

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
July 20, 2012

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair, Dr. Ed Kleitsch, at 10:25 AM.

ROLL CALL

Board Members present: Dr. James Fuendeling, Ms. Gloria Gordon, Dr. Judd Harbin, Mr. Christopher Hoggard, Dr. Ed Kleitsch, Dr. Lisa McNeir, and Dr. Souheaver.

Board Members absent: Ms. Elizabeth Glenn.

Staff Members present: Mr. James Ammel, Ms. Amy Ford, Ms. Sheila Pauley and Ms. Maggie Sporer.

APPROVAL OF AGENDA

Dr. Kleitsch presented the agenda to the Board. Mr. Hoggard made a motion to move Dr. Pamela Brown, item L under New Business, to the top of New Business due to the fact that Dr. Brown is present at the Board Meeting. Dr. Souheaver seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Dr. Souheaver made a motion to approve the June 15, 2012 Board Meeting Minutes after corrections. Mr. Hoggard seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

C-11-09 [Rec'd 12/21/11]
ACTION ITEM

COMPLAINANT: Non-custodial (formerly custodial) Texas mother of two minor sons now residing with the father in Arkansas. Mother complained that an Arkansas psychologist was in violation of the prohibition (in most circumstances) against multiple relationships by having social relationships with the father and two boys while also providing psychological services to all three.

RESPONDENT: Psychologist who did provide evaluative and therapeutic services but who denied ever having social relationships with any of the recipients of those services.

STATUS/RECOMMENDATION: From supporting documentation supplied with the complaint, Respondent provided documents for litigation that seemingly contradict his denial of any social relationship with the father. Complainant has supplied dates of alleged social events involving Respondent and the father and sons. The Screening Committee accordingly recommended that a Consent Order resolution proposal be attempted. The terms of that proposed resolution would be a letter of reprimand and fine of \$750 to cover the costs of the investigation into this matter. The Board authorized that potential resolution with the additional condition that Respondent was to cease providing any professional services to the parties involved in this matter. [The proposal submitted to Respondent contained a fine of \$1,000 since actual time involvement in the investigation was more than initially estimated and even more than the fine amount submitted to Respondent.] The proposed resolution was issued to the Respondent on July 27th.

The Board was also advised that the Screening Committee currently had six (6) additional complaint files in process.

OLD BUSINESS

Completion of 3,000 hours toward Independent Status/ Statement of Intent to reflect Independent Status

Ms. Amy Chapman submitted a Licensee Supervision Completion PE–Independent form with Dr. John Murphy and a corrected Statement of Intent PE–Independent removing Projective Test, Neuropsychological Assessments, and Biofeedback. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Revised Statement of Intent/Supervision Agreement and Plan

Dr. Stephanie Nevin submitted a new Statement of Intent and Supervision Agreements and Plans, with Dr. Damon Lipinski and Dr. Mary Ann Scott, adding Consultation as an area of practice for consideration. Dr. Souheaver made a motion to approve the request. Mr. Hoggard seconded the motion. The motion passed unanimously.

Dr. Kaye Ramsey submitted a new Statement of Intent and Supervision Agreement and Plan, with Dr. Susan Skinner Holt, adding Consultation as an area of practice for consideration. Dr. McNeir made a motion to deny the request based on the fact that Sexual/Physical Abuse was indicated as an area of practice on both Dr. Ramsey's Statement of Intent and Supervision Agreement and Plan. Dr. Ramsey is advised to remove this as an area of practice and resubmit for consideration. Ms. Gordon seconded the motion. The motion passed unanimously.

NEW BUSINESS

Personnel Committee

Dr. Souheaver stated that there was no formal meeting of the Personnel Committee this month. He would like to note that the temporary personnel worked smoothly, effectively, and within the budget. Dr. Souheaver expressed that he was glad that the Executive Director had returned to the Board office and wished her good health.

Treasurer's Report

Mr. Hoggard stated at the end of the Fiscal Year 2012, there was \$170,000 in the money market trust fund account. Mr. Hoggard informed the Board that Ms. Pauley gave him a copy of the Biennium Budget. This year, the Biennium Budget was \$90,000, and next year it will be \$120,521, which will include any increase in expenses. Dr. Kleitsch questioned what the projected income would be. Mr. Hoggard stated that income does not change very much, and there might be some additions to income; however, renewals account for most of the income.

