

[] Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
May 16, 2014

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Edward Kleitsch, at 10:15 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. Joyce Fowler, Mr. Skip Hoggard, Dr. Edward Kleitsch, Dr. Lisa McNeir, Dr. Kevin Reeder, and Dr. Gary Souheaver.

Board Members excused: Dr. Jawaha Mehta

Staff Members present: Mr. James Ammel, Ms. Amy Ford, and Ms. Maggie Sponer.

APPROVAL OF AGENDA

Dr. Souheaver made a motion to approve the agenda. Dr. McNeir seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Mr. Hoggard made a motion to table the April 18, 2014 Board Meeting Minutes due to corrections. Dr. Souheaver seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

12-08 [Rec'd 08-07-12]

ADVISORY UPDATE

Although Respondent's extended deadline to respond to our Consent Order settlement provisions was April 30th, that licensee contacted this Investigator on May 1st to report that he had just been released from the hospital (at least a month's duration) and would be mailing his handwritten response ASAP. I, as the Board's Investigator, authorized that minor additional extension Respondent requested that any hearing be waived due to his health conditions, and Respondent also requested to go on voluntary inactive status for at least a year (with considerable likelihood that the license would never be re-activated) and also that any fine be waived. Much discussion was engaged in by the Board as to what might an acceptable revision of its prior Consent Order disciplinary authorizations. Eventually, the Board agreed to the following: 1) no service delivery or court expert testimony provided to the minor being treated; 2) a Letter of Reprimand still to be issued;

3) approval of a voluntary inactive renewal; 4) fine reduced to \$500 payable within 6 months of the effective date of the Consent Order, with the remainder \$2,000 reinstated and payable within 6 months of re-activation of Respondent's license; and 5) one-hour of CE specifically pertaining to multiple relationships completed before any reinstatement of the license, in addition to the typically required 20 hours of CE before reinstatement. These terms and conditions were mailed to Respondent on 5/27/14 with the request that a reply be submitted within 10 days and definitely before the June 20th Board Meeting date. Board Members should continue to keep the July Board meeting date available for a potential hearing herein [not very likely to occur then.]

13-03 [Rec'd 05/20/13] Leslie Blanchard, Ph.D. ADVISORY UPDATE

The Board was advised that the Respondent had fully complied with the terms and conditions contained in her consent Order.

14-01 [Rec'd 01/21/14] ADVISORY ITEM

COMPLAINANT: A VA patient who complained about an evaluation that had a trainee involved and the diagnoses assigned.

RESPONDENT: A psychologist who reviewed all work by the trainee, revising notes, and issuing a report of evaluation.

STATUS: Claimant was requested to sign HIPAA releases for both the Respondent and the Board to afford due process to Respondent. He refused to sign those releases. The Board approved complete closure of the case (not just a holding in abeyance pending the releases); with any further pursuit of the matter requiring a totally new complaint. Claimant was so advised by letter of 05/20/14, and was provided revised HIPAA releases authorized by the Board.

Respondent was also advised of the complaint and its closure.

14-02 [Rec'd 02/13/14] ADVISORY ITEM

COMPLAINANT: Mother of an incarcerated son who complained about a forensic competency evaluation,

RESPONDENT: Court-ordered forensic competency Psychologist evaluator.

STATUS: As there was no merit to the complaint and its allegations, the Board's Screening Committee administratively dismissed this matter, and so advised Claimant by letter of 03/27/14. Claimant was also advised that her adult son would have to sign a HIPAA release or she would need to provide a court order appointing her as his guardian of the person or an official "power of attorney." No further submission has been received from Complainant.

14-04 [Rec'd 03/31/14]: ADVISORY ITEM

COMPLAINANT: A Psychologist associated with a private practice clinic who complained that her pecuniary interests were not properly protected by the administrator Psychologist or the clinic's staff.

RESPONDENT: The administrative Psychologist in charge of the clinic.

STATUS: As this was purely an office/business practice subject matter, there were no ethical issues discerned. Accordingly, the Board's Screening Committee administratively dismissed the complaint and the Claimant was so advised by letter of 04/03/14.

