. Dr. McNeir seconded the motion. The motion passed unanimously.
2. Dr. Angela Perea and Dr. Lacey Willett's credentials were submitted to the Board for consideration as Applicant Psychologist Provisional Licensees. Dr. Souheaver made a motion to approve the applications. Dr. McNeir seconded the motion. The motion passed unanimously.
3. Ms. Leslie Harrington's credentials were submitted to the Board for consideration as a Neuropsychological Technician Registration. Dr. Souheaver made a motion to approve the application. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Miranda Cavaness' credentials were submitted to the Board for consideration as an Applicant Examiner Provisional Licensee. Dr. McNeir made a motion to deny the application due to the fact that:

1. One Reference Form did not evaluate Ms. Cavaness' skills
2. It appears that her Internship did not meet the required 600 hour criteria
3. Quarterly Reports have not been submitted

Dr. McNeir suggested that the Board request clarification regarding Ms. Cavaness' Internship hours, an email be sent to her Supervising Psychologist regarding Quarterly Reports and the expiration of her Provisional License at the end of March 2013, and a new Reference form be completed with Ms. Cavaness' skills correctly evaluated. Dr. Souheaver seconded the motion. The motion passed unanimously.

QUARTERLY REPORTS

The following Quarterly Reports were reviewed by Mr. Hoggard on March 1, 2013:

1. Ms. Tania Akhtar's Quarterly Reports for the period of July 1, 2012 - October 19, 2012.
2. Ms. Holly Chamber's Quarterly Reports for the period of August 17, 2012 – November 17, 2012.
3. Ms. Jennifer Downey's Quarterly Reports for the period of October 15, 2012 – January 15, 2013.
4. Ms. Robin Duran's Quarterly Reports for the period of October 2012 – January 2013.
5. Ms. Courtney Johnson's Quarterly Reports for the periods of May 18, 2012 – August 18, 2012 and August 18, 2012 - November 18, 2012.
6. Ms. Mary Lajeunesse's Quarterly Reports for the period of August 20, 2012 – November 20, 2012.
7. Dr. Mindy Lester's Quarterly Reports for the period of August 19, 2012 – November 17, 2012.
8. Ms. Sarah Murray's Quarterly Reports for the period of August 20, 2012 – November 23, 2012.
9. Ms. Mariana Naldi's Quarterly Reports for the period of October 12, 2012 – December 1, 2012.
10. Dr. Stephanie Nevin's Quarterly Reports for the period of October 20, 2012 – January 20, 2013.
11. Ms. Wendy Newsam's Monthly Report for the period of January 2013.
12. Mr. Jon Priest's Quarterly Reports for the period of October 1, 2012 – December 31, 2012.
13. Ms. Bev Rackley's Quarterly Reports for the period of September 12, 2012 – December 18, 2012.
14. Dr. Kaye Ramsey's Quarterly Reports for the period of October 16, 2012 – January 16, 2013.
15. Ms. Megan Revada's Quarterly Reports for the period of July 20, 2012 - October 21, 2012.

16. Dr. Rose Smith's Quarterly Reports for the period of September 19, 2012 – December 19, 2012.
17. Ms. Kathy White's Quarterly Reports for the period of September 10, 2012 – December 10, 2012.
18. Dr. Eva Windsor's Quarterly Reports for the period of October 2012 – January 2013.

Dr. Souheaver made a motion to approve the Quarterly Reports that were reviewed by Mr. Hoggard. Dr. McNeir seconded the motion. The motion passed unanimously.

Mr. Hoggard reported the following Quarterly Reports indicated insufficient hours and requested sending letters to the Provisional Licensees to correct the inconsistencies.

1. Ms. Cassandra Ingram's Quarterly Reports for the periods of July 2012 – September 2012 and October 2012 – December 2012.
2. Mr. Daniel Wysocki's Quarterly Reports for the period of August 16, 2012 – December 13, 2012.

Dr. Souheaver made a motion to reject the Quarterly Reports. Dr. McNeir seconded the motion. The motion passed unanimously.

Quarterly Reports Reviewed at the March 15, 2013 Board Meeting

Dr. Souheaver made a motion to approve the following Quarterly Reports reviewed at the March 15, 2013 Board Meeting. Mr. Hoggard seconded the motion. The motion passed unanimously.

1. Ms. Elizabeth Chaisson's Quarterly Reports for the period of November 1, 2012 – January 31, 2013.
2. Dr. Megan Edward's Quarterly Reports for the period of October 26, 2012 – January 31, 2013.
3. Ms. Sarah Jensen's Quarterly Reports for the periods of May 18, 2012 – August 18, 2012 and August 19, 2012 – November 19, 2012.
4. Dr. Iryna Kasi's Quarterly Reports for the period of September 16, 2012 – December 16, 2012.
5. Ms. Alice Keener's Quarterly Reports for the period of October 12, 2012 – January 30, 2013.

6. Ms. Mary Lajeunesse's Quarterly Reports for the period of November 15, 2012 – February 15, 2013.
7. Dr. Mindy Lester's Quarterly Reports for the period of November 17, 2012 – February 17, 2013.
8. Ms. Sarah Murray's Quarterly Reports for the period of November 15, 2012 – January 21, 2013.
9. Ms. Mariana Naldi's Quarterly Reports for the period of December 1, 2012 – February 28, 2013.
10. Ms. Wendy Newsam's Monthly Report for the period of February 2013.
11. Ms. Allison Patton's Quarterly Reports for the period of October 20, 2012 – January 20, 2013.
12. Ms. Angela Sailey's Quarterly Reports for the period of November 2012 – January 2013.
13. Dr. Femina Varghese's Quarterly Reports for the period of October 2012 – January 2013.

Mr. Colin Davies submitted Quarterly Reports for the period of November 17, 2012 – February 18, 2013. Dr. Souheaver made a motion to send a letter of caution for failing to meet the requirements Dr. Reeder seconded the motion. The motion passed unanimously.

Ms. Tharwat Lovett submitted Quarterly Reports for the period of November 2012 – February 2013. Dr. Reeder made a motion to reject the Quarterly Reports based on the fact that the reports did not meet the requirements for weekly face-to-face supervision. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Nick Rios submitted Quarterly Reports for the period of September 14, 2012 – February 15, 2013. Dr. McNeir made a motion to send a letter of caution to Dr. Rios reminding him that Quarterly Reports are due on a quarterly basis not to exceed the quarterly period and to copy his previous and current supervisors. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Souheaver informed the Board that he will not be in attendance of the April 19, 2013 Board Meeting.

ADJOURN

Dr. Souheaver made a motion to adjourn. Dr. McNeir seconded the motion. The motion passed unanimously. The Board adjourned at 2:00 PM.