Dr. Souheaver asked if the new software was included in the anticipated budget. Mr. Hoggard informed the Board that new software was not included in the budget. Ms. Pauley explained that new software was included in the Information Technology Plan. Once approved for the vendor that we choose, we can ask PEER for that amount. Ms. Pauley continued by saying if we included the new software in the budget, then the cost would exceed our allotted budget and we would still have to go to PEER for approval of additional funding. Our Budget Analyst suggested leaving the new software in our Information Technology Plan as an ongoing project.

Director's Report

Ms. Pauley informed the Board that there were still some licensees renewing their license. However, online renewals are set up where anyone renewing after June 30th must pay the \$100 late fee and a \$10 service charge.

Ms. Pauley stated that she was submitting for approval the wall certificates for LPE – I. Dr. Souheaver made a motion to approve the certificates. Dr. Harbin seconded the motion. The motion passed unanimously.

In addition, Ms. Pauley asked the Board for approval to add a Sanctions section to the website. Right now, if someone does a Provider lookup, it will indicate if a licensee has sanctions, but there is no way to find the sanctioned information on a licensee. Ms. Pauley suggested that the consent orders be scanned in for all licensees with disciplinary actions. A link to the consent orders could be viewed when an online verification or provider search is done on a particular licensee.

Ms. Pauley indicated that the 2012 Board Meeting Minutes are very difficult to locate on our website. The Board would like to have all the minutes under the title Board Meeting Minutes.

Finally, Ms. Pauley stated that this is the part of the budget cycle where the Executive Director's raise would be requested. She compared salaries and duties of other small Board Executive Directors. She indicated that she currently makes \$40,000 per year and would only ask for \$45,000 per year. Dr. Kleitsch asked how to do this. Ms. Pauley explained that her raise increase would go into the Biennium Budget and that she would need Board approval and a Board Member to sign a form once it was finalized. Dr. Souheaver made a motion to seek an increase of salary for the Executive Director from the current level to \$45,000 and have the request forwarded to the appropriate agency. Ms. Gordon seconded the motion. The motion passed unanimously.

Board Business

Completion of 3,000 hours towards Independent Status

Ms. Mandy Easton submitted her Licensee Supervision Completion – PE Independent Practice forms for each of her supervising Psychologists for consideration by the Board. Dr. Souheaver made a motion to deny the request based on the fact that Ms. Easton did not turn in her Statement of Intent PE – Independent Practice. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Rachel Walker submitted a Licensee Supervision Completion – PE Independent Practice form with her supervising Psychologist for consideration by the Board. Dr. Souheaver made a motion to deny the request based on the fact that Ms. Walker indicated Neuropsychological Assessments as an area of practice under supervision on her Statement of Intent PE – Independent Practice and have Ms. Walker remove this area of practice. Neuropsychological Assessments was not indicated on her original Statement of Intent. Dr. Fuendeling amended the motion to have Ms. Walker either remove Neuropsychological Assessments or provide appropriate documentation of training and/or education in this area. Dr. Harbin seconded the motion. The motion passed unanimously.

Coursework for Technicians

Dr. Stephen Gemmell submitted two links for Tests and Measurements courses for individuals applying as Technicians that are lacking this required course for approval by the Board. Dr. Souheaver stated that the Board does not pre-approve or recommend coursework. The Law, Chapter 97, does not allow for people who do not have this course to go to Credential Review.

Extension of Provisional License

Dr. Cristina Shaw submitted a letter to the Board requesting an extension of her Provisional License through the October Board Meeting. Dr. Souheaver made a motion to grant the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Letter of Consideration

Dr. Jerry Cunningham submitted a letter to the Board requesting the reconsideration of his restrictions due to a job opportunity. Dr. Souheaver denied the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Provisional License Supervision Agreement and Plan

Mr. Robert Brady submitted a Supervision Agreement and Plan with Dr. Gary Schroder as his new Secondary Supervisor. Dr. McNeir made a motion to deny the request based on the fact that Mr. Brady needs to revise his Statement of Intent with the updated form. Once the new Statement of Intent form has been approved, then the Supervision Agreement and Plan with Dr. Schroeder may be submitted to the Board for consideration. Dr. Souheaver seconded the motion. The motion passed unanimously.