14-05 [Rec'd 04/22/14] ADVISORY ITEM

COMPLAINANT: A consumer of mental health services complained that the provider had breached confidentiality and privacy issues.

RESPONDENT: A mental health practitioner licensed (LPC/LMFT) by the Counseling Board and not by APB. The complaint was transmitted to the Counseling Board. Nevertheless APB established a complaint file inasmuch as the Respondent labeled the practice/business name using the word "psychological."

STATUS: A letter, dated 06/17/14, has been sent to the Respondent to cease-and-desist using the word "psychological" (or any similar derivative), citing our licensing statutes and regulations. Respondent was requested to supply proof of changes in the announcement of services (i.e. business cards, stationery, website, etc., along with correction of any yellow pages advertisement listing when that renewal became effective) that eliminated reference to "psychology" within fifteen (15) days from the letter's date.

OLD BUSINESS

Dr. Jeff Long was present at the Board Meeting to answer questions regarding the changes, requested by the Board, to the Multi-Supervisor Agreement and Plan for all Doctoral Fellows at Arkansas Children's Hospital. Dr. Souheaver made a motion to approve the revised Multi-Supervisor Agreement and Plan. Dr. McNeir seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee

Dr. Souheaver notified the Board that the Personnel Committee had no meeting this month; however, Mr. Paul Louthian, with Department of Finance and Administration (DFA), is present to discuss the changes made to the Director's job qualifications. Mr. Louthian reviewed the changes to the qualifications to a Bachelor's degree in business,

finance, etc. Mr. Louthian recommended that the Board change the classification of the Director's position from a C115 to a C117 or C119.

Mr. Louthian advised the Board that he had spoken with the head of Office of Personnel Management (OPM) and the Board can make an emergency hire for the Director's position so that the Board may begin advertising for the Administrative Specialist III position. Dr. Souheaver recommended that the Board adopt the language change and change the name of the position from Executive Director to Administrative Director. Mr. Hoggard seconded the motion. The motion passed unanimously. Dr. Fowler made a motion to begin the process for the emergency hire and to begin the process for advertising for the Administrative Specialist III position. Dr. Souheaver seconded the motion. The motion passed unanimously.

In addition, Mr. Louthian notified the Board that it has come to DFA's attention that old computers may be at the former director's house. Mr. Louthian would like the Board to approve sending a letter to the former director requesting that the computers be returned to the Board office if they are in her possession. Dr. Souheaver made a motion to have the Chair send a letter to the former director, certified, return receipt to return the computers to the Board office. Mr. Hoggard seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed at 12:00pm.

The Board reconvened at 12:10pm.

Treasurer's Report

Mr. Hoggard, along with Ms. Melanie Hazeslip from Department of Finance and Administration (DFA), informed the Board that Mr. Hoggard and Dr. Kleitsch are now receiving monthly reports from DFA in order to review what bills have been paid (Warrant List), what deposits have been made (Deposit List), and the monthly budget report (Business Warehouse Report). Ms. Hazeslip reviewed each report with the Board to explain how to read each report.

Director's Report

Ms. Spomer informed the Board that GL Suites had submitted a yearly contract for the upcoming year in order to maintain the Board's database. Dr. Souheaver made a motion to table this discussion until clarification regarding an explanation of which Simple Level Agreement (SLA) the Board falls under. Ms. Bryson seconded the motion. The motion passed unanimously.

Board Business

Members from the Arkansas Psychological Association (ArPA) appeared before the Board today to address concerns regarding the current state of the Board. Dr. Kleitsch informed the members of ArPA that the Board has moved funds into the State Treasury in order to pay bills, that both Mr. Hoggard and himself are receiving monthly warrant lists to view all the bills paid that month and salary reports to more accurately keep track of employee leave, and finally, the Board has reduced the money that was being spent on food during Board Meeting days. Dr. Kleitsch informed the ArPA Members that the functions of the Board office are running smoothly. Dr. Patricia Griffen, President of ArPA, advised the Board that a letter informing their members will be drafted and sent to Dr. Kleitsch for review.

