

Minutes
Arkansas Psychology Board
101 East Capitol, Suite 415
Board Meeting
November 21, 2014

CALL TO ORDER

The Arkansas Psychology Board meeting was called to order by the Chair of the Board, Dr. Edward Kleitsch, at 10:20 AM.

ROLL CALL

Board Members present: Ms. Dixie Bryson, Dr. Joyce Fowler, Mr. Skip Hoggard, Dr. Edward Kleitsch, Dr. Lisa McNeir, Dr. Jawahar Mehta, and Dr. Gary Souheaver.

Board Members excused: Dr. Kevin Reeder.

Board Members absent: Mr. Harmon Seawel.

Staff Members present: Mr. James Ammel, Ms. Maggie Sponer and Ms. Amber Collins-England. Ms. Amy Ford was present as the Board's Attorney General Representative.

Guests present: Dr. Mark Peacock, Dr. Melissa Dannacher, and Mr. Donald Wilson.

APPROVAL OF AGENDA

Dr. Souheaver made a motion to approve the amended agenda. Ms. Bryson seconded the motion. The motion passed unanimously.

APPROVAL OF PAST MINUTES

Mr. Skip Hoggard made a motion to approve the September 19, 2014 Board Meeting Minutes as amended. Dr. McNeir seconded the motion. The motion passed unanimously.

REPORT FROM THE COMPLAINT COMMITTEE

C-14-07 {Rec'd 09/30/14}

COMPLAINANT: A nurse who was ordered by her licensing board to undergo a "fitness for duty" psychological examination due to addiction issues. She underwent that exam (paying for same by herself) and requested a copy of the evaluation report sent to the Nursing Board, as well as a conference with the administering psychologist for an explanation of the results, complaining that several factual items were not correct. Complainant was informed that such a meeting with the psychologist would be at an

additional hourly charge. Her factual correction letter was forwarded to the Nursing Board by the psychologist.

RESPONDENT: The psychologist who administered the evaluation did not provide a copy of same to the Complainant. The psychologist provided no explanation of the results. The Complainant required an additional session at \$150/hour for such a review.

STATUS: Complainant was issued our standard explanatory letter on 10/26/14 about receipt of her complaint and the procedures that would be involved, including the public nature of APB's complaint files and a supplemental listing of additional inquiries about her complaint. That letter advised her that she had 14 days to respond to our initial letter or to withdraw her complaint, and which was accompanied by a "Complainant Questionnaire" that required acknowledgment that our complaint files were subject to the Arkansas Freedom of Information Act and therefore accessible by any member of the Arkansas public and also required that she would be fully cooperative with any disciplinary proceedings, including being a witness at a hearing. Complainant, at the time of the Board meeting on 11/21/14, had failed to respond to our initial complaints procedural letter, well beyond our 14-day response timeline. Accordingly, on 11/16/14. Claimant was issued a letter of administrative closure of her complaint due to lack of compliance and failure to prosecute this matter. The advisory 11/16/14 letter also informed the Complainant that she could reinstate her complaint should she submit the required Complainant Questionnaire with required responses, as well as responses to the addendum queries submitted to her as part of the initial acknowledgment letter of 10/26/14. To the date of the Board's meeting, no response had been received from the Complainant to our 11/16/14 letter at the Board's offices. Accordingly, if our procedural conditions are not subsequently met, this matter will remain administratively closed. A copy of this matter's correspondence will be sent to the potential Respondent for informative purposes.

NEW BUSINESS

Personnel Committee

Dr. Souheaver informed the Board that the Personnel Committee had no formal meeting this month.

Treasurer's Report

Mr. Hoggard informed the Board that the available budget was \$86,920.89 and that the Board continues to operate within its available budget. In addition, Mr. Hoggard notified the Board that the bills were continuing to be paid on time and all deposits are current.

Director's Report

Ms. Sponer notified the Board that per the Office of State Procurement (OSP), the Investigator position will still be re-bid for Fiscal Year 2016 due to issues with the past

contract. Ms. Sponer received a memo from the Deputy Director of Procurement authorizing agencies to use competitive bid method so long as estimated value does not exceed \$50,000 per year.

Ms. Sponer informed the Board that the 2013 Fiscal Year Audit Findings have been reviewed and the revision consisted of four findings. The Bureau of Legislative Audit is awaiting a response letter from the Board office that will be sent out next week.