Ms. Tiffanie Bufford submitted a Supervision Agreement and Plan with Dr. Brad Williams. Dr. Souheaver made a motion to deny the request based on the fact that Ms. Bufford did not indicate whether Dr. Williams will be her New Primary Supervisor or her New or Additional Secondary Supervisory. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Jennifer Downey submitted a Supervision Agreement and Plan, with Dr. Jayne Bellando as her Primary Supervisor and Dr. Jeffery Snow as her Secondary Supervisor. Dr. Souheaver made a motion to deny the request based on the fact that Ms. Downey has Neuropsychology indicated on her Supervision Agreement and Plan with Dr. Snow and this area of practice is not indicated on her Statement of Intent. Ms. Downey also indicated that she will be receiving supervision in the area of Developmental Testing under Dr. Bellando; however, this area was not on her Statement of Intent. Dr. Souheaver recommends that Ms. Downey revise her Statement of Intent to remove Neuropsychology OR provide coursework or documentation of training in Neuropsychology. In addition, Ms. Downey is required to give an explanation of Developmental Testing OR revise her Supervision Agreement and Plan with Dr. Bellando. Mr. Hoggard seconded the motion. The motion passed unanimously.

Ms. Courtney Johnson submitted a Supervision Agreement and Plan with Dr. Philip Hestand. Dr. Souheaver made a motion to deny the request based on the fact that Ms. Johnson did not indicate whether Dr. Hestand will be her New Primary Supervisor or her New or Additional Secondary Supervisory. Ms. Gordon seconded the motion. The motion passed unanimously.

Ms. Wendy Newsam submitted a Supervision Agreement and Plan with Dr. Janice Dean. Dr. Harbin made a motion to deny the request based on the fact that Ms. Newsam indicated Family Therapy on her Supervision Agreement and Plan; however, she did not indicate this area on her Statement of Intent. Ms. Newsam did not indicate if Dr. Dean is to be her New Primary Supervisor or New or Additional Secondary Supervisor. Dr. Fuendeling amended the motion to remind Ms. Newsam that she may not provide Psychological services at this time. Mr. Hoggard seconded the motion. Dr. McNeir abstained. The motion passed.

Mr. Scott Smith submitted a Supervision Agreement and Plan with Dr. Andrea Stillwell. Mr. Hoggard made a motion to deny the request based on the fact that Mr. Scott did not indicate whether Dr. Stillwell will be his New Primary Supervisor or his New or Additional Secondary Supervisory. In addition, Mr. Scott indicated Children as a population to serve; however, Dr. Stillwell does not have Children as a population to serve on her Statement of Intent. Dr. Souheaver seconded the motion. Dr. McNeir abstained. The motion passed.

Ms. Kathy White submitted a Supervision Agreement and Plan with Dr. David Margolis. Dr. Souheaver made a motion to deny the request based on the fact that Ms. White did not indicate whether Dr. Margolis will be her New Primary Supervisor or her New or Additional Secondary Supervisory. Dr. Harbin seconded the motion. The motion passed unanimously.

Statement of Intent Revisions

Dr. Pamela Brown submitted a revised Statement of Intent adding Couples and Marital Therapy. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Melissa Moix submitted a revised Statement of Intent adding Diagnostic Interviewing, Consultation, Individual Therapy, Group Therapy, and Family Therapy under supervision and removing Psychoeducational Assessments from under supervision. Dr. Souheaver made a motion to approve the request. Dr. Fuendeling seconded the motion. The motion passed unanimously.

Ms. Allison Patton submitted a revised Statement of Intent adding Diagnostic Interviewing. Dr. McNeir made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Ms. Amy Roberts submitted a revised Statement of Intent to change her response to the question of providing Psychoeducational Assessments independently from “yes” to “no”. Dr. McNeir made a motion to reject the request and send Ms. Roberts a letter stating that she is competent to provide Psychoeducational Assessments even if her agency’s protocols require supervision. If she changes her Statement of Intent, it can be difficult to change it back later if she receives other employment or if her current agency changes

protocols to lift the supervision requirements. Dr. Souheaver seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Mr. Chad Parsons submitted a Supervision Agreement and Plan with Dr. Harry Bishop as his Primary Supervisor. Dr. Souheaver made a motion to reject the request based on the fact that Mr. Parsons has indicated the supervision of Mental Health Paraprofessionals as an area of service to be supervised. Supervision of Paraprofessional does not fall within the regulatory guidelines of this Board. Mr. Parsons was asked to remove this as an area of practice and to clarify young children on his Statement of Intent. Ms. Gordon seconded the motion. Dr. Fuendeling and Dr. Harbin abstained. The motion passed.

