

**Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
November 20, 2015**

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:13 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. Betty Everett, Dr. Joyce Fowler, Dr. Art Gillaspay, Ms. Sharon Hoehn, Mr. Skip Hoggard, Dr. Edward Kleitsch and Dr. Kevin Reeder.

Dr. Jawahar Mehta was excused.

Staff Members present: Ms. Maggie Sponer and Ms. Brandi Thompson.

Ed Armstrong was present as the Board's Attorney General Representative in Ms. Nina Carter's absence.

Ms. Gail Ragland was present as the Governor's Office Liaison.

APPROVAL OF AGENDA

Dr. Gillaspay made a motion to approve the agenda. Ms. Bryson seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Ms. Bryson made a motion to approve the October 16, 2015 Board Meeting Minutes as amended. Ms. Hoehn seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

Mrs. Sponer notified the Board of the new procedures of processing complaints that are in place at this time due to Mr. Ammel no longer acting as the Board's Investigator.

Ms. Sponer informed the Board that a decision had not been made in regards to a Respondent that had previously submitted documentation requesting the Board's approval of a particular workshop in order to meet requirements outlined in a Consent Agreement. The Board approved the workshop.

OLD BUSINESS

Dr. James Walker's additional information requested at the Board's October meeting was reviewed by the Board. Dr. Fowler made a motion to approve Dr. Walker's license renewal. Dr. Everett seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee Report

Dr. Fowler advised that the Personnel Committee had no meeting this month and therefore, no report.

Treasurer's Report

Mr. Hoggard informed the Board that the agency continues to operate within its budget. For the month of October the Board's total amount of deposits was \$5,716.50, total amount of expenditures was \$21,816.71, the available fiscal year budget was \$86,484.07 and the available biennial budget was \$115,861.31.

Director's Report

Ms. Sponer informed the Board of attending the Joint Performance Review Committee's meeting and the need to return in December due to lack of time.

Ms. Sponer informed the Board of Senate Bill 1268 with the Department of Education, which did not indicate Psychologists as a licensed practitioner that can provide testing for Dyslexia. Ms. Sponer notified the Board that the Chair and Vice-Chair of the Arkansas Psychological Association (ArPA) has been forwarded this information.

In addition, Mrs. Sponer advised the Board of the current Short Order Bid for Investigator position. Dr. Fowler made a motion to accept additional 5 hours (if needed) to be approved by the Administrative Director and the Board's Treasurer. Ms. Bryson seconded the motion. The motion passed unanimously.

Completion of 3,000 hours

Ms. Sunnie Butcher-Keller submitted Licensee Supervision Completion-Psychological Examiner-Independent forms for approval by the Board. Mr. Hoggard made a motion to approve the request once her total hours have been submitted and clarified. Ms. Bryson seconded the motion. The motion passed unanimously.

Ms. Courtney Johnson submitted Licensee Supervision Completion-Psychological Examiner-Independent forms for approval by the Board. Dr. Gillaspay made a motion to approve the request and grant Independent Status. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Mary Lajeunesse submitted Licensee Supervision Completion-Psychological Examiner-Independent forms for approval by the Board. Mr. Hoggard made a motion to approve the request and grant Independent Status. Dr. Everett seconded the motion. The motion passed unanimously.

Ms. Danielle Reece submitted Licensee Supervision Completion-Psychological Examiner-Independent forms for approval by the Board. Dr. Everett made a motion to approve the request and grant Independent Status. Dr. Fowler seconded the motion. The motion passed unanimously.

Ms. Heather Rhodes-Hughes submitted Licensee Supervision Completion-Psychological Examiner-Independent forms for approval by the Board. Ms. Bryson made a motion to deny the request and have Ms. Rhodes-Hughes submit a log of supervised hours and indicate a date of completion on her Licensee Supervision Completion-PE Independent Practice form. Mr. Hoggard seconded the motion. The motion passed unanimously.

Statement of Intent Revision

Dr. Patrick Mulick submitted a revised Statement of Intent adding Adolescent to his populations to serve. Dr. Gillaspay made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Extension of CEUs

Dr. Allen Sherman submitted a request for an extension for CEUs. Dr. Reeder made a motion to approve the request. Dr. Gillaspay seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Dr. Kristal Caldwell submitted a revised Supervision Agreement and Plan indicating Dr. June Daniels as her primary supervisor. Dr. Fowler made a motion to approve the request. Dr. Everett seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed at 11:28am for Credential Reviews, Quarterly Reports and lunch. The Board reconvened at 1:00pm.

CREDENTIAL REVIEW

The Credential Review Committee (CRC) made a fully seconded motion to approve the following credentials:

1. Dr. Allison Adams' credentials were submitted to the Board for consideration as an Applicant Psychologist- Provisional Licensee.

2. Dr. Jamie Frank's credentials were submitted to the Board for consideration as an Applicant Psychologist- Provisional Licensee.

QUARTERLY REPORTS

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Rebecca Aldea's Quarterly Report for the period of July 17, 2015 – October 17, 2015.
2. Ms. Sunnie Butcher-Keller's Quarterly Report for the period of August 1, 2015 – October 27, 2015.
3. Dr. M. Kaye Ramsey's Quarterly Report for the period of July 1, 2015 – September 25, 2015.
4. Dr. Crystal Rofkahr's Quarterly Report for the period of June 25, 2015 – October 25, 2015.

ADJOURN

Ms. Bryson made a motion to adjourn. Motion rescinded. Dr. Reeder made a motion to excuse Ms. Hoehn from the December 18, 2015 Board meeting. Dr. Everett seconded the motion. The motion passed unanimously.

Ms. Bryson made a motion to adjourn. Dr. Fowler seconded the motion. The motion passed unanimously.

The Board adjourned at 1:05 pm.