

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
June 15, 2012

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Ed Kleitsch, at 10:15 AM.

ROLL CALL

Board Members present: Dr. James Fuendeling, Ms. Elizabeth Glenn, Ms. Gloria Gordon, Mr. Christopher Hoggard, Dr. Ed Kleitsch, Dr. Lisa McNeir, Ms. Anne Powell-Black, and Dr. Gary Souheaver.

Board Members absent: Dr. Judd Harbin excused.

Staff Members present: Mr. James Ammel, Mr. Amy Ford, and Ms. Maggie Sponer.

Staff Members absent: Ms. Sheila Pauley excused.

APPROVAL OF AGENDA

Dr. Kleitsch presented the agenda to the Board. Dr. Souheaver made a motion to approve the agenda. Ms. Glenn seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Souheaver made a motion to approve the May 18, 2012 Board Meeting Minutes after corrections. Ms. Glenn seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

1. Board members were advised that there was no "Action Item" to be considered at this meeting.
2. They were further advised that a hearing was being projected for September 2012 regarding the issue of multiple relationships and that evidence was still being gathered in that case.
3. The Board-generated complaints involving a provisional psychological examiner application have been prepared (C-12-02, C-12-03, & C-12-04) and will be accompanied by "cease-and-desist" directive letters to the applicant and two (2) supervisors regarding

unauthorized and impermissible use of unlicensed and/or unregistered “extenders” in the provision of psychological services.

4. A new complaint was received from a Board member on this date (C-12-05).

5. The Board also directed that a letter be issued by staff requiring a provisionally-licensed examiner to henceforth submit monthly (rather than quarterly) supervision reports regarding the required number of face-to-face supervision hours (minimum of 1 hour per week) with description of the supervision involved in each session, such letter to be copied to the supervisor; the Screening Committee was also directed to pursue a complaint regarding this matter. [Since the provisionally-licensed examiner in this matter was nearly at the end of the 2nd quarter, the monthly reports requirement will pertain to the month of July 2012 and thereafter; an adequate quarterly report will be expected timely for the current quarter of April – June 2012.]

OLD BUSINESS

Accruing 3,000 hours towards Independent Status

Mr. Yousef Fahoum resubmitted documentation to begin accruing the 3,000 hours towards Independent Status removing Biofeedback from his Statement of Intent – PE Independent Practice and Psychoeducational Assessments from his Licensee Supervision Plan PE Independent Practice. Ms. Glenn made a motion approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Mr. Dan Warwick resubmitted his Supervision Agreement and Plan, with Dr. Winkle, removing Neuropsychology as an area of practice. Dr. Fuendeling made a motion to approve the request. Ms. Glenn seconded the motion. Dr. McNeir abstained. The motion passed.

NEW BUSINESS

Personnel Committee

Dr. Souheaver reported that the Personnel Committee had no formal meeting this month. However, he would like to note that, with the approval from the Chair of the Board, temporary staff was engaged to help with filing and answering the phones.

Ms. Glenn would like to make it known that every person she has spoken with is very pleased with staff and the way things are being handled.

Treasurer's Report

Mr. Hoggard stated that by leaving the third position open on the budget, this allowed for the office to cover the temporary person.

Mr. Hoggard notified that he and Ms. Glenn came into the Board office to co-sign a check made out to the State Treasurers office to cover salaries for the month of June.

Finally, Mr. Hoggard reported that all reports, with the exception of one, for the next fiscal year are complete. Ms. Pauley asked for an extension on the final report and was granted one upon her return.

Director's Report

There was no Director's Report this month.

Board Business

CEU

Mr. Hoggard motioned to implement the change of the Rules and Regulations CEU Section to read:

§ 9.1 A. (2) (d) Documentation of teaching for the first time or publishing a new article, book, or monograph in an area of behavioral science will count for 20 CEU credits.

§ 9.1 A. (2) (e) First time workshops or in service training at the local, state, or national level will count for 3 CEU credits for each hour of presentation. Presentation of poster sessions will count for 6 CEU credits.

Dr. McNeir seconded the motion. The motion passed unanimously.

CEU Extension

Ms. Rachel Allen submitted a letter to the Board requesting an extension for her Continuing Education Units for the year of 2011-12 due to medical reasons. Dr. Fuendeling made a motion to grant Ms. Allen a four (4) month extension of her CEUs. Ms. Glenn seconded the motion. The motion passed unanimously.