Begin accruing 3,000 hours towards Independent Status

Ms. Tania Akhtar submitted a Supervision Agreement and Plan to begin accruing 3,000 towards Independent Status indicating Dr. Joyce Alford as her Primary Supervisor. Dr. Souheaver made a motion to deny the request based upon the fact that Ms. Akhtar indicated Psychoeducational Assessments as an area of practice; however, Dr. Alford does not indicate this area on her Statement of Intent. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Misty Juola submitted a Supervision Agreement and Plan to begin accruing 3,000 hours towards Independent Status indicating Dr. Mary Ekdahl, as her Primary Supervisor, and Dr. Kim Miiller, as her Secondary Supervisor. Ms. Juola advised that due to frequent travel, she will meet with each of her supervisors for 2 hours per month for a total of 4 hours per month. Dr. Souheaver made a motion to table this request until Ms. Juola can explain exactly what supervision will be for each supervisor. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Maranda Leonard submitted a Supervision Agreement and Plan to begin accruing 3,000 towards Independent Status indicating Dr. Mellany Flynn as her Primary Supervisor. Dr. McNeir made a motion to allow Ms. Leonard to begin accruing 3,000 hours towards Independent Status once clarification has been submitted to the Board office that Dr. Flynn can provide supervision in the populations to be served. Dr. Souheaver seconded the motion. The motion passed unanimously.

Completion of 3,000 hours towards Independent Status

Ms. Nancy Beach submitted the Licensee Supervision Completion PE Independent Practice form, along with a revised Statement of Intent to practice independently. Mr. Hoggard made a motion to deny the request based on the fact that Ms. Beach did not have enough hours of supervision. Dr. McNeir seconded the motion. The motion passed unanimously.

Extension of Provisional License

Dr. Christen Holder submitted a letter requesting an extension of her Provisional License through October 31, 2014 in order to allow her time to re-take the EPPP and complete her fellowship which will end on August 29, 2014. Dr. Reeder made a motion to grant the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Ms. Tania Akhtar submitted a Supervision Agreement and Plan indicating Dr. Joyce Alford as her Primary Supervisor. Dr. Souheaver made a motion to deny the request based upon the fact that Ms. Akhtar indicated Psychoeducational Assessments as an area of practice; however, Dr. Alford does not indicate this area on her Statement of Intent. Dr. McNeir seconded the motion. The motion passed unanimously.

Mr. David Boyd submitted a Supervision Agreement and Plan indicating Dr. Connie Venhaus as his Primary Supervisor. Dr. McNeir made a motion to approve the request. Dr. Fowler seconded the motion. Dr. Souheaver voted against the motion. The motion passed.

Dr. Elizabeth Chaisson submitted a Supervision Agreement and Plan indicating Dr. Josette Cline as her New Secondary Supervisor. Dr. McNeir made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed for Credential Reviews and Quarterly Reports 2:35 PM.
The Board reconvened at 2:50 PM.

CREDENTIAL REVIEW

Dr. McInroe submitted Ms. Jennifer Kersh's credentials as a Technician Registration. The Credential Review Committee made a fully seconded motion to deny Ms. Kersh's credentials based on the fact that there is insufficient coursework to approve the registration.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Elizabeth Chaisson's Monthly Reports for the period of December 18, 2013 – March 2014.
2. Dr. James Carpenter's Quarterly Reports for the period of January 9, 2014 – April 9, 2014.

3. Dr. Kim Miiller's Quarterly Reports for the periods of July 1, 2013 – March 31, 2014.
4. Dr. Kay Ramsey's Quarterly Reports for the period of January 1, 2014 – April 30, 2014.
5. Dr. Karin Vanderzee's Quarterly Reports for the period of January 9, 2014 – April 8, 2014.

ADJOURN

Dr. Souheaver made a motion to adjourn. Dr. Reeder seconded the motion. The motion passed unanimously. The Board adjourned at 2:50 PM.