Supervisory Status

Dr. Brittani Baldwin Gracey submitted her application for Supervisory Status along with all supporting documents for consideration by the Board. Dr. Fuendeling made a motion to approve the request. Dr. Harbin seconded the motion. The motion passed unanimously.

Dr. William Siegel submitted his application for Supervisory Status along with all supporting documents for consideration by the Board. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

CREDENTIAL REVIEWS

1. Ms. Corinne Anton, Ms. Elizabeth Chaisson, Ms. Heather Dees, Mr. James Derrick, Ms. Robin Duran, Ms. Cassandra Ingram, Ms. Mariana Naldi, Ms. Heather Rhodes, and Mr. Daniel Wysocki's credentials were presented to the Board for approval as Applicant Examiner Provisional Licensees. Dr. Harbin made a motion to approve these credentials and grant Provisional Licensure. Dr. McNeir seconded the motion. The motion passed unanimously.
2. Dr. Megan Edwards' credentials were presented to the Board for approval as an Applicant Psychologist Provisional Licensee. Dr. Harbin made a motion to approve her credentials and grant Provisional Licensure. Dr. Souheaver seconded the motion. The motion passed unanimously.
3. Ms. Megan Revada's credentials were presented to the Board for approval as an Applicant Examiner Provisional Licensee. Dr. Harbin made a motion to approve her credentials and grant Provisional Licensure. Dr. Fuendeling seconded the motion. Dr. McNeir abstained. The motion passed.
4. Ms. Holly Chamber's credentials were presented to the Board for approval as Applicant Examiner Provisional Licensee. Dr. Harbin made a motion to have Ms. Chambers provide two more letters of reference for reconsideration. Dr. Fuendeling seconded the motion. The motion passed unanimously.

5. Dr. Kendra Battaglia, Dr. Ashley Carroll, Dr. Christen Holder, and Dr. Tiffany Howell's credentials were presented to the Board for approval as Applicant Psychologist Provisional Licensees. Dr. Judd Harbin made a motion to grant Provisional Licensure to these applicants pending the receipt of their Completed Internship and their conferred degree. Mr. Hoggard seconded the motion. The motion passed unanimously.
6. Dr. Stephen Ash's credentials were presented to the Board for approval as Applicant Psychologist Provisional Licensee. Dr. Harbin made a motion to approve Dr. Ash as a Provisional Licensee and have him remove Hypnosis and Biofeedback from his Statement of Intent. Dr. Fuendeling seconded the motion. The motion passed unanimously.

QUARTERLY REPORTS

The Credential Review Committee made a full seconded motion to approve the following Quarterly Report forms:

1. Dr. Jerry Cunningham's Quarterly Report for the period of April 1, 2012 – June 30, 2012 was presented to the Board.
2. Dr. David Kahn's Quarterly Report for the period of March 1, 2012 – May 31, 2012 was presented to the Board.
3. Ms. Megan Revada's Quarterly Report for the period of April 2012 – June 30, 2012 was presented to the Board.

The motion passed unanimously.

4. Dr. Courtney Rocho's Quarterly Report for the periods of July 15, 2011 – October 15, 2011 and October 15, 2011 – January 15, 2012 were presented to the Board. Dr. Harbin made a motion to have Dr. Rocho provide monthly reports for one year and to come with her supervisor to the August Board Meeting to explain why these reports were late and to bring in the third quarter's report. Mr. Hoggard seconded the motion. Dr. Fuendeling abstained. The motion passed.

Recess/Reconvene

The Board recessed at 1:40 pm to conduct Oral Exams.

The Board reconvened at 3:15 pm.

ADJOURN

Dr. Harbin made a motion to adjourn. Dr. Fuendeling seconded the motion. The motion passed unanimously. The Board adjourned at 3:45 PM.