Clarification on a Statement of Intent

Ms. Brittani Baldwin Gracey submitted a request inquiring how to get approval to practice Neuropsychology independently. Dr. Fuendeling motioned to notify Ms. Gracey that upon completion of her fellowship, she should submit a letter or Certificate of

Completion, and an updated Statement of Intent to the Board for consideration. Ms. Glenn seconded the motion. The motion passed unanimously.

Contract Work

Ms. Wendy Newsam submitted a request to the Board requiring clarification on whether a Applicant Examiner Provisional Licensee can work as a contractor in an established clinic. Dr. Fuendeling motioned to notify Ms. Newsam that Applicant Examiner Provisional Licensees can engage in psychological services as a contractor provided that they maintain the appropriate supervision. Ms. Glenn seconded the motion. Dr. McNeir abstained. The motion passed.

Eligibility for Oral Exams/Neuropsychology

Dr. Meagan McPherson appeared before the Board and submitted a request to waive the full calendar year of Post-Doctoral Supervision requirement to allow her to be eligible to sit for the July 20, 2012 Oral Exams. Dr. McPherson is making this request due to a specific job offer. In addition, Dr. McPherson is requesting to add the practice of Neuropsychology to her Statement of Intent. Dr. Fuendeling motioned to have Dr. McPherson take the July Oral Exams with the condition that she does not received her license until she completes her 52 weeks and passes her Oral Exam. Neuropsychology may be added to her Statement of Intent upon completion of her Oral Exam. Mr. Hoggard seconded the motion. The motion passed unanimously.

Extension of Provisional License

Ms. Holly Chambers submitted a request for an extension of her Applicant Examiner Provisional License due to personal reasons. Ms. Glenn motioned to deny this request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Megan Revada submitted a request for an extension of her Applicant Examiner Provisional License due to the fact that her current extension will expire before she can retake the EPPP. Ms. Glenn motioned to deny this request. Dr. Souheaver seconded the motion. Dr. McNeir abstained. The motion passed.

Provisional License Supervision Agreement and Plan

Dr. Kim Miiller submitted a Supervision Agreement and Plan with Dr. Russ Dixon as her primary supervisor. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Murray submitted a Supervision Agreement and Plan with Dr. Brad Williams as her primary supervisor. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling added to remind Ms. Murray that she is not providing any form of intervention. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Stephanie Nevin submitted a supervision Agreement and Plan with Dr. Mary Ann Scott as her primary supervisor, and Dr. Damon Lipinski as her secondary supervisor. Dr. Souheaver made a motion to deny the request based on the fact that Dr. Nevin indicted Consultation as an area of practice on her Supervision Agreement and Plan. However, it Consultation is not indicated on her Statement of Intent. Ms. Glenn seconded the motion. The motion passed unanimously.

Ms. Allison Patton submitted a Supervision Agreement and Plan with Dr. Susan Sobel as her primary supervisor. Dr. McNeir made a motion to deny the request due to the fact that Ms. Patton indicated Diagnostic Interviewing as an area of practice on her Supervision Agreement and Plan. However, Diagnostic Interviewing is not indicated on her Statement of Intent. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Kaye Ramsey submitted a Supervision Agreement and Plan with Dr. Susan Skinner Holt as her primary supervisor. Dr. McNeir made a motion to deny the request based on the fact that Dr. Ramsey indicated Consultation as an area of practice on her Supervision Agreement and Plan. However, Consultation is not indicated on her Statement of Intent, and Dr. Holt does not indicate Geriatrics as a population to serve. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Courtney Rocho submitted a Supervision Agreement and Plan with Dr. Mark Peacock as her primary supervisor. Dr. McNeir made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Request to begin accruing 3,000 hours towards Independent Status

Ms. Lesli Baltz submitted a Licensee Supervision Plan – PE Independent Practice and Statement of Intent - PE – Independent Practice with Dr. Mark Cates as her Primary Supervisor. Dr. Fuendeling made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Chancy Bethea submitted a Supervision Agreement and Plan and Licensee Supervision Plan – PE Independent Practice with Dr. Kevin Rowell as her Secondary Supervisor for the population of Adults. Ms. Glenn made a motion to deny the request based on the fact that Ms. Bethea's original request to begin accruing 3,000 hours was never approved. Dr. Souheaver seconded the motion. The motion passed unanimously.