Finally, Ms. Sponer informed the Board that she met with an agent from the Arkansas Crime Information Center (ACIC) regarding guidelines for noncriminal agencies submitting fingerprint cards and receiving FBI criminal history reports. Ms. Sponer was informed that there is mandatory training for all agency personnel who view and handle Criminal History Report Information. The first training needs to be completed within the six months then repeated every two years. The training can be done online. Ms. Sponer will notify the ACIC agent of all personnel and Board member names to establish logins in order for each to complete the training. The ACIC agent informed Ms. Sponer that there will be routine audits in the upcoming year regarding compliance with ACIC requirements including having fingerprint cards in secured locations that are not accessible to anyone not authorized and trained to view and handle criminal history report information. Ms. Dixie Bryson made a motion to take immediate action to secure all files and purchase new filing cabinets with locks. Dr. Souheaver seconded the motion. The motion passed unanimously. Dr. Souheaver also made a motion to destroy all fingerprint cards after Credential Review. Dr. McNeir seconded the motion. The motion passed unanimously. Dr. Fowler made a motion to include in the budget process the scanning abilities and going paperless. Dr. Souheaver seconded the motion. The motion passed unanimously.

Board Business

Dr. Mark Peacock from the Arkansas State Hospital (ASH), along with Dr. Melissa Dannacher, attended the Board meeting as guests to discuss Post-Doctoral Fellows, specifically, the Provisional Licensing of Post-Doc Fellows prior to beginning their Post-Doc year. Dr. Peacock, the Supervising Psychologist and Training Director, along with Dr. Dannacher and Dr. Parkins, were confused by licensure requirements during your Post-Doctoral Supervision year and had not applied for Provisional License until their Post-Doc was completed. The Board reviewed the Rules and Regulations and Chapter 97 pertaining to Post-Doc supervision and determined that a Provisional License was not necessary to obtain your Post-Doc hours. The Board extended an invitation for Dr. Dannacher and Dr. Parkins to sit at the next available Oral Exam.

Mr. Donald Wilson attended the Board meeting as a guest in order to discuss and submit practicum hours and to request those particular hours be counted as hours for pre-doctoral internship. Dr. Gary Souheaver advised Mr. Wilson that he should seek out an APA internship or have his university provide documentation of regional accreditation.

Recess/Reconvene

The Board recessed at 11:25 am.

The Board reconvened at 11:30 am.

The Department of Veteran Affairs in Little Rock sent an e-mail to the Chair of the Board indicating that Central Arkansas Veteran's Healthcare System (CAVHS) is considering allowing Psychologists to request privileges to perform Battlefield (Auricular) Acupuncture. The Board discussed this issue and it was determined that the Arkansas Psychology Board has no standing to grant or regulate privileges to practice Psychology outside of the State of Arkansas. This would apply to the practice of Psychology at Department of Defense (DOD), Veteran's Administration facilities, Federal prisons, and all entities located on Federal property. The practice of Acupuncture is not within the scope of practice as per Act 129, Chapter 97 or the Rules and Regulations which define the practice of Psychology in Arkansas. The CAVHS was advised that there is a Board that regulates the practice of Acupuncture in Arkansas.

Recess/Reconvene

The Board recessed for lunch at 11:45 am.

The Board reconvened at 12:25 pm.

Completion of 3,000 hours towards Independent Status

Ms. Allison Patton submitted her Licensee Supervision Completion – PE Independent Practice and Statement of Intent to Practice as a Licensed Psychological Examiner – Independent to the Board for consideration. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Letters from Licensees

Ms. Kelley Ayers submitted a letter to the Board requesting they consider the period of April 2012 through May 2013 as a period of supervision to count toward her accrual of 3000 hours of clinical training. Due to the Supervision Agreement and Plan with Dr. Stillwell not previously being reviewed and approved, the Board denied Ms. Ayers request at this time.

Mr. Brian Beckham submitted a letter requesting that his exam namely the American Institute of Clinical Psychotherapists exam be considered equivalent to the Exam of Professional Practice in Psychology (EPPP). The Board rejected Mr. Beckham's request and referred him to the Rules and Regulations of the Arkansas Psychology Board and Chapter 97.

Dr. Rebecca Mette submitted a letter submitting Post-Doctoral Supervision forms outlining her experience at the University of Arkansas. Dr. Souheaver made a motion to

approve Dr. Mette's request. Dr. McNeir seconded the motion. The motion passed unanimously.

Letter Requesting One-Time Consultation

Dr. Benjamin Albritton submitted a letter to the Board indicating that he has been court ordered to perform a forensic custody evaluation and home visit of the mother, her minor children and the step-father involved in a District Court case in Dallas County, AR. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Dr. Peter Isquith submitted a letter to the Board indicating that he has been asked to conduct a neuropsychological evaluation with a child in Arkansas for the purposes of litigation. Dr. Souheaver made a motion to approve the request. Ms. Bryson seconded the motion. The motion passed unanimously.

Statement of Intent Revision

Dr. Ronald Bramlett submitted a Statement of Intent Revision to include the Adult population. Dr. Kleitsch made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Rachel Battaglia submitted a Statement of Intent Revision to include Couples/Marital Therapy as an area of practice. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Sufna John submitted a Statement of Intent Revision to include the Adult populations. Dr. Souheaver made a motion to approve the request. Dr. Kleitsch seconded the motion. The motion passed unanimously.

