

[ ] Minutes  
**Arkansas Psychology Board**  
**101 East Capitol, Suite 415**  
**Board Meeting**  
**March 21, 2014**

**CALL TO ORDER**

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Edward Kleitsch, at 10:20 AM.

**ROLL CALL**

Board Members present: Ms. Dixie Bryson, Dr. Joyce Fowler, Mr. Skip Hoggard, Dr. Edward Kleitsch, Dr. Lisa McNeir, Dr. Jawaha Mehta, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, and Ms. Maggie Sponer.

Dr. Kleitsch welcomed Dr. Mehta as the newest Board Member to serve as the Consumer Representative.

**APPROVAL OF AGENDA**

Dr. Souheaver made a motion to amend the agenda to include Mr. Paul Louthian and Department of Finance and Administration (DFA) employees after the approval of the past minutes. Freedom of Information requests will also be addressed at this time. Dr. McNeir seconded the motion. The motion passed unanimously.

**APPROVAL OF PAST MINUTES**

Dr. Souheaver made a motion to approve the February 21, 2014 Board Meeting Minutes after grammatical corrections. Ms. Bryson seconded the motion. The motion passed unanimously.

**Personnel Committee**

Dr. Souheaver notified the Board that the Personnel Committee met this morning with Administrators and staff from the Department of Finance and Administration (DFA). Dr. Souheaver introduced Mr. Paul Louthian, Mr. Brandon Sharp, Budget Office Administrator Mr. Keith Tarter, the Board's Budget Analyst, and Ms. LaSonja Ross, DFA Statewide Program Manager.

Mr. Paul Louthian discussed several issues with the Board including problems with staff processing checks, trouble receiving bank reconciliations, leave time, the legislative audit looking at expenditures, and having trouble getting in touch with Ms. Pauley. Mr.

Louthian explained to the Board that the decision to take over the Board office was made yesterday and staff was informed that DFA would be taking over the Board office. Mr. Louthian notified staff that they needed to vacate the office and requested contact information. The office locks were changed. Mr. Louthian advised the Board that a decision needs to be made regarding Ms. Pauley's status with the agency.

Mr. Sharp advised the Board that the Board office does not have enough appropriations to complete the remainder of the Fiscal Year 14 (FY14). Mr. Sharp notified the Board that his office received a letter requesting additional appropriations that have to be submitted and approved by Legislative Council. Mr. Sharp advised that he will submit the letter for appropriations in order for this agency to complete the Fiscal Year 14.

Dr. Souheaver made a fully seconded motion to:

1. Recommend the full Board endorse actions taken by DFA,
2. Immediate termination of the current Executive Director, Ms. Pauley,
3. Promotion of Ms. Sponer as Interim Executive Director
4. Proceed forward with advertisement of Executive Director
5. Contact Board Chair regarding additional help when needed.

Mr. Louthian advised the Board to have a letter written immediately and mailed, certified return receipt, stating by Board action that Ms. Pauley's employment has been terminated effective March 21, 2014.

Ms. Ford notified the Board that two Freedom of Information (FOIA) requests had been turned into the Board office this morning requesting any and all documentation from the Personnel Committee Meeting and the Board Meeting. Ms. Ford informed the Board that since there were no documents in the Personnel Committee Meeting, this FOIA cannot be complied with due to information not being available. In addition, Ms. Ford advised the Board that since the Board Meeting was not complete, then the request for information of the Board meeting cannot be complied with due to pre-maturity of request.

Dr. Souheaver made a motion to have the Chair of the Board appoint Ms. Sponer, Mr. Hoggard, and Mr. Reeder as signatories on the commercial bank account. Mr. Hoggard seconded the motion. The motion passed unanimously.

## **REPORT FROM THE COMPLAINT COMMITTEE**

### **Recess/Reconvene**

The Board recessed for lunch 12:00 AM.  
The Board reconvened at 12:50 AM.

### **OLD BUSINESS**

Dr. Gillaspay approached the Board to notify that his committee met with representatives from Department of Health (DHS) regarding Medicaid reimbursement for Pre-Doctoral Interns. DHS representatives advised they are going to have to check the State Medicaid Plan. DHS needs assurance that the Interns are being supervised appropriately. Dr. Gillaspay requested having the language in the Rules and Regulations, § 6.1.B. clarified and §6.3 outlined. Ms. Ford suggested changing the Rules and Regulations through an emergency rule change and adopting the same practices of supervision the Board had developed for Licensed Psychological Examiners (LPE's). Dr. Souheaver made a motion to endorse the proposal presented by Dr. Gillaspay and Dr. McNeir. Dr. Fowler seconded the motion. The motion passed unanimously.

Ms. Sunnie Butcher-Keller submitted a Supervision Agreement and Plan, with Dr. Travis Tunnell, to begin accruing 3,000 hours towards Independent Status. Mr. Hoggard made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Mr. Russell House submitted a Supervision Agreement and Plan, with Dr. Cynthia Patton, to begin accruing 3,000 hours towards Independent Status. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

## **NEW BUSINESS**

### **Treasurer's Report**

Mr. Hoggard notified the Board that there was no Treasurer's or Director's Report for the month of March.

### **Board Business**

#### **Supervision Agreement and Plan**

Ms. Danielle Archie submitted a Supervision Agreement and Plan indicating Dr. Heidi Thompson as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. Dr. McNeir abstained. The motion passed.

Dr. Elizabeth Chaisson submitted a Supervision Agreement and Plan indicating Dr. Fred Woolverton as her New Primary Supervisor. Dr. McNeir made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Ms. Micholyn Gayoso submitted a Supervision Agreement and Plan indicating Dr. Kenneth Counts as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Mr. Matthew Sutton submitted a Supervision Agreement and Plan indicating Dr. Susan Allen as his New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Dr. Karin Vanderzee submitted a Supervision Agreement and Plan indicating Dr. Khiela Holmes as her New Secondary Supervisor. Dr. McNeir made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

### **Recess/Reconvene**

The Board recessed for Credential Reviews and Quarterly Reports 1:40 PM.

The Board reconvened at 2:10 PM.

### **CREDENTIAL REVIEWS**

Dr. Natalie Brown's and Dr. Deborah McLane's credentials were presented to the Board as Applicant Psychologists. The Credential Review Committee made a fully seconded motion to approve Dr. Brown's credentials, granting her Provisional Licensure and admitting her to the next available Oral Exam. The Credential Review Committee made a fully seconded motion to approve Dr. McLane's credentials and grant Provisional Licensure Status.

### **QUARTERLY REPORTS**

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Richard Barrett's Monthly Reports for the period of February 6, 2014 – March 5, 2014.
2. Dr. Eva Windsor's Quarterly Reports for the period of November 1, 2013 – January 31, 2014.

The Credential Review Committee made a fully seconded motion to deny the Quarterly Report of Dr. Heather Martens due to the fact that Dr. Martens did not meet the frequency or amount of supervision required. Dr. Martens and her Primary Supervisor are invited to appear before the Board next month.

### **ADJOURN**

Dr. Souheaver made a motion to adjourn. Dr. Fowler seconded the motion. The motion passed unanimously. The Board adjourned at 2:35 PM.