Statement of Intent Revision/Supervision Agreement and Plan

Dr. Josh Cisler submitted a revised Statement of Intent adding Research as an area of practice, and a Supervision Agreement and Plan with Dr. Teresa Kramer as his Secondary Supervisor for Research. Dr. Souheaver made a motion to advise Dr. Cisler that Post-Doctoral Supervision must be reflective of his Statement of Intent. Ms. Glenn seconded the motion. Dr. Souheaver made a second motion to approve the Supervision Agreement and Plan. Dr. McNeir seconded the motion. The motions passed unanimously.

Supervision Agreement and Plan

Ms. Sissy Gray submitted a Supervision Agreement and Plan with Dr. Dan Johnson as her Primary Supervisor. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

Dr. Andrew Reichert submitted a Supervision Agreement and Plan with Dr. Jonathan Perry for Projective Testing and Family Therapy. Dr. Souheaver made a motion to approve the request. Ms. Glenn seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

The Credential Review Committee made a motion to approve the following credentials:

1. Ms. Jennifer Downer, Ms. Elizabeth Hood, Mr. William James, Ms. Iryna Kasi, and Ms. Tamika Vincent's credentials were presented to the Board for approval as Applicant Examiner Provisional Licensees and admitted to take the EPPP.
2. Dr. Richard Ruynan's credentials were presented to the Board for approval as an Applicant Reciprocity Provisional Licensee and admitted to take the next scheduled Oral Exam.

Dr. Souheaver seconded the motion. The motion passed unanimously.

QUARTERLY REPORTS

The Credential Review Committee made a motion to approve the following Quarterly Report forms:

1. Dr. Brittani Baldwin-Gracey's Quarterly Report for the period of December 2011 – February 2012 was presented to the Board.
2. Ms. Jennifer Downey's Quarterly Report for the period of January 15, 2012 – April 15, 2012 was presented to the Board.
3. Ms. Robin Duran's Quarterly Report for the period of January 2012 – March 2012 was presented to the Board.
4. Mr. Timothy Hughes' Quarterly Report for the period of February 20, 2012 – May 19, 2012 was presented to the Board.
5. Ms. Mary Lajeunesse's Quarterly Report for the period of February 17, 2012 – May 4, 2012 was presented to the Board.

6. Ms. Heather Rhodes' Quarterly Report for the period of February 24, 2012 – May 18, 2012 was presented to the Board.
7. Ms. Brandi Whitaker's Quarterly Reports for the periods of December 1, 2011 – May 31, 2012 were presented to the Board.

Dr. Fuendeling seconded the motion. The motion passed unanimously.

Dr. Cristina Shaw's Quarterly Report for the period of October 21, 2011 – January 21, 2012 was presented to the Board. Ms. Glenn motioned to send a letter to Dr. Shaw to correct the inconsistencies in the report during the next quarter. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Wendy Newsam's Quarterly Reports for the periods of January 1, 2011 – March 31, 2012 were presented to the Board. Ms. Glenn notified the Board that Ms. Newsam's Quarterly Reports did not meet the standards outlined in the Rules and Regulations § 6.2. C. (1) *A minimum of 1 hour of face-to-face supervision per week for provisional licensure applicants who have not previously held a psychology license. There may be special circumstances, e.g., geographical or confirmed physical hardship, when a jurisdiction may consider a variance in the frequency of the supervision sessions so that a minimum of four (4) hours per month of one-to-one supervision shall be maintained.* Dr. Souheaver motioned to send a letter to Ms. Newsam stating, effective immediately, the Board is requiring her to submit Monthly Supervision Report forms, rather than Quarterly Supervision Report forms, with the proper amount of supervision and documenting subject matter for each hour of supervisory sessions. A copy of this letter should go to Ms. Newsam's supervisor, Dr. Powers. Dr. Fuendeling seconded the motion. Dr. Fuendeling added that the Board move to have a Hearing with Ms. Newsam and her supervisor regarding failure to follow the Rules and Regulations on supervision requirements. Mr. Hoggard seconded the motion. Dr. McNeir abstained. The motions passed unanimously.

ADJOURN

Ms. Glenn made a motion to adjourn. Dr. Souheaver seconded the motion. The motion passed unanimously. The Board adjourned at 2:25 PM.