Ms. Meggie Rowland submitted a Statement of Intent Revision to include Projective Testing as an area of practice. Dr. Souheaver made a motion to approve the request. Ms. Dixie Bryson seconded the motion. The motion passed unanimously.

Dr. Daniel Wysocki submitted a Statement of Intent Revision to include Psychological Testing as an area of practice. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Supervision Agreement and Plan

Ms. Tania Akhtar submitted a Supervision Agreement and Plan indicating Dr. Dr. Alan Kauffman as her New Primary Supervisor. Dr. McNeir made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Rachel Battaglia submitted a Multi-Supervision Agreement and Plan indicating Dr. Wendy Ward as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Laura Horton submitted a Supervision Agreement and Plan indicating Dr. Adam Benton as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Sufna John submitted Supervision Agreement and Plans indicating Dr. Benjamin Sigel, Dr. Teresa Kramer, Dr. Glenn Mesman, Dr. Joy Pemberton and Dr. Karin Vanderzee as her New Primary Supervisors. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Troy Michael Marsden submitted a Supervision Agreement and Plan indicating Dr. John Stafford as his New Primary Supervisor. Mr. Skip Hoggard made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Dr. Rebecca Mette submitted a Supervision Agreement and Plan indicating Dr. Timothy Cavell as her New Primary Supervisor. Dr. McNeir made a motion to approve the request. Dr. Souheaver seconded the motion. The motion passed unanimously.

Mr. Chad Parsons submitted a Supervision Agreement and Plan indicating Dr. Carolyn Jenkins as his New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. Kleitsch seconded the motion. The motion passed unanimously.

Ms. Heather Rhodes submitted a Supervision Agreement and Plan indicating Dr. Richard Moore as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Ms. Donna Robertson submitted a Supervision Agreement and Plan indicating Dr. Chrystal McChristain as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Ms. Meggie Rowland submitted a Supervision Agreement and Plan indicating Dr. Rodney Goodwin as her New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Dr. Ashlie Williams submitted a Supervision Agreement and Plan indicating Dr. Dana Watson as her New Primary Supervisor. Dr. McNeir made a motion to approve the request. Dr. Fowler seconded the motion. The motion passed unanimously.

Dr. Daniel Wysocki submitted a Supervision Agreement and Plan indicating Dr. Daniel Gilchrist as his New Primary Supervisor. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Supervisory Status

Dr. Stephanie Kremer submitted the necessary documentation to apply for Supervisory Status. Dr. Souheaver made a motion to approve the request. Dr. McNeir seconded the motion. The motion passed unanimously.

Recess/Reconvene

The Board recessed for Oral Exams, Credential Reviews, and Quarterly Reports 12:45 pm.

The Board reconvened at 1:15 pm.

CREDENTIAL REVIEW

The Credential Review Committee made a fully seconded motion to approve the following credentials.

1. Dr. Timothy Boling's credentials were submitted to the Board for consideration as an Applicant Psychologist.
2. Mr. John-Scott Kelley's credentials were submitted to the Board for consideration as a Psychological Technician.
3. Ms. Andrea Mustafa's credentials were submitted to the Board for consideration as a Psychological Technician.
4. Dr. Kaye Ramsey's credentials were submitted to the Board for consideration as an Applicant Psychologist.
5. Dr. Kaley Raskin's credentials were submitted to the Board for consideration as an Applicant Psychologist.
6. Dr. Samantha Short's credentials were submitted to the Board for consideration as an Applicant Psychologist.
7. Dr. DeAnne Terrell's credentials were submitted to the Board for consideration as an Applicant Psychologist.
8. Dr. Kathy White's credentials were submitted to the Board for consideration as an Applicant Psychologist.

The Board approved all credential review candidates.

1. Ms. Casey Masters' credentials were submitted to the Board for consideration as a Technician Registration. Dr. Souheaver made a motion to deny the application

on the basis that Ms. Masters' transcript did not indicate the appropriate coursework needed. Dr. Kleitsch seconded the motion. The motion passed unanimously.

2. Ms. Mara Wood's credentials were submitted to the Board for consideration as a Technician Registration. Dr. Souheaver made a motion to deny the application on the basis that Ms. Wood's transcript did not indicate the appropriate coursework needed. Dr. Kleitsch seconded the motion. The motion passed unanimously.

Quarterly Reports

The Credential Review Committee made a fully seconded motion to approve the following Quarterly Report forms:

1. Dr. Elizabeth Chaisson's Quarterly Report for the period of June 1, 2014 – September 1, 2014.

The Board approved all quarterly reports.

ADJOURN

Mr. Skip Hoggard made a motion to adjourn. Dr. Souheaver seconded the motion. The motion passed unanimously. The Board adjourned at 2:35 PM.